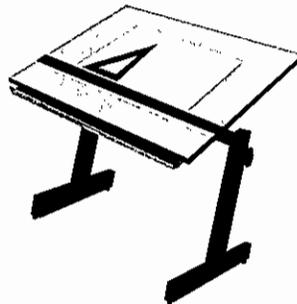


Parks & Recreation Advisory Commission



April 10, 2012
Special Meeting
5:30 p.m.



City Hall
Upstairs Conference Room
491 E. Pioneer Avenue
Homer, Alaska

**NOTICE OF MEETING
SPECIAL MEETING AGENDA**

- 1. CALL TO ORDER**
- 2. AGENDA APPROVAL**
- 3. APPROVAL OF THE MINUTES** *(Minutes are approved during Regular Meetings Only)*
No Minutes for Approval
- 4. PUBLIC COMMENT UPON MATTERS ALREADY ON THE AGENDA** *(Three minute time limit)*
- 5. VISITORS** *(Visitors normally have 10 minutes for their presentation.)*
- 6. STAFF & COUNCIL REPORTS/COMMITTEE REPORTS/BOROUGH REPORTS**
A. Memorandum dated April 5, 2012 Re HART Funding for Karen Hornaday Park Improvements and Budget Expenditures to Date Page 5
- 7. PUBLIC HEARING**
- 7. PENDING BUSINESS**
- 9. NEW BUSINESS**
A. Karen Hornaday Park – Where Do We go From Here Now? Page 9
 1. A Discussion on the Next Steps and Additional Funding for Recommendations Outlined in the Master Plan
 2. How are the Recent Improvements Approved by Council to be Implemented and When?
 3. Is the \$50,000 Allocated for Preliminary Engineering in Ordinance 11-22 Expended?
- B. Overview of Maps of Karen Hornaday Park Page 11
 1. What Trails? Which Sections? How can they be funded?
- 10. INFORMATIONAL MATERIALS**
A. Strategic Plan 2012 Page 13
B. Commission Annual Calendar 2012 Page 15
- 11. COMMENTS OF THE AUDIENCE**
- 12. COMMENTS OF THE COUNCILMEMBER** *(If one has been assigned)*
- 13. COMMENTS OF STAFF MEMBERS**
- 14. COMMENTS OF THE COMMISSION**
- 15. COMMENTS OF THE CHAIR**
- 16. ADJOURNMENT THE NEXT REGULAR MEETING IS APRIL 19, 2012** at 5:30pm in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer Alaska



City of Homer Planning & Zoning

491 East Pioneer Avenue
Homer, Alaska 99603-7645

Telephone (907) 235-3106
Fax (907) 235-3118
E-mail Planning@ci.homer.ak.us
Web Site www.cityofhomer-ak.gov

MEMORANDUM

TO: Parks and Recreation Advisory Commission
FROM: Julie Engebretsen, Planning Technician
MEETING: April 10, 2012
SUBJECT: Karen Hornaday Park Improvements and budget

The Commission requested an accounting of the funds spent to date on the Karen Hornaday Park upgrades. Attached is the financial report through the end of March. In a nutshell, of the \$305,000 budget, \$14,150 has been spent. The remainder of the money has been allocated/earmarked, but not spent and no contracts or bids awarded.

The Commission asked about the use of HART funds for trails and a bridge across Woodard Creek. Yes it may be possible to use HART funds for this purpose.

The bigger issue is some sort of decision on what is happening to the parking lots and the road – it makes no sense to a trail just to have to move part of it in 5 -10 years as other phases of the plan are constructed. \$55,000 has been budgeted for the northern parking lot improvements. It makes sense to design and construct these improvements, and then follow up with the trail. We can still be planning for the trail while the parking lot is worked on, but until we really know what the parking lot final grades will be, the layout, etc., it's hard to come up with a firm trail and bridge plan.

The Commission has done a great job deciding how to spend the funds we have. I would encourage the Commission to focus on these funds and projects, and keep asking for updates. And most importantly, keep providing monthly updates to the City Council, preferably at the Council meetings.

