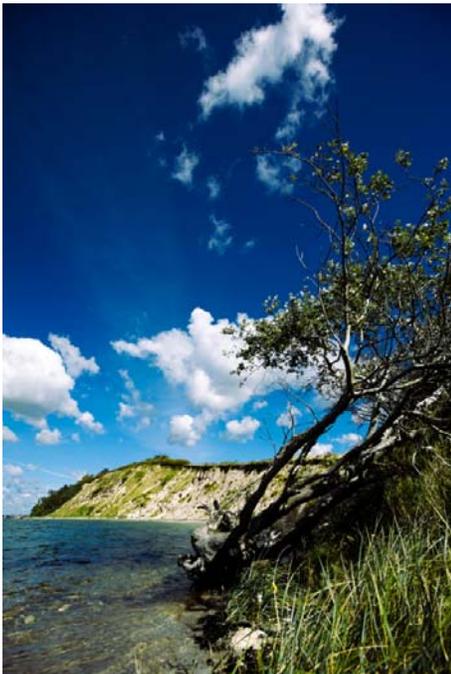


# *Parks & Recreation Advisory Commission*

Thursday  
February 17, 2011  
Special Meeting 5:30 p.m.



City Hall Cowles Council Chambers  
491 E. Pioneer Avenue  
Homer, Alaska 99603



**NOTICE OF MEETING  
SPECIAL MEETING AGENDA**

- 1. CALL TO ORDER**
- 2. AGENDA APPROVAL**
- 3. APPROVAL OF THE MINUTES**  
*(Meeting minutes are approved during Regular Meetings only)*
- 4. PUBLIC COMMENT UPON MATTERS ALREADY ON THE AGENDA***(Three minute time limit)*
- 5. VISITORS** *(Visitors normally have 10 minutes for their presentation. The Commission*
  - A. Carmen Field – Natural Playgrounds
  - B. Homer Independent Living Center – Bridge Access to Karen Hornaday Park
- 6. STAFF & COUNCIL REPORTS/COMMITTEE REPORTS/BOROUGH REPORTS**
- 7. PUBLIC HEARING**
- 8. PENDING BUSINESS**
  - A. Karen Hornaday Park
    1. Letter from City Manager Wrede to Jean Mason, Grants Administrator, Department of Commerce Community and Economic Development dated January 26, 2011 Page 5
      - a. Memorandum to Parks and Recreation Advisory Commission from Anne Marie Holen, Special projects Coordinator dated June 11, 2010 Page 7
      - b. Cost Estimate from Land and Water Conservation Fund Grant, May 2010 Page 9
    2. Email dated February 9, 2011 from Jack Wiles, Friends of Woodard Creek Re: Funding Priorities for Karen Hornaday Park Page 11
      - a. Presentation on Recommendations from Friends of Woodard Creek Page 13
  - B. Strategic Plan Update for 2011 Page 21
    1. Memorandum dated January 11, 2011 from Julie Engebretsen Re: Strategic Plan – What is it and Why Have One
- 9. NEW BUSINESS**
- 10. INFORMATIONAL MATERIALS**
  - A. Written comments from Commissioner Archibald on agenda items (Previously submitted for January Regular Meeting) Page 25
- 11. COMMENTS OF THE AUDIENCE**
- 12. COMMENTS OF THE COUNCILMEMBER** *(If one has been assigned)*
- 13. COMMENTS OF STAFF MEMBERS**
- 14. COMMENTS OF THE COMMISSION**
- 15. COMMENTS OF THE CHAIR**
- 16. ADJOURNMENT THE NEXT REGULAR MEETING IS MARCH 17, 2011** at 5:30pm in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer Alaska





# City of Homer

City Manager

491 East Pioneer Avenue  
Homer, Alaska 99603  
907-235-8121, X-2222

Fax @ 907) 235-3148 E-mail: [wwrede@ci.homer.ak.us](mailto:wwrede@ci.homer.ak.us) Web Site: [www.ci.homer.ak.us](http://www.ci.homer.ak.us)

January 26, 2011

Jean Mason  
Grants Administrator  
Department of Commerce Community  
and Economic Development  
P.O. Box 110809  
Juneau, AK. 99811-0809

**SUBJECT:** Legislative Grants 11-DC-233 and 11-DC-234

Dear Ms. Mason:

Enclosed please find the information you have requested regarding the two legislative grants referenced above. This information is required in order for you to prepare a grant agreement.

