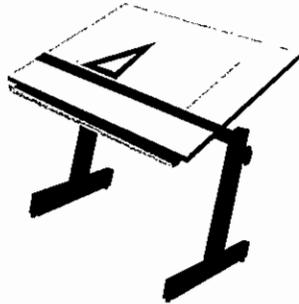


Parks & Recreation Advisory Commission



April 19, 2012
Regular Meeting
5:30 p.m.



City Hall
Cowles Council Chambers
491 E. Pioneer Avenue
Homer, Alaska

**NOTICE OF MEETING
REGULAR MEETING AGENDA**

- 1. CALL TO ORDER**
- 2. AGENDA APPROVAL**
- 3. APPROVAL OF THE MINUTES** *(Minutes are approved during Regular Meetings Only)*
 - A. Minutes from the Regular Meeting February 16, 2012 Page 5
 - B. Minutes from the Special Meeting March 29, 2012 Page 15
 - C. Minutes from the Special Meeting April 10, 2012 Page 25
- 4. PUBLIC COMMENT UPON MATTERS ALREADY ON THE AGENDA** *(Three minute time limit)*
- 5. VISITORS** *(Visitors normally have 10 minutes for their presentation.)*
 - A. Mr. Bill Evans, Karen Hornaday Park Landscaping Recommendations
 - B. Kachemak Bay Water Trail Association, Dave Brann Page 33
- 6. STAFF & COUNCIL REPORTS/COMMITTEE REPORTS/BOROUGH REPORTS**
 - A. Community Recreation – Mike Illg Page 37
 - B. Staff Report – Julie Engebretsen, Planning Technician/GIS Page 49
 - C. Parks Maintenance – Angie Otteson No Report
 - D. Karen Hornaday Park Committee Report – Robert Archibald
 - E. Kachemak Drive Path Committee Report – Dave Brann
- 7. PUBLIC HEARING**
- 7. PENDING BUSINESS**
 - A. Recommendation to Support the Improvement of a Portion of the Day Use Area
 - B. Karen Hornaday Park
- 9. NEW BUSINESS**
 - A. Trails Brochure Page 53
 - B. Recommendation to Express Support for the Kachemak Bay Water Trail Page 59
 - C. Karen Hornaday Park Trail Connections Page 67
- 10. INFORMATIONAL MATERIALS**
 - A. Strategic Plan 2012 Page 69
 - B. Commission Annual Calendar 2012 Page 71
 - C. Commissioners Attendance Schedule for 2012 Council Meetings Page 73
 - D. Amended and Approved Resolution 11-090(A) Non-motorized Pathway Along Kachemak Drive Page 75
 - E. New Commissioner Lars Bell Application and Appointment Letter Page 95
- 11. COMMENTS OF THE AUDIENCE**
- 12. COMMENTS OF THE COUNCILMEMBER** *(If one has been assigned)*
- 13. COMMENTS OF STAFF MEMBERS**
- 14. COMMENTS OF THE COMMISSION**
- 15. COMMENTS OF THE CHAIR**
- 16. ADJOURNMENT THE NEXT REGULAR MEETING IS MAY 17, 2012** at 5:30pm in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer Alaska



Session 12-03, a Regular Meeting of the Parks and Recreation Advisory Commission was called to order by Chair Bumpo Bremicker at 5:38 p.m. on February 16, 2012 at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

PRESENT: COMMISSIONERS BRANN, BREMICKER, ARCHIBALD, LILLIBRIDGE

TELEPHONIC: COMMISSIONER LONEY

STAFF: PARKS MAINTENANCE COORDINATOR ANGIE OTTESON
COMMUNITY AND ECONOMIC DEVELOPMENT COORDINATOR KATIE KOESTER
RECREATION SPECIALIST MIKE ILLG
DEPUTY CITY CLERK I RENEE KRAUSE

APPROVAL OF THE AGENDA

Chair Bremicker called for a motion to approve the agenda.

LILLIBRIDGE/BRANN – MOVED TO APPROVE THE AGENDA AS PRESENTED.

There was no discussion.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

APPROVAL OF MINUTES (*Minutes are approved during Regular Meetings.*)

A. Meeting Minutes for January 19, 2012 Regular Meeting

Chair Bremicker requested a motion to approve the minutes.

BRANN/ARCHIBALD – MOVED TO APPROVE THE MINUTES AS WRITTEN.

There was no discussion.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA

Wayne Aderhold, city resident, commented on the Campground Host Volunteer Program and that he is in favor of any kind of citizen involvement and protecting the campgrounds and even trails. He believes that if you don't get control in the beginning and take care of the problems they can spiral out of control. He is all for it and he would gladly be involved if it came to the Library Trail. He acknowledged the Police are busy and agreed that setting up a program similar to a Neighborhood Watch would be beneficial to the community. He supports the Commission fully in these efforts.

Phil Needham, representing the Little League, advocated for funding to conduct improvements to the ballfields and amenities. Mr. Needham provided some history on the buildings, the number of kids that participate yearly in Little League; scholarships are given each season too. There are approximately 20 teams and at one time they had nine teams in town. As time goes by P.E. is not as important in the schools anymore and kids today are getting less exercise and play than they used to; he listed the benefits to playing baseball. He provided a prioritized list of the estimated repairs needed.