Attachments

1. 3/30/12 Karen Hornaday Park financial report.

Report Date: 3/30/2012
Project Name: Karen Hornaday Park Phase I
Project Number: 151-776
Report Period: Dec 2011 - March 30, 2012

Revenue

<u>Funding Source Name</u>	<u>PTD Receipts</u>	<u>Amount</u>	<u>Unexpended</u>
Legislative Grant 11-DC-234 (ORD 11-06)	4,660.00	250,000.00	245,340.00
Stimulus Funding (ORD 10-23A)	9,490.00	55,000.00	45,510.00
Revenue Totals	\$ 14,150.00	\$ 305,000.00	\$ 290,850.00

Expense Summary

<u>Code</u>	<u>Description</u>	<u>Period Actual Costs (2012)</u>	<u>Prior Period Costs (2011)</u>	<u>PTD Actual Costs</u>	<u>Budget (Reso 12-019)</u>	<u>Unexpended</u>
Engineering / Archit / Design						
5212	Engineering/Archit/Design	-	-	-	50,000.00	-
Total Engin / Archit / Design		-	-	-	50,000.00	50,000.00
Construction						
5261	Drainage Improvements	-	4,660.00	4,660.00	5,000.00	340.00
	Ball Field Improvements	4,490.00	-	4,490.00	50,000.00	45,510.00
	Playground Improvements	5,000.00	-	5,000.00	55,000.00	50,000.00
	Northern Parkink Lot Improvements	-	-	-	55,000.00	55,000.00
	Day Use Area Improvements	-	-	-	90,000.00	90,000.00
Total Construction		\$ 9,490.00	\$ 4,660.00	\$ 14,150.00	\$ 255,000.00	\$ 240,850.00
Project Totals		\$ 9,490.00	\$ 4,660.00	\$ 14,150.00	\$ 305,000.00	\$ 290,850.00

Office of the City Clerk

Jo Johnson, CMC, City Clerk

Melissa Jacobsen, CMC, Deputy City Clerk II
Renee Krause, CMC, Deputy City Clerk I



491 E. Pioneer Avenue
Homer, Alaska 99603-7624
(907) 235-3130

(907) 235-8121
Extension: 2227
Extension: 2224

Fax: (907) 235-3143
Email: clerk@ci.homer.ak.us

MEMORANDUM

TO: PARKS AND RECREATION ADVISORY COMMISSION
FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK I
DATE: APRIL 6, 2012
RE: WHERE DO WE GO FROM HERE

Background

The Commission discussed and questioned at the special meeting on March 29, 2012 where do we go from here? How can we get more recommendations from the Master plan funded? What is the project schedules for the improvements that have already been funded? What happened to the \$50,000 that was approved in Ordinance 11-22?

Office of the City Clerk

Jo Johnson, CMC, City Clerk

Melissa Jacobsen, CMC, Deputy City Clerk II
Renee Krause, CMC, Deputy City Clerk I



491 E. Pioneer Avenue
Homer, Alaska 99603-7624
(907) 235-3130

(907) 235-8121
Extension: 2227
Extension: 2224

Fax: (907) 235-3143
Email: clerk@ci.homer.ak.us

MEMORANDUM

TO: PARKS AND RECREATION ADVISORY COMMISSION
FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK I
DATE: APRIL 6, 2012
RE: DISCUSSION AND OVERVIEW OF MAPS - TRAILS

Background

The Commission discussed and questioned at the special meeting on March 29, 2012 regarding trails in and to the park.

The commission requested large maps to get a general idea and concept of trails in the park or proposed trails such as the Woodard creek trail.

Additional discussion for trails was how they could be funded, what type of trail, level of trail, and trails that would qualify as ADA compliant.

PARKS AND RECREATION ADVISORY COMMISSION
STRATEGIC PLAN 2012

MISSION STATEMENT

The Commission is established to advocate in an advisory capacity to the City Manager and the City Council on the problems and development of parks, recreation facilities and public beaches within the City.