Grant 11-DC-233: Deep Water Dock Expansion Phase I / \$1,000,000

*Project Description:* This grant will be combined with a federal earmark in the amount \$2,000,000 to do preliminary scoping, NEPA and environmental work, economic feasibility analysis, engineering and design. The objective is to obtain something close to bid ready documents if the project is deemed to be feasible. Phase I of the Deep Water Dock expansion project includes widening and strengthening the dock approach trestle and widening and lengthening the face of the dock. The funds will be used entirely for contracted consultants to do the preliminary, pre-construction work described above. The project timeline is three years and the estimated completion date is July 31, 2013.

*Highest Ranking Official:* Walt Wrede / City Manager

*Grant Administrator:* Jo Earls, 907.235.8121 EX 2231, FAX 907.235.3140, [jearls@ci.homer.ak.us](mailto:jearls@ci.homer.ak.us)

Grant 11-DC-234: Karen Hornaday Park: \$250,000

*Project Description:* Grant funds will be used to implement portions of Phase I of the Karen Hornaday Park Master Plan. The work will include, but may not be limited to, topographic survey, engineering, and construction of drainage improvements, acquisition and construction of a pedestrian bridge over Woodard Creek, construction of a pedestrian ramp between the playground and the day use area, development of a detailed plan for a revitalized and improved playground, acquisition and placement of new playground equipment, expand and improve the day use area, demolition and removal of an old storage shed, and resurfacing and other parking improvements. Grant funds will be combined with \$55,000 in local contributions. Ten percent of the grant funds, or approximately \$30,000 will be used for

surveying, engineering, and design. The remainder will be used for acquisition of materials and contract labor. The estimated completion date is October 30, 2012.

*Highest Ranking Official:* Walt Wrede / City Manager

*Grant Administrator:* Jo Earls, 907.235.8121 EX 2231, FAX 907.235.3140, [jearls@ci.homer.ak.us](mailto:jearls@ci.homer.ak.us)

Thanks very much for your assistance. Please do not hesitate to contact me if you have any questions or require additional information.

Sincerely,

Walt Wrede  
City Manager



# CITY OF HOMER CITY HALL MEMORANDUM

To: Parks and Recreation Commission  
From: Anne Marie Holen, Special Projects Coordinator  
Date: June 11, 2010  
Subject: What next for Karen Hornaday Park

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The purpose of this memo is to bring the Parks and Recreation Commission up to date on developments related to Karen Hornaday Park improvements.

As you know, the City submitted an application to Alaska DNR/Land and Water Conservation Fund for \$372,000. We pledged an equal amount of match to meet the 50% match requirement. Although we received only positive feedback from DNR about our application, it wasn't funded. We have been encouraged to submit again next year. There was only \$295,000 available for regional/local projects this year; it is unknown how much will be available next year. If it's the same, we might see three grant awards in the range of \$100,000 each (requiring \$100,000 match from each applicant).

The following is intended to summarize the discussion and consensus reached at a meeting yesterday morning about strategy for accomplishing improvements to Karen Hornaday Park in light of the fact that our LWCF grant application was not successful. Participants in the meeting were City Manager Walt Wrede, Community Recreation coordinator Mike Illg, local volunteer and retired State Parks employee Jack Wiles, myself, and Mayor Jim Hornaday.

