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**CITY OF HOMER
HOMER, ALASKA**

City Clerk

RESOLUTION 14-114

A RESOLUTION OF THE CITY COUNCIL AMENDING THE CITY OF HOMER FEE SCHEDULE UNDER ADMINISTRATIVE FEES, ANIMAL CONTROL FEES, CITY CLERK FEES, LIBRARY FEES, AND PORT AND HARBOR DEPARTMENT ANNUAL MOORAGE FEES.

WHEREAS, Administrative fees for electronic transmission have been reduced; and

WHEREAS, Animal Control fees for dog licenses, kennel licenses, replacement fee for lost license, boarding fee, and pickup at residence have increased; and

WHEREAS, City Clerk fees for use of city facilities and digital audio CDs have increased; and

WHEREAS, Library fees for overdue and damaged items have increased; and

WHEREAS, Fees for Port and Harbor Department annual moorage fees have increased; and

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby amends the City of Homer Fee Schedule, Administrative Fees, Animal Control Fees, City Clerk Fees, Library Fees, and Port and Harbor Department Annual Moorage Fees as follows:

ADMINISTRATIVE FEES FOR THE CITY OF HOMER

(The following fees have been set by legislative enactments, Ordinances 05-43(A),04-53(S)(A), 03-36(A), 01-13(S)(A); Resolutions 11-074(A), 11-036(A)(S),10-90(A), 06-24(S), 05-125(S), 05-49, 05-22, 04-98(S)(A), 04-96, 04-95, 04-94(S)(A), 03-159, 00-14, 99-116, 99-50, 95-1 and 92-10(A), Regulations Concerning Public Record Inspections dated March 2003.)

These fees are administrative fees for all departments of the City of Homer unless otherwise specified under that department. All fees are inclusive of sales tax. Unless otherwise specified: Any item mailed may have an additional fee added for actual postage. Handling fees may be added up to the actual staff time spent preparing the item for shipping.

An application for indigency may be filed with the City Manager for waiving or partially waiving the costs of fees. The City Manager may allow an applicant, who qualifies as an indigent, a reduced fee, a payment plan or a waiver of the fee where the Manager is able to make a written finding, based on information provided by the applicant, that payment of the fee would be a financial hardship. Based

42 upon the information provided, the fee may be reduced or waived in accordance with the following
 43 scale:

Annual Income as a Percent of current Health and Human Services (HHS) Poverty Guidelines for Alaska	Percent of fee reduced
1-100%	100% Waiver
101-149%	75% Waiver
150-174%	50% Waiver
175-199%	25% Waiver
200% plus	No Waiver

- 44
 45 Airport Pickup/delivery \$25
 46 Annual Safety Inspection commercial vehicles \$100
 47 Annual Taxi Permit \$75
 48 Appeal Fees
 49 Water and Sewer Appeals, under HCC 14.04 and 14.08 – shall be set by Resolution; in the event
 50 the appellant is the prevailing party the fee shall be refundable.
 51 Zoning Appeals – fee \$250.00 subject to refund if the appellant is successful on any aspect of
 52 appeal.
 53 Credit Cards are accepted for other than real property lease payments with a minimum of \$10.
 54 ~~Computer Disc (includes 1st class postage): \$10/disc~~
 55 CD Reproductions: \$20.00
 56 Document copying fees: \$.25/page
 57 Certification Fee: \$10/report
 58 Driver License Records \$10
 59 Fax: w/in Alaska \$1/page, Continental US \$2/1st page, Subsequent pages \$1/page. Other destination
 60 \$5/1st page. Subsequent pages \$2/page.
 61 Electronic Transmission: ~~\$1~~ **\$.25**/page (Scanned PDF document)
 62
 63
 64 Lease application fee \$30
 65 Lease fee \$300
 66 Lease Assignment Fee \$250
 67
 68 Local Bidder's Preference
 69