STRATEGIC GOALS OF THE COMMISSION – What is the focus for the commission?

General Goals of the Commission

- Advocate for obtaining open and green space
- Receive Notification of future land disposals with attention to park and recreation needs
- Keep existing green space and public open space
- Preserve areas of natural beauty and access
- Receive Notification of vacations of public access
- Receive Report on City cemetery maintenance costs, future land use, budget orientation funds, how many plots and where the revenues are applied from plot sales
- Raise Public Awareness of Parks and Recreation Opportunities on the Homer Spit

STRATEGIC OBJECTIVES OF THE COMMISSION – Must have achievable results, an action statement.

3-5 Year Projects

- Advocate for a Parks and Recreation Department – obtain information on each city on the Peninsula that has a Parks and Recreation Department and Commission
- Establish a Campground Host Program at Karen Hornaday Park
- Develop a Park in the Area known as Town Center and plan for pathways and trails

1-2 Year Projects

- construct a pedestrian/bike path along Kachemak Drive
- Support Playground Improvement Project at Karen Hornaday park
- Document current and historical trails, create a pamphlet to show hiking trails, beaches, recreational access points, parks, campgrounds and basic rules and etiquette
- Continue work on Karen Hornaday park drainage, the parking lot, and master plan implementation
- Increase the city budget for parks and recreations
- Mariner Park driveway access and pedestrian access from the Homer Spit Road and bike path crossing of Homer Spit Road.
- Create an overall uniform sign design for city parks and recreation areas.
- Review Town Center Plan to Identify Short Term Projects

ACTIONS OF THE COMMISSION –Who will do what, when and how?

- Have a committee go to City Council with recommendations, action plan and time frame.
- Every time there is a memo from the Commission to City Council a Commissioner should go to the meeting and speak about it.
- A commissioner should attend every council meeting to speak with council and keep them informed about what they are working on.

- One member of the Commission attend meetings of other user groups – skiing, co-host, etc.
Create better working relationship and communication with user groups.
- Educate other city commissions, committees and boards
- Staff to send notice of commission projects

SHARED ACTIONS STAFF/COMMISSION

- Focus and monitor the HNMTTP implementation
- Research and create best use plans for all parks, with WKFL being the next park.

PARKS AND RECREATION ADVISORY COMMISSION ANNUAL CALENDAR
2012

<u>MEETING DATE</u>	<u>SCHEDULED EVENTS OR AGENDA ITEMS</u>
FEBRUARY 16, 2012	LAND ALLOCATION PLAN REVIEW & RECOMMENDATIONS TO COUNCIL
MARCH 15, 2012	APPOINT/VOLUNTEERS TO ATTEND CITY COUNCIL JOINT WORKSESSION ON LAND ALLOCATION PLAN 2012 3/27/12
APRIL 19, 2012	SELECT SPRING PARK &/ OR BEACH WALK THROUGH
MAY 17, 2012	PLANNING PARK DAY OR SIMILAR EVENT SPRING PARK AND/OR BEACHES WALK THROUGH
JUNE 21, 2012	COMPLETE ARRANGEMENTS FOR PARK DAY OR SIMILAR EVENT
JULY 19, 2012	REVIEW CAPITAL IMPROVEMENT PLAN PARK DAY
AUGUST 16, 2011	BUDGET REVIEW & RECOMMENDATIONS TO CITY MANAGER & CITY COUNCIL
SEPTEMBER 20, 2012	FALL PARK WALK THROUGH AND BEACH WALK; ELECTIONS; SELECT KHP CLEAN UP DAY
OCTOBER 18, 2012	KAREN HORNADAY PARK CLEAN-UP
NOVEMBER 15, 2012	STRATEGIC PLAN REVIEW & PLANNING
DECEMBER	NO MEETING SCHEDULED HAPPY HOLIDAYS!