First we looked at our financial situation:

\$250,000	Legislative appropriation for FY 2011 was not vetoed
<u>+\$55,000</u>	City Council recently approved for KH Park, no strings attached
<b>\$305,000</b>	<b>Money we have for sure (SCENARIO A)</b>
+ \$75,000	City Council pledged as match for LWCF application. Best guess is that Council will do so again if we submit a new application.
+ \$9,000	Pledged by Friends of KH Park for the LWCF application. Hopefully would be available as match for a new application.
+ \$5,000	Pledged by Homer Little League for the LWCF application. Hopefully would be available as match for a new application.
<u>          </u>	
<b>\$395,000</b>	<b>Potentially available (SCENARIO B)</b>

There was agreement at the June 10 meeting that we should try to reserve \$125,000 of the money we have now to serve as match for a new application.

With Scenario A above, that would leave \$180,000 to be spent now. (Scenario B would increase that to \$270,000.)

Question: What's the highest and best use of \$180,000 (or more) to be spent in advance of a new LWCF application? The group reached agreement on the following:

1. Drainage is the biggest issue. We need to address this along the northern edge of the parking lot, day use area, and ballfields. It is important that the drainage plan include a catchment basin before dumping storm water into Woodard Creek. Drainage work will require having survey/elevation work done first.
2. The big storage shed should be removed (possibly relocated to Jack Gist Park, though the desirability/feasibility of this has yet to be determined).
3. Expand and make improvements to day use area as outlined in LWCF proposal, including construction of ramp between day use area and playground.
4. Reconfigure/improve parking next to day use area as described in LWCF proposal.

It was also agreed that City personnel might want to work with interested parents over the fall/winter to come up with more concrete recommendations for improving the playground. Those could then be incorporated in the 2011 LWCF proposal. Homer Little League could also be encouraged to engage in further fundraising; e.g., through an application to the Homer Foundation.

It was also mentioned that if any HART funds are available it would be great to have the hospital trail bridge abutments engineered so we can move directly into purchasing the bridge and installing the abutments and bridge.

Major focus of the 2011 LWCF proposal would be playground improvements, ballfield improvements, and the Woodard Creek Trail/bridge. These are likely to score well in the LWCF review process, which places high priority on playgrounds, trails and trailheads, and rehabilitation of existing facilities.

There was a fair amount of discussion about the wisdom of spending money now to complete all the necessary design work to at least 60%, which would provide us with good cost estimates/details for the next grant application. The mayor in particular did not like this idea. He wants to see tangible improvements to the park as soon as possible.

Next steps: Anne Marie will work with Carey Meyer to get cost estimates for the numbered list above. Mike will invite input from the Parks and Rec Commission. After that, Walt will communicate recommendations to the City Council.

### D-6 COST ESTIMATE

(From the City's application for a Land and Water Conservation Fund grant for Karen Hornaday Park)  
 May 2010

