

Session 12-02 a Regular Meeting of the Library Advisory Board was called to order on February 7, 2012 at 5:08 pm by Chair Eileen Faulkner at the Homer City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

PRESENT: BOARDMEMBERS FAULKNER, SEAMAN, COGGER, SCHROEDER, GORDON, MUNN,
AND FLETCHER

STAFF: LIBRARY DIRECTOR ANN DIXON
DEPUTY CITY CLERK RENEE KRAUSE

Chair Faulkner welcomed new Board member Phil Gordon. He expressed his reasons for becoming a board member. The remaining Boardmembers introduced themselves, what they did, and how long they have been on the board.

APPROVAL OF THE AGENDA

The agenda was approved by consensus as presented.

PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA

There were no public comments.

RECONSIDERATION

There were no items for reconsideration.

APPROVAL OF THE MINUTES *(Minutes are approved during regular meetings only)*

A. Meeting Minutes for the Regular Meeting on January 3, 2012

Chair Faulkner requested a motion to approve the minutes.

FLETCHER/FAULKNER - MOVED TO APPROVE THE MINUTES AS AMENDED.

There was no discussion.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

VISITORS

There were no visitors scheduled.

STAFF & COUNCIL/COMMITTEE REPORTS/ AND BOROUGH REPORTS

A. Friends Report

Ms. Cogger did not go to the meeting due to an accident. Ms. Dixon reported on the new coordinator for the Friends.

There was no further discussion.

B. Next Friends Meeting – February 8, 2012 at 6:00 P.M. Library Conference Room

Chair Faulkner confirmed that Ms. Cogger will be in attendance.

There were no discussions.

C. Director's Report – February 2012

Ms. Dixon summarized her staff report for the Board members. She commented on the weather, visiting Storyteller Jerry Falek, Resolve to Write Program, e-readers are being checked out.

There was no further discussion.

D. Monthly Statistics – January 2012

Chair Faulkner requested the Statistics be included in the Director's Report on the agenda instead of a separate item. Library Director Dixon distributed the statistics.

Ms. Dixon reviewed the statistics explaining some of the line items for the benefit of the new member of the board. She commented on keeping track of the e-readers and circulation numbers, outreach programs.

Mr. Gordon commented on the numbers and information contained in the statistics report. He noted the value of good statistics.

There was no further discussion.

E. Landscape Committee Report – Monica Cogger/Tamara Fletcher

A brief slide show was provided for the Board.

Ms. Fletcher stated the reasons for the Landscape Committee and the progress that has been made by the committee. She noted that Brenda Adams provided some pictures and they created the brief presentation. These pictures showed before and after results of the efforts from volunteers, Friends and staff.

The Friends pays for the services of Gardens by Design in the amount of \$5000. The Friends have agreed to fund one more year. But there is a question whether they will continue funding this expense. The Library is on the list when another Invasive Species crew comes through from the Soil & Water Conservation. Many of the Gardens are in maintenance mode with the intent that once the plants mature it will help prevent the weeds.

Ms. Fletcher stated that they will be more than prepared to report to council in March. The pictures and map can be put into a PowerPoint along with the report. It was recommended to include some of the pictures on how bad the Library grounds really were, these do not totally represent that picture. The Landscape Committee is proposing a long range phased in program. The City Council will need a heads up that to maintain what has been done will have to be taken over by city staff or contracted out. It was opined that this should be directed to the Public Works Director not City Council. Chair Faulkner explained the process. It was noted that maintenance should not be a question but a given.

Comments were expressed on the progress that has been made by this committee compared to previous years and the tag team approach by Ms. Fletcher and Ms. Cogger.

There was no further discussion.

PUBLIC HEARING

There were no items for public hearing.

PENDING BUSINESS

A. Policies and Procedures – Internet Policy

Ms. Dixon provided a copy that showed the strike outs and additions to the Internet Policy.

There was a brief discussion on the changes.

The Internet Policy was approved by consensus of the Board.

Chair Faulkner inquired about the Fines and Fee Policy status. She requested they be presented to City Council at the next meeting since the Board approved these in January. Chair Faulkner explained the history on updating the Library Policies for the benefit of the newest member.

Chair Faulkner expressed the desire to providing the policies as they are finished and if Council complained then batch them in higher numbers.

Ms. Krause inquired if the Fee Schedule was changed to accommodate the new Library Fees. Ms. Dixon did not know about a Fee Schedule changes. Ms. Krause will check with the City Clerk on that, but did state that these will probably be on the agenda for the last meeting, February 27, 2012. Ms. Dixon stated she would not be in attendance at that meeting. Chair Faulkner requested Boardmember Schroeder to attend that council meeting to address any questions from Council.

There was no further discussion.

B. Reducing the Membership Requirement for the Board

Chair Faulkner opened discussion on reducing the membership requirements for the Board.

A brief discussion ensued and clarification was made on discussing and withholding forwarding the request to City Council to reduce the membership requirements. Points were made on the necessity of having seven members and if the interest increased then the process would have to be done again to increase the members. This seesawing approach was not recommended by the staff. Concerns were expressed on the problems of having too small a board and how exceptionally tough it was to recruit new members.

Ms. Dixon did state that while it may not have occurred here in Homer there are issues that would really affect the community and a larger board would be better.

SCHROEDER/FLETCHER – MOVED TO POSTPONE DISCUSSION UNTIL THE OCTOBER MEETING.

There was no further discussion.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

NEW BUSINESS

A. New Ideas for the Board – Discussion and Recommendations for Board Action for Discussion

The following ideas were offered: Using Statistics in relation to increasing the collection budget; Video Conferencing Unit in relation to Fisheries Seminars; Facility Use Policy and charging for room use; having a recruiting table or booth at large public events; recruiting during library programs.

Chair Faulkner stated that they need to actively recruit and "Invite someone to become a member to be "Board" with you!

There were no further comments or discussion.

INFORMATIONAL MATERIALS

A. Resolution 12-009, Revising Certain Portions of the Homer Public Library Policy Manual

COMMENTS OF THE AUDIENCE

There were no audience comments.

COMMENTS OF THE CITY STAFF

There were no comments from staff present.

COMMENTS OF THE COUNCILMEMBER *(If one is assigned)*

There was no councilmember present.

COMMENTS OF THE CHAIR

Chair Faulkner reminded the board that March will be Ms. Seaman and Ms. Munn's last meeting.

COMMENTS FROM THE BOARD

There were no comments from Boardmembers Schroeder, Cogger, Munn, Seaman, and Gordon.

Board member Fletcher commented that it was great to see all the seats occupied. She further commented that they will have a final report ready for City Council in March and invited the members to attend the Landscape Committee meetings. She welcomed Mr. Gordon to the LAB.

ADJOURNMENT

There being no further business to come before the Board Chair Faulkner adjourned the meeting at 6:25 p.m. The next Regular Meeting is scheduled for March 6, 2012 at 5:00 pm at City Hall Cowles Council Chambers 491 E. Pioneer Avenue, Homer, Alaska.

Renee Krause, CMC, Deputy City Clerk I

Approved: _____