Chris Donatch, former president of the Little League, commented on the need for funding and the service that the Little League provides. She noted that they try to keep the cost low; they have interest from teams to come to Homer but have refused to come down and play due to safety hazards. She noted that they have 32 businesses supporting the association. Each year there are always costs for equipment and travel. The repairs have been piecemeal. These fields are in use for eight weeks in the season. They have sought grants as well but have not received any. They even started an afterschool program.

Mike Hayes, current President, Little League, commented that the Homer Little League Constitution is the local league shall be implant firmly into the minds of the children of the community the ideals of good sportsmanship, honesty, loyalty, courage and respect for authority, so that they may be well adjusted, stronger and happier children and will grow to be good, decent, healthy and trustworthy citizens. All directors, officers and members shall bear in mind that the attainment of exceptional athletic skill or the winning of games is secondary in the molding of future citizens is of prior importance.

Angie Otteson responded to questions from the commissioners regarding a formal agreement between the City of Homer and Little League. Mr. Illg commented on an agreement process with outside users groups starting with Jack Gist Park and that it is still a work in progress with the Attorney and the Public Works Director. There are some outstanding concerns between neighboring property owners and the park.

Commissioner Archibald reminded those present that the Parks and Recreation maintenance budget in miniscule in comparison to the overall needs and that it was nice to hear from the Little League folks.

Beth Cumming, resident, commented on Karen Hornaday Park and implementation of Phase I, she broke it down into three sections, first - \$90,000 for Day Use Area, she recalled a comment that the restroom does not need to be replaced, but the roof needs to be repaired and should be addressed in the next few months; the picnic shelter roof needs repairs also; she did not know where the \$90,000 amount came from; she believes everyone should be on the same page; she hopes they don't vote to distribute anymore funds because there needs to be more conversation; she opined that Phase I came about from city employees and Mayor Hornaday and she appreciates the recent Commission involvement but thinks there should be a round table approach; the \$55,000 for northern parking improvements she believed addressed the area between the picnic shelter and red shed and that this area should be grassed in, called Homer Break up and lived with; She commented on \$50,000 for preliminary engineering and what the commission previously designated it for.

There were no further comments from the audience.

VISITORS

A. Devony Lehner, Homer Soil & Water Conservation District, Diamond Creek Management Plan

Ms. Lehner provided a laydown of information and status update on the development of the Management Plan for Diamond Creek. Homer Soil & Water has been tasked with developing this management plan over this summer. She noted that there will be numerous opportunities for public and city input on the plan. She provided a history on how this recreational area started and how the City of Homer was involved and what will be included in the management plan.

Ms. Lehner responded that the plan must be completed by the federal fiscal year, a draft will be provided to the City for refinement in accordance with the public input the city receives down the road. It was noted that the property is owned by the City but not within the City Limits. Ms. Lehner will make sure the commission is informed on the progress of Homer Soil & Water. She responded that she was not aware of a formal agreement between the City of Homer and Homer Soil & Water.

There was no further discussion.

B. Mike Illg, Recreational Coordinator - Recreational Needs Assessment & Presentation

Mr. Illg provided a PowerPoint presentation on the benefits of recreation to a community. He noted that the Community Recreation program is currently operating in partnership with the High school and there are more and more restrictions being placed on the availability of school facilities for Community Recreation uses.

Mr. Illg informed the Commission that recreation, parks, and leisure services have become important social institutions in contemporary North America. It is important to develop adequate mission statements, identify goals plan, organize, and carry out programs and develop and maintain facilities. Some ways to fund recreation is the following:

- General Taxes: Basic General Fund from property/sales taxes
- Special Taxes: Specific taxes to support Parks & Rec, ex. taxes on alcohol, bed tax, fuel tax, etc.
- Millage tax: Specific tax leveled against assessed value of residential or commercial property.
- Bonds: Used for major capital purchases such as land or facility. Allows deferred payments to be spread out over a certain number of years.
- Government Grants: Federal and State grants such as Land & Water Conservation, Community Development Block Grants or state trails grants.
- Foundation Grants: Grants from non-profit charitable foundations to support specific programs/goals/projects; ex. Rasmussen Foundation, Homer Foundation.
- Fees & Charges: Provides an important source of income to support Parks & Rec. It includes: entrance fees, admission fees, rental fees, user fees, license/permit fees and special service fees.

Mr. Illg explained that a Recreational Needs Assessment, as related to a recreation program planning, deals with the recreational needs and wants of the local population. A needs assessment considers the physical or natural resources and the balance in supporting the criteria for passive and active recreation types. An example of the recreation standard is one soccer field per 10,000 people. Needs assessment is a process of adopting a standard, take an inventory of areas and facilities, determining population and Then looking at existing and future needs areas and facilities. Briefly defined, needs represent the physical, emotional, social, intellectual, and other drives or other duties that individuals may have that can be met through leisure activities. Needs assessments contribute to the efficient delivery of services to the people in the community or region by an organization. Organization personnel may have a good grasp of the needs and desires of the residents. Every few years studies should be conducted to obtain demand data from client and potential clients.

The use of various strategies and techniques include focus groups, citizen advisory boards, key communicators, survey forms, individual and household surveys, program/service evaluation by participants and participation patterns. Mr. Illg provided a draft Step by Step process to conduct a Needs Assessment.