		units	quantity	unit cost	item cost
<b>Site Preparation/Drainage Improvements</b>					
Redefine ditch - north of fields		LF	900	\$15	\$13,500
<b>Subtotal =</b>	\$13,500				
<b>Ballfield Improvements</b>					
Scarify and grade existing fields		SF	130,000	\$0.25	\$32,500
Install sod/topsoil and seeding on outfields			130,000	\$0.76	\$98,800
Add free draining material to infields		EA	3	\$15,975	\$47,925
Improve outfield fences		LS	-	\$12,900	\$12,900
<b>Subtotal =</b>	\$192,125				
<b>Playground Improvements</b>					
Grading/drainage improvements		LS	-	\$9,000	\$9,000
Remove existing improvements		LS	-	\$6,500	\$6,500
Furnish & install new equipment		LS	-	\$90,000	\$90,000
Install soft surfacing		SF	15,000	\$1.20	\$18,000
<b>Subtotal =</b>	\$123,500				
<b>Trail Development</b>					
Create gravel trail along Woodard Creek		LF	750	\$11	\$8,187
Construct gravel trail from fields to proposed Woodard Creek pedestrian bridge		LF	500	\$69	\$34,500
Construct footbridge to playground		LS	-	\$8,500	\$8,500
<b>Subtotal =</b>	\$51,187				
<b>Picnic Shelter Renovation/Expansion</b>					
Repair and improve existing shelter		LS	-	\$4,190	\$4,190
Add amenities (seating, barbeque, expansion)		LS	-	\$9,500	\$9,500
Turf area/drainage/other misc.		LS	-	\$50,700	\$50,700
<b>Subtotal =</b>	\$64,390				
<b>Parking Lot Improvements (Northern Lot Area)</b>					
Excavate new parking area		CY	750	\$12	\$9,000
F&I geotextile fabric		SF	9750	\$1.25	\$12,188
Import NFS gravel and compact		CY	750	\$22	\$16,500
<b>Subtotal =</b>	\$37,688				
<b>Complete Design of Master Plan Improvements</b>					
Design/Cost Estimate to 50%		LS	-	\$115,000	\$115,000
<b>Subtotal =</b>	\$115,000				
<b>Total Construction Cost</b>					\$482,390

(continued)

<b>TOTAL ESTIMATED CONSTRUCTION COST</b>	\$482,390
plus Planning Engineering and Construction Supervision	\$163,239
plus Contingency or Inflation Factors (10%)	<u>\$48,239</u>
equals <b>TOTAL DIRECT COSTS</b>	\$693,868
plus <b>STATE ADMINISTRATIVE COSTS 12%</b>	<u>\$83,264</u>
equals <b>TOTAL PROJECT COSTS</b>	\$777,132
less <b>SPONSOR'S SHARE (52.11%)</b>	<u>\$405,000</u>
equals <b>FEDERAL SHARE</b>	\$372,132
less <b>STATE ADMINISTRATIVE COSTS</b>	<u>\$83,264</u>
equals <b>MAXIMUM SPONSOR PAYMENT</b>	\$288,868

Renee Krause

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**From:** Julie Engebretsen  
**Sent:** Thursday, February 10, 2011 8:05 AM  
**To:** Renee Krause  
**Subject:** FW: Funding Priorities for Karen Hornaday Park  
**Attachments:** KHP.Priorities.docx

Please include the attachment and the email in the P&R packet.

Thanks!

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**From:** Jack Wiles [mailto:wilesmichaud@msn.com]  
**Sent:** Wednesday, February 09, 2011 10:37 PM  
**To:** Julie Engebretsen; Mike Illg  
**Cc:** Anne Marie Holen; Walt Wrede  
**Subject:** Funding Priorities for Karen Hornaday Park

Julie & Mike,

Re: Request to Include Information in the Parks & Recreation Advisory Commission Meeting Packet for February 17.

The Kachemak Bay Conservation Society (KBCS) and Friends of Woodard Creek met today to discuss funding priorities for Karen Hornaday Park.

We are uncertain what action the City expects from the Parks & Recreation Advisory Commission on setting funding priorities for KH Park.

To address competing priorities, we developed a methodology tool for ranking priorities and would like to present that process to the Park Commission.

Would it be possible to include the attached work sheets in the Park Commission packet?

If their packets have already gone out then I will bring the material to the February 17 meeting.

There is much detail to be discussed in each of the priority interests. We would like to work with the Parks & Recreation Advisory Commission should they establish a work session, special meeting or sub-committee to address prioritization of the \$305,000 in available funds as well as prioritize items for future funding.

The Friends and KBCS reaffirmed their priority to allocate funds to preliminary engineering/survey work associated with the park entrance road realignment. The prelim. engineering work would help define the feasibility and cost of the road proposal and parking layout and help set future funding requests and implementation priorities.

Thanks.