Non-local bid is	Local bid is not more than
\$0 - \$500,000.00	5 percent higher than non-local bid
\$0 - \$1,000,000.00	5 percent higher than non-local bid on first \$500,000.00 and 2.5 percent higher than non-

	local bid on amount in excess of \$500,000.00 to \$1,000,000.00
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70 No additional adjustment for bids above \$1,000,000.00

71

72 Photograph Copying: \$10/order (includes shipping and; handling)

73 If done commercially – Actual Costs plus 5%

74

75 Production Fees -

76 Per requestor in a calendar month exceeds five-person hours the fee is the City employee's
77 actual salary plus benefit costs. An estimate will be prepared and the requestor must deposit the
78 estimated production and copying fees in advance. If the actual costs are greater than the estimate
79 the records will not be released until the difference is paid and if the actual costs are less the
80 requestor will receive a refund of the difference.

81 No fee for simple inspection, except when the production of records by one requestor exceeds
82 five person hours in a calendar month.

83

84 Special Assessment Districts (SAD's):

85

86 HARP (Homer Accelerated Roads Program) SAD's

87 Assessments are: \$30 per front foot for Road Reconstruction

88 \$17 per front foot for Paving

89 HAWSP (Homer Accelerated Water and Sewer Program) SAD's

90 Assessments are: 75% of the total project cost allocated in equal shares to each
91 participating parcel

92 OTHER SAD's if approved by the Council are at 100% property owner participation.

93

94 Application Fee \$100

95 Bill Fee \$3.00 per bill

96 Administrative Fee

97 0-500,000 5%

98 over 500,000 \$25,000 plus 2.5%

99

100 Notary \$5.00

101

102 Smoking prohibited in City Facilities, Vehicles and Watercraft - \$25 fine

103 Tapes: Audio Cassette (Police Department) \$25 tape

104 Subsequent, \$15/tape Includes 1st class postage

105 Video Cassette (Police Department) \$30/tape

106 Vehicle Impound/Storage Fees (actual costs + towing) Storage, \$7.50/per day

107

108 ANIMAL CONTROL FEES

109

110 235-3141 Hours are 11 a.m. to 2 p.m. Monday through Friday.

111

112 (The following fees have been set by legislative enactments to HCC 20.32, Resolution 01-85)

113 Dog License

114	Neutered/spayed	\$10.00 \$15.00 /2 years
115	Nonneutered/nonspayed	\$50.00 \$75.00 /2 years
116	Kennel license	\$100.00 \$150.00 /2 years
117	Replacement fee, lost license	\$ 4.00 \$6.00
118	Rabies Voucher	\$ 12.00
119	Quarantine at Home	\$ 40.00
120	Quarantine at Shelter	\$ 40.00 plus daily boarding fee
121	Boarding fee (when available)	\$12.00 \$20.00 daily
122	Pickup at residence for owner release	\$ 20.00 \$25.00
123	Turn In	\$ 5.00
124	Turn In for Euthanasia	\$ 15.00

125 Impound fees:

126	Nonspayed/Nonneutered	Spayed or Neutered
127	1st offense \$35.00	1st offense \$25.00
128	2nd offense \$50.00	2nd offense \$40.00
129	3rd offense \$85.00	3rd offense \$75.00
130	4th offense or greater \$100.00	same

131 Live Trap:

132 Small trap \$ 70.00 deposit, \$1.00 per day. Seven (7) day rental maximum.

133 Large trap \$150.00 deposit, \$1.00 per day. Seven (7) day rental maximum.

134 Deposit is forfeited if the trap is not returned in seven days. A portion of the deposit,

135 up to the entire amount of the deposit, will be forfeited if the trap is damaged.

136

137 Adoption Fee \$ 15.00

138

139 All impounded animals must be properly licensed and have current rabies vaccinations prior to being

140 released. Owners of impounded animals will be charged a daily boarding fee for every full day that the

141 animal stays in the shelter. Vaccination and license fees shall be the owner's responsibility. Animals

142 being adopted shall be spayed or neutered, properly licensed and vaccinated. Associated fees shall be

143 the responsibility of the adopting party.