Mr. Illg responded to commissioners questions regarding future use of the HERC building in a recreational capacity. He did not hit on the economic benefits to a city when they have a great recreational program. He stated that the Commission requesting a Needs Assessment be performed and that will require some funding as he doesn't have the expertise and experience in gathering and disseminating information.

There was a brief discussion on the HERC building and possible future uses, summer use, existing problems and inviting user groups to inform the Commissioners on their progress. The commission requested data from Mr. Illg regarding cancelling programs because of School District priorities.

There was no further discussion.

RECONSIDERATION

There were no items scheduled for reconsideration.

STAFF AND COUNCIL REPORTS/COMMITTEE REPORTS/BOROUGH REPORTS

A. Community Recreation Report – Mike Illg

Mr. Illg reported that they are working with some groups to sponsor some recreational programs for youth, and requests to use the HERC for private parties.

B. Spit Parks and Recreation Committee Report – Tricia Lillibridge

Commissioner Lillibridge distributed a Draft Flyer for the proposed “Meet the Trucks” event at Mariner Park and the next Spit Parks and Recreation meeting is scheduled for February 28th, 2012 at 3:30 p.m. in the conference room at City Hall. She welcomed the audience to attend as they were looking for additional members for the committee.

C. Kachemak Drive Path Committee Report – Dave Brann

Commissioner Brann reported that there was still work being done on preparing for a path design and information packet that he is working on with Kevin Walker; he is still pursuing signage along Kachemak Drive and permission to cross airport property. He is working with the City Manager on getting letters sent to the Property Owners regarding input on the proposed path. He has had a teleconference with Ms. Biloon on the proposed path.

D. Karen Hornaday Park Committee Report – Robert Archibald

Commissioner Archibald reported that at the recent meeting the discussed the improvements and needs of Little League, Vice Chair, Ralph Broshes was elected; discussed the Camp Host Program that there are negatives and positives; the Committee passed a recommendation which is included in the packet tonight, that there should be no additional improvements until engineering and design services are procured specifically for the road, parking, creek trail and drainage issues directly affecting those areas. The committee did discuss funding and the participation of all the user groups it was noted the funding is out there and managing the parks takes money;

Commissioner Lillibridge requested the Little League submit their stats on letterhead so it can be used to by the commission in support of the needed funding.

Commissioner Lowney recommended a copy of the Park Master Plan be displayed on a bulletin board during the HoPP build week, this will let the public know what needs to be done, what benefits there are, and what more is planned for the park.

PUBLIC HEARINGS

No public hearings were scheduled.

PENDING BUSINESS

A. Recommendation to City Council to Establish a Campground Host Program

Chair Bremicker introduced the item into the record.

The commission entertained a brief discussion on the benefits of having this program and getting it implemented this year at Karen Hornaday Park.

BRANN/LILLIBRIDGE – MOVED TO RECOMMEND CITY COUNCIL ESTABLISH THE VOLUNTEER HOST PROGRAM FOR THE CITY OF HOMER PARKS AND CAMPGROUNDS WITH THE FIRST HOST TO BE ESTABLISHED AT KAREN HORNADAY PARK CAMPGROUND NO LATER THAN THE 2013 SEASON AND SOONER IF POSSIBLE.

There was a brief discussion on changing the motion to have it implemented this year and why that may be too restrictive and not get council approval. It was additionally noted by staff that there were multiple considerations and liabilities to consider including compensation or stipend. It was agreed that they may be able to have camp hosts without offering any compensation. Staff commented that the preferred time period would be the whole season or a minimum of four week commitment especially if there was a required training to be conducted.

VOTE. YES. BRANN, ARCHIBLAD, LILLIBRIDGE, LOWNEY, BREMICKER

Motion carried.

B. Review and Recommendations to Council on Additional Funding Allocations for Karen Hornaday Park

Chair Bremicker introduced the item by title and opened the floor for discussion.

Discussion proceeded and included an explanation of the recommendations presented to the commission at the January 5, 2012 special meeting by Ms. Koester; a laydown consisting of priority listed improvements submitted by Mr. Needham on behalf of the Little League organization for the ball fields and dugouts; and input from the commissioners. After lengthy discussion the following motions were made and passed by the Commissioners.

Commissioner LillibrIDGE had to leave the meeting at 7:50 p.m. for work.

BREMICKER/BRANN - MOVED TO RECOMMEND CITY COUNCIL ALLOCATES \$40,000 TO LITTLE LEAGUE FOR NEEDED IMPROVEMENTS TO FIELDS AND DUGOUTS AT KAREN HORNADAY PARK AND THAT ALL IMPROVEMENTS FOLLOW THE MASTER PLAN.

Brief discussion ensued on allocating the funds, recommending that the Little League seeks out grants to stretch this money; that the expenditures follow the master plan. It was acknowledged that this amount should give the organization on getting a good start on completing the list. The Commissioners requested that the Little League keep in communication with the commission through the committee.

VOTE. YES. BRANN, ARCHIBALD, LOWNEY, BREMICKER

Motion carried.

Mr. Needham thanked the Commissioners and will definitely keep in communication with the Commission.

Chair Bremicker next opened discussion on the parking lot improvements. He noted that it may be a tad time consuming addressing each recommendation separately but he opined that it was easier to address concerns, questions and possible comments on each item than as a whole.