-Jack



# KAREN A. HORNADAY PARK

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## *SETTING PRIORITIES FOR BUDGET ALLOCATION*

February 2011

Presented to Homer Parks & Recreation Advisory Commission

Presented by Friends of Woodard Creek & Kachemak Bay Conservation Society

# KAREN A. HORNADAY PARK

## Methodology for ranking Competing Priorities

### Ranking Competing Needs

The park master plan for Karen A. Hornaday Park identifies many competing needs for improvements to the park – sport fields, day-use area, playground, campground,<sup>1</sup> park entrance road realignment and improved parking, trail connections, and stewardship of Woodard Creek.

Funds are limited and the reality is that the needs that have arisen from years of deferred maintenance and renovations, deteriorating facilities, concern for safety improvements, and poor site conditions will require a phased funding approach.

Park improvements have been identified by category,

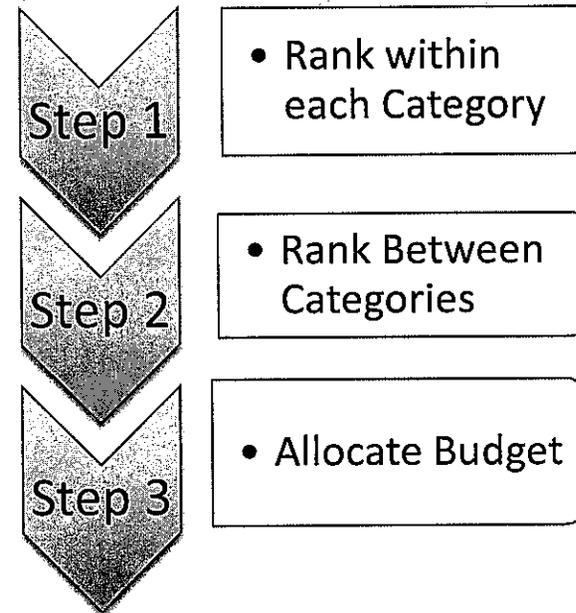
- Parking and Road Realignment
- Day-Use Area
- Playground
- Sport Fields
- Trail Connections
- Facilities
- Woodard Creek Stewardship

First, step 1, is to rank by High (H), Medium (M) or Low (L) the priority within each category.

Next, step 2, mark all items in table 2 that were ranked High (H) in step 1/table 1 set of tables and rank those items in numerical order.

Step 3 is to allocate a budget based on cost estimates and scope of work to the top ranked items in step 2. The budget will be determined by available funding.

### Step Down Ranking



The process is to continue stepping down High Priority needs and refine priorities based on available funding, funding restrictions, scheduling of work, availability of donated resources, efficiencies, community input, and partnerships.

Unfunded high priority items would be considered for future funding opportunities and sources of funds.

<sup>1</sup> Note: The master plan identifies many needed improvements and services for the campground and those needs should be considered in future phases

# KAREN A. HORNADAY PARK

## Step 1: PHASING & PRIORITY BY CATEGORY rank by High (H), Medium (M), Low (L)

Table 1: Set of Tables by Funding Categories

Survey/Design/Engineering	Phase I	Priority	Phase II	Priority
Prelim. Eng. – Road Realign & Parking Plan				
Final Eng. – Road Realign & Parking Plan				
Parking Design w/out Road Realignment				
Drainage Plan – Day Use & Sport Fields				
Utility & Grading Plan				
W. Crk Bridge Abutments				
Utility Plan – water/sewer/ elec.				