144

145 The City shall charge for any additional expense incurred by the City in the actual impoundment,

146 transportation, medical care, housing or feeding of any animal; which expenses shall be paid in full

147 prior to the animal's release.

148

149 **CITY CLERK**

150

151 (The following fees have been set by legislative enactments, Resolutions 03-159, 05-125(S), 06-16 and

152 06-40(A).)

153

154 Administrative - 235-3130

155 Cemetery fees amended Resolution 98-28.

156 Cemetery - plot \$200

157

158 Excavation

159 adult - \$500; \$400 opening, \$100 closing

160 infant \$375; \$300 opening, \$75 closing
161 Extraordinary conditions such as weather, heavy snow coverage, ice, frozen ground and
162 etcetera may result in fees charged up to \$200 additional at Public Works discretion.
163

164 City Council and Commission Meeting packet fee

165

166 Per Packet:

167 0 – 25 pages - \$5.00

168 26 – 50 pages - \$10.00

169

170 51 – 100 pages - \$20.00

171 100 – 200 pages - \$25.00

172 200 – 500 pages - \$30.00

173 500+ pages - \$35.00

174

175 Per Month, Per Council or Advisory Body:

176 1 packet same fees as above.

177 2 packets above fee with 10% reduction.

178 3 packets above fee with 12% reduction.

179 4 or more packets above fee with 15% reduction.

180

181 City Hall Facility Use Fee (Resolution 03-159)

182 Government Agencies, generally, are exempt from fees.

183 **Cowles Council Chambers** - Use by non-governmental agency or entity fee is ~~\$15.00~~ **\$30.00**

184 per hour, with a minimum of two hours; maximum fee is ~~\$75.00~~ **\$150.00** per day. **Use of electronic**
185 **equipment is an additional \$30 per day (IT personnel set-up).**

186 **Conference Room** - Use by non-governmental agency or entity is **\$15.00 per hour, with a**
187 **minimum of two hours; maximum fee is \$75.00 per day.**

188 Cleaning Fee – if the facility is not left as found an additional fee of up to ~~\$30.00~~ **\$60.00** may be
189 applied.

190

191 City Pins and Mugs (Resolution 98-28)

192 Logo Pins \$1.00

193 Logo Mugs \$4.00

194 Scene Mugs \$8.00

195

196 ~~Copies of meeting (audio) tapes \$10.00/each (Reso. 03-159)~~

197 ~~Copies of meeting (digital) CDs~~ **Digital audio CD of meetings** ~~\$10.00~~ **\$20.00/each**

198

199 The following fees have been set by legislative enactments to HCC 19, 5.

200

201 Gravel Permit, application fee \$5 (Areas B and; C require no approval of the COE or Div. of
202 Lands, HCC 19.12.040(c).)

203

204 Fire Works Permit, HCC 5.24 \$25 (apply 30 days in advance) per exhibit plus bond for \$500 or
205 liability insurance, must have.

206 **LIBRARY FEES**

207

208 Closed - Sundays. Open - Mon., Wed., Fri. and Sat. from 10 a.m. to 6 p.m. Tues. and Thurs. from 10
209 a.m. - 8 p.m.

210

211 Facility Use Fees for after-hours private use (including building supervision):
212 Conference Room \$50/hour
213 Reading Lounge \$50/hour
214 Children's Room \$50/hour
215 Entire facility, excluding staff work space -- \$300 Facility Use Fee
216 plus \$50/hour staff supervisor. \$300 damage/cleaning deposit.

217

218 Library Cards Replacement cards \$5/issue

219 **Limited (Temporary)** card \$10 nonrefundable

220 **Full (Temporary) Family** card \$50, \$40 refundable; ~~limit of twelve items.~~

221 Refunds are issued the second check run of each month via check from the
222 City of Homer. Apply for refund through Library staff and provide forwarding
223 address. If the refund is not claimed within six months the refund becomes a
224 donation to the Library.