Commissioner Archibald brought up the question of saving some of the funds for matching grants and what assurance did the Commission have that City Council will match the Land and Water Conservation Fund. Ms. Koester stated she was assured by the City Manager that they will be able to get additional match funding from Council and in the interest of assisting the Commission in allocating these funds, it was believed that this would give them more money in the end. The City Council and State Legislative body would like to see this existing funding used and as time goes by there may be more demands on these funds by other user groups.

BRANN/BREMICKER - MOVED TO ALLOCATE \$55,000 FOR NORTHERN PARKING LOT IMPROVEMENTS AS OUTLINED IN THE STAFF RECOMMENDATION AND FURTHER DEVELOPMENT IN THE AREA WILL BE IN ACCORDANCE WITH THE MASTER PLAN.

Discussion clarified the \$50,000 originally allocated by Ordinance 11-22; concerns that there is nothing addressing the road alignment and removal of fill by the creek area; if the parking lot is changed, how would the city proceed with the road change. It was noted that if the road is relocated it would be moved further east and that area would need more improvements; using removed materials for future use. Further clarification was given on the location of the improvements in question.

VOTE. YES. BRANN, ARCHIBALD, LOWNEY, BREMICKER.

Motion carried.

Chair Bremicker next asked about recommending an allocation for Day Use Area. He read from the staff recommendation proposed by Ms. Koester, Repair and Improve Existing Shelter, Add Amenities, Turf Area and Drainage, etc.

BREMICKER/BRANN - MOVE TO RECOMMEND CITY COUNCIL ALLOCATE \$90,000 FOR DAY USE IMPROVEMENTS AS RECOMMENDED BY STAFF IN ACCORDANCE WITH THE MASTER PLAN.

A discussion on what the improvements entailed and clarification on the use of the funds and how staff developed their recommendation ensued.

VOTE. YES. BRANN, ARCHIBALD, LOWNEY, BREMICKER

Motion carried

Chair Bremicker wanted to address planning for the Trail along Woodard Creek and the Bridge over Woodard Creek. If the Commission or City is to go after more funding then they need to know the costs. Commissioners commented on the road realignment, the bridge over Woodard Creek and the proposed trail along the same creek. It was noted that the group that advocated for the bridge was not in the forefront any longer but that did not rule out they would return, there are alternatives to building a trail and building a bridge other than conventional methods. It was acknowledged that there was not enough money to cover all components too. Staff further commented that the Legislative grant did not include the road realignment and the trail would be a perfect fit for the Soil & Water Conservation grant.

BREMICKER/BRANN - MOVED TO RECOMMEND CITY COUNCIL ENCOURAGE CITY STAFF TO PERFORM THE RECOMMENDATIONS OUTLINED IN ORDINANCE 11-22 IN RELATION TO THE ROAD REALIGNMENT, BRIDGE OVER WOODARD CREEK AND DRAINAGE IMPROVEMENTS.

Discussion ensued on the purpose of forwarding this recommendation to Council.

VOTE. YES. BRANN, ARCHIBALD, LOWNEY, BREMICKER.

Motion carried.

NEW BUSINESS

Commissioner Archibald requested the Commission suspend the rules to reverse the order of items due to the late hour.

The commission agreed by consensus to suspend the rules.

A. Review and Recommendations for the 2012 Land Allocation Plan

Chair Bremicker thanked staff for including directions on how to proceed with the recommendations.

Staff provided a brief summary of what action the commission need to take and that there will be a Joint Worksession at 4:00 p.m. with City Council and Commissions, Committees and Board on the 2012 Land Allocation Plan.

Discussion ensued on various city owned parcels and made the following recommendations:

BRANN/LOWNEY - MOVED TO RECOMMEND PARCEL NUMBER 17719209, PAGE C-5, BE RETAINED FOR GREEN SPACE RECREATIONAL USES AND NOT BE CONSIDERED FOR LAND TRADE AND CHANGE THE ZONING AS REQUIRED.

There was a brief discussion that this would be a good spot for soccer fields or some similar sports field.

VOTE. YES. BRANN, LOWNEY, BREMICKER, ARCHIBALD

Motion carried.

BRANN/ARCHIBALD - MOVED TO RECOMMEND THAT PARCEL NUMBER 18103117, PAGE B-5, BE IMPROVED AS RECOMMENDED IN THE SPIT COMPREHENSIVE PLAN, THAT THE CAMPGROUND BE UPGRADED AND IMPROVED AND PROHIBIT DREDGE SPOILS FROM BEING PLACED ON THE PARCEL.

There was a brief discussion.

VOTE. YES. LOWNEY, ARCHIBALD, BREMICKER, BRANN

Motion carried.

LOWNEY/BREMICKER - MOVED TO FURTHER RECOMMEND THAT PARCELS USED FOR RECREATIONAL PURPOSES OR INTENT ON THE HOMER SPIT HAVE THE ZONING CHANGED FROM MARINE INDUSTRIAL TO OPEN SPACE RECREATIONAL, TO INCREASE THE DIVERSITY OF THE HOMER SPIT.

There was a brief discussion on the possible opposition and the value that recreation brings to the Spit and the City as a whole.

VOTE. YES. LOWNEY, BREMICKER, BRANN, ARCHIBALD

Motion carried.