Road & Parking Constr.	Phase I	Priority	Phase II	Priority
Construct Road Realign & Parking				
Construct Parking w/out Road Realign				
Improve Parking next to day-use area				
Remaining parking once road question is resolved				

Facilities	Phase I	Priority	Phase II	Priority
Remove/Recycle Shed				
Replace Restroom				
Renovate Restroom				
Renovate Picnic Shelter (grill, concrete, access)				
Bring Elec. & Water to picnic shelter				

Sport Fields	Phase I	Priority	Phase II	Priority
Improve Infield drainage of upper two sport fields				
Infield surfacing				
Outfield soil & seeding				
Water source for field maintenance				
Fencing repairs/safety				
Dugout repairs				

Day-Use Area	Phase I	Priority	Phase II	Priority
Expand (new turf area behind concrete barriers)				
Footbridge connection to playground				
Construct Drainage & improve turf				
Landscaping				

Playground	Phase I	Priority	Phase II	Priority
Renovate/safety impv. To existing structures				
Integrate new 'Natural Play' structures				
Install new fall safety ground surface material				
Remove tile wall				
Renovate tile wall				

**KAREN A. HORNADAY PARK**

**Step 1: PHASING & PRIORITY BY CATEGORY (cont'd.)**

<b>Trail Connections</b>	<b>Phase I</b>	<b>Priority</b>	<b>Phase II</b>	<b>Priority</b>
Purchase Bridge to place over Woodard Creek				
Install W. Crk. Bridge – abutments, trail, parking				
Trail along W. Creek				
Trail connection to Reber Trail				

<b>Woodard Creek</b>	<b>Phase I</b>	<b>Priority</b>	<b>Phase II</b>	<b>Priority</b>
Removal of fill as part of entr. road realignment				
Riparian plantings				
North end fill removal flood overflow basin				
Watershed Plan				

<b>Other</b>	<b>Phase I</b>	<b>Priority</b>	<b>Phase II</b>	<b>Priority</b>

KAREN A. HORNADAY PARK

Step 2: PRIORITY BETWEEN CATEGORIES-rank numerically all High (H) priorities from Phase 1

Table 2: Funding Categories – Choose Selected High Priority Items

Category	CATEGORY ITEMS	PRIORITY	Category	CATEGORY ITEM	PRIORITY	
Design & Engineering	Prelim. Eng. – Road Realign & Parking Plan		Playground	Renovate/safety impv. To existing structures		
	Final Eng. – Road Realign & Parking Plan			Integrate new 'Natural Play' structures		
	Parking Design w/out Road Realignment			Install new fall safety ground surface material		
	Drainage Plan – Day Use & Sport Fields			Remove tile wall		
	Utility & Grading Plan			Renovate tile wall		
	W. Crk Bridge Abutments			Trails	Purchase Bridge to place over Woodard Creek	
	Utility Plan – water/sewer/ elec.		Install W. Crk. Bridge – abutments, trail, parking			
		Trail along W. Creek				
Road & Parking	Construct Road Realign & Parking			Trail connection to Reber Trail		
	Construct Parking w/out Road Realign		W. Creek	Removal of fill as part of entr. road realignment		
	Improve Parking next to day-use area			Riparian plantings		
	Remaining parking once road question is resolved			North end fill removal flood overflow basin		
		Watershed Plan				
Facilities	Remove/Recycle Shed		Other			
	Replace Restroom					
	Renovate Restroom					
	Renovate Picnic Shelter (grill, concrete, access)					
	Bring Elec. & Water to picnic shelter					
Sport Fields	Improve Infield drainage of upper two sport fields					
	Infield surfacing					
	Outfield soil & seeding					
	Water source for field maintenance					
	Fencing repairs/safety					
	Dugout repairs					
Day-Use	Expand (new turf area behind concrete barriers)					
	Footbridge connection to playground					
	Construct Drainage & improve turf					
	Landscaping					

KAREN A. HORNADAY PARK

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**Step 3: Budget Allocation by Priority and Phase**

Table 3: Numerical priority of category items from Table 2

Numerical Priority	Category Item	Budget Allocation*	
		Phase 1 Budget	Phase 2 Budget

\*Note: The budget allocation choice for an item is to fully fund it in phase 1 or to fund it over two or more phases. Phase 2 would mean a future budget - the following year or years depending on funding available

## KAREN A. HORNADAY PARK

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### ***Budget Allocation Notes***

