

Session 12-06 a Regular Meeting of the Library Advisory Board was called to order on June 5, 2012 at 5:10 pm by Acting Chair Monica Cogger at the Homer City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

PRESENT: BOARDMEMBERS COGGER, GROESBECK, FLETCHER AND GORDON

ABSENT: BOARDMEMBER FAULKNER (EXCUSED), SCHROEDER (UNEXCUSED)

STAFF: LIBRARY DIRECTOR ANN DIXON
DEPUTY CITY CLERK RENEE KRAUSE

APPROVAL OF THE AGENDA

Acting Chair Cogger requested a motion to approve the agenda.

GROESBECK/FLETCHER – SO MOVED.

The agenda was approved by consensus of the Board.

PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA

There was no audience present.

RECONSIDERATION

There were no items for reconsideration.

APPROVAL OF THE MINUTES *(Minutes are approved during regular meetings only)*

A. Meeting Minutes for the Regular Meeting on May 1, 2012

Acting Chair Cogger requested a motion to approve the minutes.

GROESBECK/FLETCHER - MOVED TO APPROVE THE MINUTES AS AMENDED.

There was a request from Ms. Dixon on page 2, paragraph 4, stating she did not know the history since she had not been there long. It was stated that the last sentence could be changed to read "The Library does not have a history with copyright issues."

There were two minor spelling errors also noted. Ms. Krause requested errors such as these can be submitted via email or prior to the meeting.

The minutes as amended were approved by consensus of the Board.

VISITORS

There were no visitors scheduled.

STAFF & COUNCIL/COMMITTEE REPORTS/ AND BOROUGH REPORTS

A. Friends Report

There was no report as Ms. Cogger was unable to attend the last meeting due to illness.

B. Next Friends Meeting – June 13, 2012 at 6:00 P.M. Library Conference Room

Ms. Cogger stated that she will be unable to attend this meeting and that she would not be attending the next two friends meetings and the next LAB Meeting. Ms. Dixon stated she would be unable to attend as she will be out of town too.

There was a brief discussion and Mr. Gordon will attempt to attend this meeting but could not promise due to prior commitments.

C. Director's Report June and Monthly Statistics May 2012

Ms. Dixon summarized her staff report for the Board members. She noted the meeting for Edible Landscaping and June 9, 2012 was the work party for planting the People's Garden.

She noted the Kickoff for professional puppeteers doing a presentation of Wizard of Oz with marionettes; recovering from the retirement of Kathy George and they have a new part-time person, Mercedes Harness and she is doing just fine.

There was a brief discussion on what to do with the space gained from the DVD project. There has been good feedback on the new check out process for DVD's. Ms. Dixon reported that they will be bringing out the games they have in the back for in library use only.

The Library received a grant to bring the two authors in for the summer reading; and she noted that she is almost complete with the Rasmussen Grant. Ms. Dixon reported that she may have 10 hours or more in to the grant application but this time did not count the reporting required for the previous year either. She agreed that tracking this information would be informative. It was noted that it would help let people know how much the "free" money actually costs.

There was no further discussion.

E. Landscape Committee Report – Monica Cogger/Tamara Fletcher

Ms. Fletcher provided a brief report on a "field trip" around the grounds and there were things growing. She responded to a question from Mr. Gordon on the Reed Canary Grass and that they will be having the Cooperative Extension come back to assist them in identification and she will have a shovel with her to take it out of course.

There was no further discussion.

F. Facilities Committee Report – Ken Schroeder/Dave Groesbeck

Acting Chair Cogger introduced the item to the floor for report from Mr. Groesbeck and discussion.

Mr. Groesbeck reported that he has not been able to meet with Ken and hopefully will have something to report at the July meeting.

Ms. Dixon commented that she met with Ms. Koester regarding the CIP but she did not know if there were any projects they would put on this list. Ms. Fletcher inquired if they could put the parking lot on this list.

Ms. Krause provided a description of the process and explained that in the past the board members have offered support for various recommendations. This list will be provided to the Board as soon as Ms. Koester has it completed.

G. Budget & Statistics Report – Phil Gordon

Acting Chair Cogger introduced the item to the floor for report from Mr. Gordon and discussion.

Mr. Gordon reported some general trends that he has found. The statistics available are dated 2009, he noted that 2010 statistics were to be released this spring. Mr. Gordon stated he is hoping to locate more recent data in all areas.

He followed up on the work that Ms. Dixon did last Budget cycle by comparing Homer to the other small towns that are our neighbors.

He stated that in the revenue per capita and expenditure per capita Homer did "good" but Seward had the best overall figures.

Mr. Gordon listed the following percentages and numbers for the Board members.

	Collection Development Per Capita	Circulation Per Capita	Full Time Employees
Homer	4.2 %	18	6
Kenai	10.3 %	16	8
Soldotna	12.2 %	23	5
Seward	12.0 %	27	5
Kodiak	+/- 10%	low	8

Ms. Dixon commented that the number of current employees is 8.2. Mr. Gordon acknowledged that and reminded the board that these figures are from 2009 and he will be contacting the individual Libraries to get current information. Ms. Fletcher recommended offering to share the results of his research.

There was no further discussion.

H. Children's Art/ Art Report – Eileen Faulkner

There was no report on this item.

PUBLIC HEARING

There were no items for public hearing.

PENDING BUSINESS

A. New Ideas for the Board – Discussion and Recommendations for Board Action or Discussion

Acting Chair Cogger introduced the item for discussion.

Ms. Dixon commented on a book series that the Library has recently purchased, 50 Shades of Grey, and this series is quite controversial and this caused her to search for the collection development policy to just her decision and this policy is not posted and was possibly being rewritten and needs updating and she will be taking care of this after the completion of the Rasmussen grant application and maybe a few other things.

Mr. Gordon commented on the importance of the policy and the availability of information for language that could be used.

There was a brief discussion on the book series and the board reading the book so they are aware of its content to be able to respond to any possible public comments.

There were no further comments.

NEW BUSINESS

There was no new business on the Agenda.

INFORMATIONAL MATERIALS

There were no informational materials in the packet.

COMMENTS OF THE AUDIENCE

There was no audience present.

COMMENTS OF THE CITY STAFF

There were no comments from staff.

COMMENTS OF THE COUNCILMEMBER *(If one is assigned)*

There was no councilmember present.

COMMENTS OF THE CHAIR

Acting Chair Cogger commented that she was not really the chair but this was great!

COMMENTS FROM THE BOARD

Mr. Groesbeck commented early in the meeting that he will not be at the July meeting.

Mr. Gordon had no further comments.

Ms. Fletcher thanked Ms. Cogger for stepping up to the plate and chairing the meeting and reminded the board members if they wanted to come play in the dirt on June 9, 2012 they were welcome.

There was a brief discussion on having enough members present for the July meeting. Ms. Krause will get a ruling from Ms. Faulkner, try to get in touch with Ken and let the others know.

ADJOURNMENT

There being no further business to come before the Board Acting Chair Cogger adjourned the meeting at 6:00 p.m. The next Regular Meeting is scheduled for July 3, 2012 at 5:00 pm at City Hall Cowles Council Chambers 491 E. Pioneer Avenue, Homer, Alaska.

Renee Krause, CMC, Deputy City Clerk I

Approved: _____