BREMICKER/ARCHIBALD - MOVED TO RECOMMEND PARCEL NUMBER 17910001, 17911005 PAGE E-25 BE OFFERED FOR SALE TO A CONSERVATION GROUP OR SIMILAR PURPOSE AND THE FUNDS RECEIVED DESIGNATED FOR IMPROVEMENTS TO EXISTING RECREATIONAL FACILITIES.

There was a brief discussion.

VOTE. YES. BRANN, ARCHIBALD, BREMICKER, LOWNEY

Motion carried.

ARCHIBALD/BRANN – MOVED TO RECOMMEND PARCEL NUMBERS 18101030, 18101032 AND 17940107, PAGE E-25 REMAINS AS PREVIOUSLY DESIGNATED.

There was a brief discussion on the benefits that the proposed Pedestrian Bike path would be for part of this area.

VOTE. YES. BRANN, ARCHIBALD, LOWNEY, BREMICKER

Motion carried.

MOVED TO RECOMMEND PARCEL NUMBERS 1810108 AND 1810114, PAGE C-11, HAVE CLARIFICATION ON DESIGNATION FOR APPROPRIATE RECOMMENDATION TO BE MADE.

There was a brief discussion.

VOTE. YES. BRANN, ARCHIBALD, BREMICKER, LOWNEY

Motion carried.

BRANN/ARCHIBALD – MOVED TO RECOMMEND PARCEL 17717406 AND 17717407, PAGE C-10, BE RETAINED AS OPEN VIEW SPACE AND PUBLIC BEACH ACCESS AND NOT BE SOLD..

There was a brief discussion on the lack of beach access in this area.

VOTE. YES. BRANN, ARCHIBALD, LOWNEY, BREMICKER

Motion carried.

BREMICKER/BRANN – MOVED TO SELL PARCEL NUMBER 17908050, PAGE C-8, TO A CONSERVATION GROUP OR SIMILAR PURPOSE AND RETAIN FUNDS FOR USE IMPROVEING EXISTING RECREATIONAL FACILITIES.

There was a brief discussion.

VOTE. YES. BREMICKER, LOWNEY, BRANN, ARCHIBALD

Motion carried.

BRANN/ARCHIBALD - MOVED TO RECOMMEND PARCEL NUMBER 17520009, PAGE C-6, BE MAINTAINED AND DESIGNATED AS A PUBLIC TRAIL AND BEACH ACCESS ROUTE.

There was a brief discussion.

VOTE. YES. ARCHIBALD, LOWNEY, BREMICKER, BRANN

Motion carried.

ARCHIBALD/LOWNEY – MOVED TO RETAIN PARCEL 17504003, PAGE E-8, FOR FUTURE PARK EXPANSION.

There was a brief discussion .

VOTE. YES. ARCHIBALD, BRANN, LOWNEY, BREMICKER

Motion carried.

B. Review and Recommendations for a Pocket Park on the Corner of Klondike and Kachemak Way

Chair Bremicker introduced the item for discussion.

Commissioner Archibald was concerned that the property owner is not aware of the proposal. Discussion was entertained on inviting the property owner to comment at a future meeting.

Chair Bremicker stated he has looked at the location and it would be a nice spot for a bench, in front of the spruce trees but anything more than that or on the other side would be intrusive to the property owner. The commission made comments on contacting the Property owner; getting the actual property lines; installing a nice cedar fence; concerns on acceptability; maintenance and access to that property. There is potential for public use with the college, city hall, and galleries nearby. Consideration should be given to requesting the college to consider maintenance if created.

BREMICKER/BRANN - MOVED TO RECOMMEND INVITING THE LANDOWNER AND STAFF TO ADDRESS THE CONCERNS OF THE COMMISSION ON CREATING A POCKET PARK ON THE CORNER OF KLONDIKE AND KACHEMAK WAY.

There was no further discussion.

The motion was approved by consensus of the commission.

INFORMATIONAL MATERIALS

A. Memorandum dated January 25, 2012 Re: Recommendation to Approve Resolution Expressing Support for the Homer Playground Project

B. Memorandum dated January 25, 2012 Re: Recommendation to Approve a Request from Homer Playground Project for Additional Funding

There was no discussion on the informational materials.

COMMENTS OF THE AUDIENCE

Lindianne Sarno, resident, hopes that whatever happens to the creek that the commission keeps looking at preserving the creek and watershed and that there is no erosion and that it is protected.

COMMENTS OF THE COUNCIL MEMBER (if one is assigned)

None.

COMMENTS OF STAFF MEMBERS

Mike Illg thanked the commissioners for their time and efforts.

Ms. Krause praised the commissioners on their expediency through a very long agenda.

COMMENTS OF THE COMMISSION

Commissioner Brann thanked Ms. Krause for the motions it really saved time in word-smithing and appreciated Commissioner Lowney for hanging in there on the phone for the whole meeting and he appreciated hearing about the Diamond Creek property.

Commissioner Archibald commented it was a really interesting evening, Bumppo runs a tight ship and earlier he was a little deflated since he was involved in the beginning with the Woodard Creek project, you just have to move on and there are more funds out there.

Commissioner Lowney commented that she was getting familiar with the operations of the commission, she is glad to be a part of it and the commissioners are very supportive, in reference to being a little deflated, she is totally amazed at the levels of dedication of the user groups, she doesn't feel that anyone is giving up and that they stick with the master plan and see it through to completion and restore Woodard Creek and no one has lost momentum even without the funds.