- ✓ Funding amount will determine priority order or amount allocated to a priority.
- ✓ An item may be underfunded (funded in part) so completion would be in two phases
- ✓ Sequence of construction work or implementation may determine funding order
- ✓ Opportunity may determine funding order, i.e. donation of materials, labor, funds or volunteer effort
- ✓ Funding source may determine funding order – funds may be restricted or tied to a scope of work detailed in a grant
- ✓ Preliminary survey, design and engineering may provide greater detail on feasibility, alternatives, and cost estimates and could revise the funding amount, priority or phasing
- ✓ A commitment to quality and long-term investment – stay the course to implement the master plan

### ***Budget Available***

The City of Homer Budget for 2011 is:

\$ 250,000 State Capital Investment Project (CIP) Grant  
55,000 City of Homer Stimulus Funds

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\$ 305,000 Available Funds for Phase 1

Other Funds:

\$ 9,000 Friends of Woodard Creek  
5,000 Homer Little League

### ***Budget for Future Phases***

Future Funding Opportunities

- ❖ Land & Water Conservation Fund (LWCF) grant (requires 50% match – cash and/or in-kind services)
- ❖ Other Grant Sources
- ❖ City Budget Allocation
- ❖ State CIP
- ❖ Local Fund-raising
- ❖ Other





# City of Homer

## Planning & Zoning

491 East Pioneer Avenue  
Homer, Alaska 99603-7645

Telephone (907) 235-8121  
Fax (907) 235-3118  
E-mail [Planning@ci.homer.ak.us](mailto:Planning@ci.homer.ak.us)  
Web Site [www.ci.homer.ak.us](http://www.ci.homer.ak.us)

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To: Parks and Recreation Advisory Commission  
From: Julie Engebretsen, Planning Technician  
Date: January 11, 2011

Subject: Strategic Plan

Sometimes it is difficult for groups to figure out what their mission is, what their goals are, and how to achieve them. This has been an issue with the Parks and Recreation Advisory Commission. About three years ago, the Commission drafted this strategic plan. The goals include physical improvements like trail construction, policy statements such as retaining and expanding open space, and budget changes like acquiring more funding for city parks and recs. After these goals were identified, we talked about ways to achieve these goals. The P&R Commission now reviews the plan quarterly, and it serves as a reminder of what the priorities are and helps the group stay focused on their goals. As a staff person, it helps me do a better job for the P&R commission, because their goals and interests are clear. And new commissioners see immediately what the goals of the group are. The Commission can change this document at any time.

The Commission has changed quite a bit since this plan was drafted; its time to review it and see if the goals are the same or if there are some new projects! Please come prepared to talk about the plan: Are there goals or objects that should be removed? Are there new ones to add?

### What is a strategic plan?

A strategic plan is a written document stating what your goals are, what you are trying to accomplish, and what steps you will take to achieve the desired outcome.

### Why have one?

It helps keep the group focused on measureable, achievable goals. And the plan tells us who is supposed to do what, to make the goals become reality!

### Strategic Plan Outline:

1. Mission Statement (short version): Advise the City Manager and City Council on parks, recreation, and beach issues in the City. (paraphrase of HCC title 1)
2. Strategic Goals: What is the focus of the Commission's efforts? (3-5 year timeframe)
3. Strategic Objectives: These must be achievable, measurable results, in a 1-2 year timeframe
4. Action Plan: Who will do what, when and how?
5. Implementation: Do it!

Attachment: Draft Strategic Plan



Where the Land Ends and the Sea Begins



**PARKS AND RECREATION ADVISORY COMMISSION**  
**STRATEGIC PLAN 2011 January Draft**

*MISSION STATEMENT*

The Commission is established to act in an advisory capacity to the City Manager and the City Council on the problems and development of parks, recreation facilities and public beaches within the City.

*STRATEGIC GOALS OF THE COMMISSION* – What is the focus for the commission?