225

226 Overdue Items - 14 day circulation (except digital devices) \$0.15/day
227 (except digital devices) ~~Maximum charge \$6.00~~

228

229 7 day and 1 day circulation - \$1.00/day
230 Digital Devices \$5.00/day
231 Interlibrary Loans- \$1.00/day
232 2nd overdue notice - \$1.00/notice

233

234 Bill notice - \$1.00/notice
235 Admin. Fee for Bills Sent to Collection Agency \$25.00

236

237 **Maximum overdue charge per item (except digital devices) \$6.00**

238

239 Photo copy \$.15/ea (letter size) and (legal size) per side
240 \$.25/ea (11"x17") per side
241 \$1.00/ea color copies (letter size) and (legal size) per side
242 \$2.00/ea color copies (11"x17") per side

243

244 Interlibrary loan fee \$2 standard size books
245 \$.15 per page for photo copy
246 ~~Priority Mail \$4.00 for microfilm/videos/CDS/Audios~~
247 ~~Microfilm/videos/CDS/Audios~~
248 Additional charges may be assessed ~~and mailing costs may exceed~~
249 ~~these amounts.~~

250 Replacement/Repair of items

251 Lost or damaged items: Replacement cost plus \$7.00 processing
252 fee per item
253 Lost or damaged cases, hang-up bags, etc.: Replacement cost or
254 \$2.00, whichever is greater
255 _____ Lost map or inserts - _____ \$10/item
256 _____ Lost out-of print items _____ \$50/Alaskana
257 _____ \$40/~~nonfiction~~non fiction
258 _____ \$35/fiction

259 **Please Note: To receive a refund on a lost item, patrons must return the item within sixty days**
260 **of lost status. Refunds of payment for items deemed valuable to the collection**
261 **and returned after the 60-day period may be made at the discretion of the**
262 **Director. No refunds will be given for digital devices.**
263
264

265 _____ Damaged Item _____ ~~\$2.00~~\$1.00/page
266 _____ ~~\$3.00~~\$2.50/**book jacket or** cover
267 _____ Damaged beyond repair - Full bindery cost or full replacement cost
268 plus \$7.00 processing charge.
269

270 Improper Return of Digital Devices- \$25 fee if not returned to Front Desk staff
271

272 ~~Please Note: To receive a refund on a lost item, patrons must return the item within sixty days of~~
273 ~~lost status. Refunds of payment for items deemed valuable to the collection and~~
274 ~~returned after the 60-day period may be made at the discretion of the Director. No~~
275 ~~refunds will be given for digital devices.~~
276

277 **PORT AND HARBOR DEPARTMENT**

278
279 Harbor Office - 235-3160
280 Fish Dock - 235-3162

281
282 (The following fees have been set by legislative enactments to HCC 10, Ord. 95-18(A) and Resolutions 12-037(S),
283 12-023, 10-89, 06-52, 06-04, 05-123, 04-96, 03-154(S), 03-104, 03-88, 00-39, 99-118(A), 99-101, 99-78(S), 99-30(A),
284 95-69 (Port/Harbor Tariff No. 600), Resolution 95-19, Resolution 01-84(S)(A), Resolution 02-81(A), Resolution 07-
285 121, and Resolution 08-123)

286
287 All rates except load and launch ramp fees and parking fees for Ramps 1 - 4, which are inclusive of sales tax, will
288 have sales tax applied. The resulting figure will be rounded to the nearest half dollar for billing purposes.
289

290 Administrative cost for changing boat in slip - \$25.00
291 A \$30.00 per year charge will be assessed for a listing on a permanent reserved stall assignment.
292 Large quantity waste oil disposal (with Harbor Master approval) - \$3.25 gallon
293

294 **PARKING FEES**

295 Parking fees to be collected at Ramp 1, Ramp 2, Ramp 3 and Ramp 4 seasonally (Memorial Day through Labor
296 Day). Parking fee is \$5 per calendar day. Posted parking time limits will be established and enforced as per
297 Homer city code 10.04.100.
298