Commissioner Lowney would like to see the needs assessment, and information on the HART funds for the road realignment for the March agenda and thanked the Chair.

COMMENTS OF THE CHAIR

Chair Bremicker thanked the commissioners for their hard work; lots of things dealt with tonight and praised the Staff for all their assistance and contributions.

ADJOURN

There being no further business to come before the Commission Chair Bremicker adjourned the meeting at 9:15 p.m. The next regular meeting is THURSDAY, MARCH 15, 2012 at 5:30 p.m. at the City Hall Cowles Council Chambers.

RENEE KRAUSE, CMC, DEPUTY CITY CLERK I

Approved:

Session 12-04, a Special Meeting of the Parks and Recreation Advisory Commission was called to order by Chair Bumpo Bremicker at 5:40 p.m. on March 29, 2012 at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

PRESENT: COMMISSIONERS BRANN, BREMICKER, AND LILLIBRIDGE

TELEPHONIC: COMMISSIONER LOWNEY

ABSENT: COMMISSIONER ARCHIBALD (EXCUSED)

STAFF: PARKS MAINTENANCE COORDINATOR ANGIE OTTESON
RECREATION SPECIALIST MIKE ILLG
DEPUTY CITY CLERK I RENEE KRAUSE

APPROVAL OF THE AGENDA

Chair Bremicker called for a motion to approve the agenda.

BRANN/LILLIBRIDGE – MOVED TO APPROVE THE AGENDA AS PRESENTED.

There was no discussion.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

APPROVAL OF MINUTES (*Minutes are approved during Regular Meetings.*)

There were no minutes for approval.

PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA

Chair Bremicker asked for public comment. There was no comments.

VISITORS

A. Marty McCleery, Karen Hornaday Park

The scheduled visitor was not present at the meeting.

RECONSIDERATION

There were no items scheduled for reconsideration.

STAFF AND COUNCIL REPORTS/COMMITTEE REPORTS/BOROUGH REPORTS

A. Community Recreation Report – Mike Illg

Mr. Illg commented that the information that the Clerk distributed was suggestions and the one recommendation or suggestion on implementing a tax was included only as a representation of possible funding options and is typically done in every other state as a way to fund recreation and park related amenities and projects.

Commissioner Lowney requested clarification on questions that cannot be used in an assessment. Mr. Illg responded that that may have been the wrong term to use but was just wanting to indicate that these questions can or cannot be used as decided by the commissioners.

Mr. Illg responded that it was not necessarily restricted to city residents and he would follow up with the city manager and agreed that it should be applied to park or facility users.

Discussion was entertained on who the assessment or survey should be sent to and what areas be included. Chair Bremicker noted that this item was on the agenda so directed the discussion to continue under new business.

Mr. Illg informed the commissioners that a worksession will be held with City Council on April 30, 2012 5-7:00 p.m. This worksession will include a discussion on the possibility of using the HERC building for Community Recreation and he has heard from other entities in the community expressing an interest in using the HERC building for various recreational pursuits. Mr. Illg did report that he has also urged these various groups to postpone starting a petition to be able to use the building. The commissioners expressed an interest in having a walk-through of the facility one afternoon. The City Council and City Manager and Mr. Illg will be leading the discussion. Mr. Illg reported that community recreation use of School District facilities is getting harder and harder and does not look good in the near future.

B. Kachemak Drive Path Committee – Dave Brann

Commissioner Brann provided a report and gave a brief explanation on the proposed maintenance and funding plans and overview on the proposed engineering plan. He also commented that over the last 6 months he has found several grants and believes there is money out there it just requires the dedication of someone to find it and apply. Commissioner Brann further commented on proposed signage for share the road. He noted that as soon as the snow melts he has plans to initiate some simple signage for the Mud Bay Trail and will be contacting the Public Works Director to make sure everything was still okay. Chair Bremicker asked if there was any discussion or questions.

Commissioner Lillibridge questioned how they would be able to access the money that is available. She commented that there is money out there apparently.

Chair Bremicker explained the process of using the HART funds for a project to the best of his knowledge. he noted that the money has to be used for trails and City Council has to approve the project. He believed it was fairly straightforward.

Chair Bremicker added that there is an option for the City to borrow against a stream on money and then pay back over a period of years, he further acknowledged that including the option of using these funds was very important for Council's information.

Commissioner Lillibridge asked about a time frame for this project to be completed and if it could be done this year. Commissioner Brann stated that realistically it could be done in about 2 years. He explained that there were still several steps that needed to be done before final product.

Chair Bremicker added comment on a proposed project timeline. He complimented the work and details that Commissioner Brann has provided.

C. Karen Hornaday Park Committee – Robert Archibald

Chair Bremicker inquired if Commissioner Lillibridge would like to provide the report.

Commissioner Lillibridge reported that at the last meeting of the committee they did have several comments and concerns expressed by the public and members of Little League regarding the construction and parking during the proposed HoPP Build Week.

Commissioner Lillibridge stated she would like to provide an update first a on the HoPP Progress.