**3-5 Year Period**

- Advocate for retaining open and green space
- Keep on top of future land disposals with attention to park and recreation needs
- Keep existing green space and public open space
- Preserve areas of natural beauty and access
- Preserve beach access – no vacations of public access

*STRATEGIC OBJECTIVES OF THE COMMISSION* – Must have achievable results, an action statement.

**1-2 Year Period**

- construct a bike path along Kachemak Drive
- Develop park in Town Center and plan for pathways and trails
- Document current and historical trails, create a pamphlet to show hiking trails, beaches, recreational access points, parks, campgrounds and basic rules and etiquette
- Resolve damage to the Poopdeck Trail signs
- Continue work on Karen Hornaday park drainage, the parking lot, and master plan implementation
- Increase the city budget for parks and recreations
- Mariner Park driveway access and pedestrian access from the Homer Spit Road and bike path crossing of Homer Spit Road.
- Create an overall sign design for the City and Town Center. Work with Public Works.

*ACTIONS OF THE COMMISSION* –Who will do what, when and how?

- Have a committee go to City Council with recommendations, action plan and time frame.
- Every time there is a memo from the Commission to City Council a Commissioner should go to the meeting and speak about it.
- Each month, a commissioner should attend a council meeting to speak with council and keep them informed about what the Commission is doing.
- One member of the Commission attend meetings of other user groups – skiing, co-host, etc. Create better working relationship and communication with user groups.

*SHARED ACTIONS STAFF/COMMISSION*

- Focus and monitor the HNMTP implementation
- Create a document with a summary of each park



January 17, 2011

To Homer Parks and recreation Commission  
491 E. Pioneer Avenue  
Homer, Alaska

Hello and Happy New Year

Work is a never ending necessity. I may be on a ship escort at the meeting time and unable to call in. I would like to comment on some agenda items in the event I can't connect.

1. Carmen Field has a great wealth of knowledge on Play Grounds for Kids. It was great fun working with her on the Mud Hole for kids at the Equestrian Park. There are economic and viable improvements which can be made a Play Grounds using nature's supplies. I am all in favor of going in this direction.

#### 2. Karen Hornady Park

I have been involved in discussion on park improvements for several years with the Friends of Woodard Creek and The Kachemak Bay Conservation Society. A great deal of time and energy has gone into a great Master Plan with more work to go. We have some funds to work with and a lot of ideas. I do not want to make any mistakes on this as we want to do it right not over. Saying that I believe to be effective we must start with the biggest problems. We need to look at ideas that have come forth and decide on the best to pass on for action.

Look at the long term and short term. Then count the money that is available to use and money to be saved for matching grant. We have to be creative with the shortfall in funding and smart in taking the first step. I feel the planning and design process must move to the next level. We must reach a consensus on that plan. I feel some short term improvements can be made, such as improvements to the Playground, but lets do some work on the Master Plan and implement a step by step approach. Let's get some design work done! We need to have a Drainage improvement plan and overall ground stability assessment plan that will parallel options in the Master Plan.

#### 3. Community Recreation Program needs the intermediate school.

Above all else the youth of Homer need a safe location to interact in extra curricular activities. This is the perfect solution to this building question! It has classrooms for small activities and a gym for large ones. We could have town events i.e. Dances, or events to raise operational funds. The options are there. A good use for the building and a great home for Mike's programs.

#### 4. Kachemak Bay Wooden Boat Society

I have looked at the area around Pier One and feel there are several options as well as several problems. The ground level has flooded in the past but there is an option to work with Ports and Harbor using Dredge Spoils to fill area. There are several locations that could work and with Ports and Harbors input I am in support of this endeavor.

5. Spit Parks and Recreation Committee

We hope to be more productive in March when all will be in attendance. Looking foreword to more participation from public and hopeful more committee members...

If possible I will be on the phone. If not, have a good meeting.

Regards

Robert Archibald