- 299 Seasonal permits for day use parking (Ramps 1-4): \$250.00.
- 300 Long Term parking permits required for Vehicles 20' or less parked in excess of seven (7) consecutive 24-hour
- 301 days.
- 302
- 303 Long Term Parking annual permit (January 1st through December 31st): fee \$200.00.
- 304
- 305 Long Term Parking annual permit fee for vessel owners paying annual moorage in the Homer Harbor: fee
- 306 \$100.00.
- 307
- 308 Vehicles over 20' and trailers are not eligible for long term parking permits.
- 309
- 310 Monthly parking permit for vehicles less than 20': fee \$70.00 for 30 consecutive days.
- 311
- 312 Monthly parking permit for vehicles over 20': fee \$85.00 for 30 consecutive days in a portion of Lot 9 only.
- 313
- 314 Long term parking will be enforced year around.
- 315
- 316 Parking lot restrictions for long term parking, May 1 through October 1, as depicted on attached map
- 317 (Attachment A).
- 318
- 319 Existing code definitions for restricted parking, vehicles, junk vehicles, and fines for violations apply.
- 320
- 321 Fines, \$25.00 per calendar day, limited to \$250.00 fine per calendar year, with \$200.00 of the fine credited
- 322 towards the long term parking annual permit.
- 323
- 324 Annual Moorage fee - ~~\$40.50~~ **\$41.70** per lineal foot, plus \$50.00 administrative charge.
- 325 Reserved Stall - length of the float stall assigned, or overall length of vessel whichever is greater, plus \$50.00
- 326 administrative charge.
- 327
- 328 Float Plane Fee - daily moorage rate of (2) 24' vessels shall be assessed on a daily basis for float planes or a
- 329 monthly rate equal to the monthly rate for (2) 24' vessels. Dockage charges will be assessed based on lineal foot
- 330 per calendar day or portion thereof as follows:

0' to 100'	\$338.00	451' to 475'	\$1,604.00	651' to 675'	\$3,917. 00 ³³¹
101' to 200'	\$506.00	476' to 500'	\$1,762.00	676' to 700'	\$4,420. 00 ³³²
201' to 300'	\$788.00	501' to 525'	\$1,996.00	701' to 725'	\$5,119. 00 ³³³
301' to 350'	\$1,005.00	526' to 550'	\$2,154.00	726' to 750'	\$5,858. 00 ³³⁴
351' to 375'	\$1,098.00	551' to 575'	\$2,334.00	751' to 775'	\$6,644. 00 ³³⁵
376' to 400'	\$1,206.00	576' to 600'	\$2,582.00	776' to 800'	\$7,459. 00 ³³⁶
401' to 425'	\$1,337.00	601' to 625'	\$2,957.00		338
426' to 450'	\$1,490.00	626' to 650'	\$3,443.00		339

- 341 A service charge of \$52 will be assessed to each vessel.
- 342
- 343 These charges are applicable to the "outer face" and "trestle berth" of Deep Water Dock and to all berthing
- 344 locations on Pioneer Dock. The "inside berth" (berth No.2) of Deep Water Dock will have a 4-hour minimum
- 345 dockage charge of 1/6 the daily rate, and a half day (up to 12 hours) docking charge of 1/2 the daily rate, with no
- 346 service charge applicable.
- 347

348 PASSED AND ADOPTED by the City Council of Homer, Alaska, this 8th day of
349 December, 2014.

350

351

CITY OF HOMER

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354


MARY E. WYTHE, MAYOR

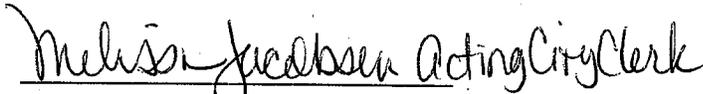
355

356 ATTEST:

357

358

359


Melisa Jacobsen Acting City Clerk

360

JO JOHNSON, MMC, CITY CLERK

361

362

Fiscal Note: Revenue amounts not defined in CY2015 budget.

363