- HoPP has raised \$195,000.00. Noting this amount has been raised in less than one year.
- Eleven Build Captains have been appointed
- Established a Volunteer Work Schedule consisting of three shifts each day, 4 hours each, ½ hour food breaks
 - During food breaks the building site is closed
 - Sign-up sheets for a specific shift are now available
- Signage for various aspects such as the food tents, etc. will be installed
- Construction materials have been ordered.
- Playground Equipment has been ordered.
- There was a question on storage of the materials by Public Works
 - Angie Otteson confirmed that clearing the Red Shed out is in progress
- Todd Steiner is the materials person for the project
- HoPP has received phone calls about the old playground equipment and they are directing these callers to contact Public Works and/or the City
- Mike Illg has been appointed as the Safety/Risk Person

Mr. Illg provided a brief synopsis of what his responsibilities will be on the project and is looking forward to the experience.

- No pneumatic tools will be allowed on the project
- Bob Painter stated that if a rig is available he will allow it to be parked at the park during build week unless needed for a run. He has requested a letter from HoPP requesting this presence.
- There will be no large equipment during Build Week. Work involving large dozers, etc., will be completed prior to the actual build week.

Since ball games are scheduled that same week this has produced a number of concerns regarding access to the fields and parking. During the Committee meeting it was suggested that some part of the campground could be used or reserved, setting up a car pool area. Ms. Otteson confirmed that she was involved in a meeting regarding using the front area of the campground for parking and they could open the area past the gate similar to what has been done during the Concert on the Lawn allowing the Little League parents, coaches and players closer access for equipment and such. Comments were made whether the fields will be playable at that time.

Commissioner Lillibridge wanted to report one last item for HoPP and that was they are doing a final push to sell fence pickets and would like to recommend the Commission purchase one with the Commission's name on it. A brief discussion ensued on the manufacturing of the pickets and Commissioner Lillibridge commented that she doesn't let anyone pass without trying to get them to purchase a picket.

Commissioner Lillibridge continued by reporting the Committee talked about what they were going to do with the dedicated funds that was passed at the last meeting of the commission including the creek and day use area. She reported that Mr. Meyer commented that the day use area may change because of the relocation of the road. The committee then decided to concentrate on the Master Plan and prioritize next where the committee wants to focus. The meeting went quite long and they had quite involved discussions. They have been very dynamic.

Commissioner Lowney commented that it was also discussed displaying a banner to educate people about the Master Plan. Chair Bremicker confirmed this was under New Business on the commission agenda.

Commissioner Lowney also commented on revisiting the discussion on the existing playground equipment. Commissioner Lillibridge responded that the Commission did not have to revisit that issue; that it was the City's responsibility. Commissioner Lowney wanted to know if the Commission wanted to re-purpose the equipment at another park.

Staff suggested that the commission put this item on the April agenda for discussion and recommendation to Council on the best use of existing playground equipment after removal since it was not on this agenda.

There was no further discussion.

D. Spit Parks and Recreation Committee – Tricia Lillibridge

Commissioner Lillibridge requested the commission to disband the committee until a future date when more time can be properly devoted.

Mr. Illg requested confirmation that the Meet the Trucks events. he stated that he will remove the announcement on the city website.

There was a brief discussion on the responsibilities and time involved and the lack of volunteers for this committee, funding for the vault toilets, relocation of the entrance at Mariner Park, the work that this small group has already accomplished on the other projects.

The committee was retired until a future date.

PUBLIC HEARINGS

No public hearings were scheduled.

PENDING BUSINESS

There were no Pending Business items to address.

NEW BUSINESS

- A. Recommendation to have a Display and Information on the Master Plan during Build Week
1. Information from the Karen Hornaday Park Committee on Information Kiosks

Chair Bremicker introduced this item for discussion.

Discussion revolved around the idea of placing an information kiosk in a viewable, general area of the park so a laminated Master Plan could be posted along with any other events that will be going on at the Park. Commissioners liked the idea as a permanent feature. Ms. Otteson commented that they did have a kiosk with a smaller protected roof and it was noted that the city did have access to laminating machines and the cost would be minimal. The Commissioners suggested areas that a kiosk would be very visible near the restrooms or pavilion. Staff clarified that council approval was not needed to install the kiosk. Commissioner Lowney requested financial information of where we are and what is to be the final plan for the park. Staff noted that that information could be provided.

Mr. Illg left the meeting at 6:35 p.m.

Chair Bremicker called for a brief recess at 6:40 p.m. The meeting was called back to order at 6:45 p.m.

- B. Discussion and Review on Funding Projects with Homer Accelerated Roads and Trails (HART) Program

Chair Bremicker introduced the item for discussion.

Commissioner Lowney stated she requested this to be on the agenda to determine if it would apply to the construction of the Woodard Creek, she was not sure how or if it would apply and if it does how does the Commissioner Lowney explained that she wanted to brainstorm some options that could be used to get the

funding needed to complete some of the projects involved with the park.

Chair Bremicker explained that there were two sections or "fund" in the HART program, one for roads and sidewalks and if you want to use HART funds to upgrade the road into the park it has to be a designated city road but the trail along the creek would come from the trail portion of the HART program the Commission could make a recommendation but they would need to have some idea on the length and type, etc. Commissioner Brann believes that the Woodard Creek trail could be built with HART funds, but review of the trail in the Master plan required removal of fill and he felt that they would need to designate the proposed trail path. He believes there is more than one trail within the community that they could utilize the HART funds on. He stated that once snow melts they can review the area and maps and then make a recommendation.

