

Session 12-03 a Regular Meeting of the Library Advisory Board was called to order on March 6, 2012 at 5:08 pm by Chair Eileen Faulkner at the Homer City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

PRESENT: BOARDMEMBERS FAULKNER, SEAMAN, COGGER, SCHROEDER, GORDON, MUNN,
AND FLETCHER

STAFF: LIBRARY DIRECTOR ANN DIXON
DEPUTY CITY CLERK RENEE KRAUSE

APPROVAL OF THE AGENDA

SEAMAN/FLETCHER – MOVED TO APPROVE THE AGENDA.

The agenda was approved by consensus as presented.

PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA

There were no public comments.

RECONSIDERATION

There were no items for reconsideration.

APPROVAL OF THE MINUTES *(Minutes are approved during regular meetings only)*

A. Meeting Minutes for the Regular Meeting on February 7, 2012

Chair Faulkner requested a motion to approve the minutes or any changes or corrections.

Ms. Fletcher requested the amount reported in the minutes of \$5000 be changed to \$6000-7000.00

SEAMAN/MUNN - MOVED TO APPROVE THE MINUTES AS AMENDED.

There was no discussion.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

VISITORS

There were no visitors scheduled.

STAFF & COUNCIL/COMMITTEE REPORTS/ AND BOROUGH REPORTS

A. Friends Report

Ms. Cogger reported that the long range plan on the landscaping was discussed.

There was no further discussion.

B. Next Friends Meeting – March 14, 2012 at 6:00 P.M. Library Conference Room

Chair Faulkner confirmed that Ms. Cogger will be in attendance.

There were no discussions.

C. Director's Report – March 2012

Ms. Dixon summarized her staff report for the Board members. She commented on the conference in Fairbanks that she and staff members were able to attend. There was quite a bit of information. She reported that no problems have arisen with the e-readers so far. Ms. Dixon commented that there has been an increasing demand for children's services and they cannot meet the demand from the community. Improvements have been made to the DVD shelving. Ms. Dixon outlined upcoming events for the month.

Mr. Gordon inquired about staffing comparisons between the Homer library and other similar size libraries. Ms. Dixon responded that she has not done an official analysis but experience says there should be two full time staff members.

There was a brief discussion on the increase in the community participation in these programs and that they may have to consider advocating for additional staff or time this budget cycle. Scrutiny on providing more services may have to be considered too. This increase also confirms that a board member with young children would be very appropriate and beneficial at this time.

There was no further discussion.

Monthly Statistics – February 2012

There was a brief discussion on the statistics as presented. Ms. Dixon provided separate statistics on the e-readers, audio books and classes provided. Classes cover staff visiting a location and classes that visits the library.

There was no further discussion.

E. Landscape Committee Report – Monica Cogger/Tamara Fletcher

Ms. Fletcher and Ms. Cogger presented the Library Advisory Board Landscape Committee Report and Long Range Plan for the Library Landscaping Issues.

Discussion and recommendations from the Board members regarding the presentation and the issues surrounding regular maintenance of the gardens ensued. The following recommendations were made:

1. Coordinate Photos with the written portion of the presentation.
2. Advance Slides manually.
3. Maintained versus natural.
4. Board member Seaman attending to respond to possible questions as her last act as a board member.

Mary Lou Burton, Treasurer, FHL was present and allowed to comment regarding the possible decision of the Friends continued funding of the landscaping at the annual cost of \$6000 to \$7000 will not continue. She stated that is not the purpose of the group and it is the City of Homer's responsibility to maintain their buildings and grounds.

There was no further discussion.

PUBLIC HEARING

There were no items for public hearing.

PENDING BUSINESS

A. Policies and Procedures – Updated & Revised Policies – Fines and Fees

Chair Faulkner introduced the item for discussion.

A brief discussion was conducted on the prior approval of the Fines and Fees Policy.

FLETCHER/SEAMAN – MOVED TO APPROVE THE FINES AND FEES POLICY.

There was no discussion.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

There was no further discussion.

B. New Ideas for the Board – Recommendations for Board Action or Discussion

Chair Faulkner brought the item to the floor for discussion.

Mr. Gordon inquired what analysis has been done on programs needed to meet the community needs.

Chair Faulkner explained that a survey had been done a few years back and the Friends conducted a survey last fall.

There was a discussion on how the Library reviews and provides programs to the community. The local university was involved in the capacity of a statistics class exercise with Sue Coble. The students handed out the survey. It was available online and at the library. There were some delays and finally staff did the compiling and prepared a simple report. It was noted that the questions were a group effort from the Board, friends and staff at the Library. Ms. Krause was the creator of the survey. Additional discussion ensued on how the local college and schools interacted with the library. Chair Faulkner stated that five years was a long time and statistical analysis was another item. Ms. Krause still had the information and survey in her files and will distribute to the Boardmembers.

There were no further comments.

NEW BUSINESS

A. Review and Recommendations for the 2012 Land Allocation Plan

Chair Faulkner opened discussion on the purpose of the Land Allocation Plan and what the Board's responsibilities were in regards to the annual review.

A brief discussion on the history of the parcel that the Board was interested in on page D2 of the draft land allocation plan; the likelihood that it would ever be bought due to the extreme slope and stumps make it just about impossible for sale; the Board questioned access also to the parcel and agreed it should be designated as conservation area if it cannot be sold.

SEAMAN/SCHROEDER – MOVED TO RECOMMEND THE PARCEL ON PAGE D-2 OF THE LAND ALLOCATION PLAN BE SOLD AND THE PROCEEDS USED TO PAY DOWN THE LOAN ON THE HOMER LIBRARY AND THE

BOARD ADDITIONALLY RECOMMENDS IF THE PARCEL IS NOT SOLD IT SHOULD BE DESIGNATED AS A CONSERVATION BUFFER.

There was no further discussion.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

There were no further comments or discussion.

INFORMATIONAL MATERIALS

A. Memorandum dated February 21, 2012 Re: Revisions to the Homer Public Library Policies

COMMENTS OF THE AUDIENCE

There were no audience comments.

COMMENTS OF THE CITY STAFF

Ms. Dixon thanked Ms. Seaman for all her work and time spent on getting the new library built.

COMMENTS OF THE COUNCILMEMBER *(If one is assigned)*

There was no councilmember present.

COMMENTS OF THE CHAIR

Chair Faulkner presented Boardmember Munn and Seaman with Certificates of Appreciation for Services to the Board. In addition to the Certificate Chair Faulkner presented Boardmember Seaman with a framed picture of the very first library, Pioneer Avenue library and the new library commemorating her efforts on achieving a new library for the community.

COMMENTS FROM THE BOARD

There were no comments from Boardmembers Schroeder, Cogger, and Gordon.

Boardmember Munn thanked everyone and stated her time on the Board while short was interesting and fun for her.

Boardmember Fletcher thanked Boardmembers Seaman and Munn for serving on the Board. She asked Bette to keep recruiting for this board since she has personally recruited two members in recent times for the board.

Ms. Seaman commented that it is time to go it has been a pleasure and thanked Gillian who without her they would have had a hole and not been able to meet, so thank you.

ADJOURNMENT

There being no further business to come before the Board Chair Faulkner adjourned the meeting at 6:45 p.m. The next Regular Meeting is scheduled for April 3, 2012 at 5:00 pm at City Hall Cowles Council Chambers 491 E. Pioneer Avenue, Homer, Alaska.

Renee Krause, CMC, Deputy City Clerk I

Approved: _____