Staff suggested that the commissioners review the section in the HART program manual in the packet regarding the prioritizing and planning guidelines for trails. She gave a brief synopsis on the steps for getting the trail on the recommended list of projects for the HART funds.

Discussion ensued on how they can expend the rest of the monies that have been allocated; no monies were dedicated to Woodard creek; further discussion is never attempted when it is brought up. Staff tried to explain that all the funds, \$305,000 was appropriated and allocated and over the next few years these funds will be expended on the projects or improvements that were recommended and approved by this commission and council. Chair Bremicker noted that in the packet under informational materials was the recommendation on encouraging staff to perform the recommendations outlined in Ordinance 11-22 for clarification. Commissioner Lillibridge opined that they still had the original \$50,000 that wasn't used for outside pre-engineering survey since it was completed in-house. Commissioner Brann stated that it would be nice to know the details on the amounts expended to date. Chair Bremicker believed that the City should be reporting back to the commission on those items. Commissioner Lowney recalled discussion with Ms. Koester regarding the funding and grant application for the construction of the trail; she further elaborated that she did not want this to be lost or dropped.

Additional comments surrounded the HART program process, recommendations needed, trail construction requirements to ADA standards, HART program requirements for ADA, grant standards or requirements may differ from city standards or requirements, an example of the type of trails can be constructed to meet ADA requirements; sections of the trail would have to be taken into consideration.

Commissioner Lowney wanted to know where they go from here to move this piece of the project forward.

Commissioner Lillibridge suggested a worksession or meeting on this for the whole commission not the committee. She noted that the commission has already passed reallocating these funds and if everyone can attend and discuss the proposed trail and bridge and access to the new playground and tie this into the hospital parking lot could be a huge attractant to the community due to the number of residents in long term care, she noted that there is funding available for senior related activities and add the day use area in that discussion on creating what they want. They also need to show progress on the project before they can get more from the legislature. The commission should have maps that depict all the trails or proposed trails in or to the park, decide on the priority sections, they can walk the proposed trails after snowmelt and then they write up a narrative description to offer a visualization of what they propose. Chair Bremicker would also like to include the discussion on the bridge that would also connect those nearby neighborhoods. Commissioner Brann commented on the grades for the final approach to the bridge that was completed earlier by Commissioner Archibald and Jack Cushing.

Commissioner Brann would like to request three or four large scale maps of the park sections similar to maps within the chambers now.

Discussion ensued on date selection and that it should be a special meeting so they can take action if something is decided or recommended.

The Commissioners agreed to schedule a Special Meeting April 10, 2012 at 5:30 P.M. in the Conference Room Upstairs at City Hall. The content of the agenda to focus on Karen Hornaday Park – What and Where Do We Go from Here?

The commission requested the presence of the following staff and vowed to take up only 30 minutes of their time acknowledging the constraints of the departmental budget restrictions: Public Works Director, Recreation Coordinator, Parks Maintenance Coordinator, Julie Engebretsen in Planning and if the City Manager would like to attend his input would be greatly appreciated. The commissioners had questions on the budgeted work items when they would be scheduled, application and funding for the trails within the park especially the Woodard Creek trail, engineering and items approved last year.

C. Discussion and Recommendations on the Kachemak Drive Proposed Non-motorized Pathway and Revised Resolution

Chair Bremicker introduced the item by reading of title then recommended that the commission review and address each item - Resolution, Preliminary Engineering Plan, Funding Plan, Maintenance Plan separately.

Chair Bremicker then read the Revised Resolution 11-090 into the record.

BREMICKER/BRANN – MOVED TO CHANGE LAST TWO LINES IN THE LAST PARAGRAPH TO READ "...THE FOLLOWING WAYS:

1. INCREASING THE USAGE OF SIGNAGE WARNING DRIVERS OF BICYCLES AND PEDESTRIANS ON ROADWAY.
2. BUILD A SEPARATED PATH PARALLELING KACHEMAK DRIVE USING UTILITY EASEMENTS AND PUBLIC PROPERTY.

There was a brief discussion on a proposed revision by Ms. Cumming a member of the committee. Staff was unable to locate the submitted document at the time for review by the commission and was not present. Commissioner Brann commented that he believed she was addressing a change to "contingent on available funding but the remaining committee members were satisfied with the changes made.

VOTE. YES. LOWNEY, LILLIBRIDGE, BRANN, BREMICKER

Motion carried.

BRANN/LILLIBRIDGE – MOVED TO FORWARD THE AMENDED RESOLUTION 11-090 TO COUNCIL FOR APPROVAL.

There was a brief discussion on the clarity of the resolution was adequate.

VOTE. YES. BRANN, BREMICKER, LOWNEY, LILLIBRIDGE

Motion carried.

A brief discussion on the Proposed Preliminary Engineering Plan ensued. The Commissioners requested colored maps for City Council, it was noted that these are generalized, not detailed.

BREMICKER/BRANN – RECOMMEND ADDING ON THE GENERAL NOTES PAGE CONSTRUCTION OF THE PROPOSED PATHWAY BE CONDUCTED IN SUCH A MANNER THAT IT CAN BE UPGRADED TO A HIGHER LEVEL OF TRAIL INCLUDING PAVING AND DELETE THE LAST SENTENCE.

A brief discussion on the time frame for submittal to council at the same time as the resolution.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

BRANN/LILLIBRIDGE – MOVED TO FORWARD THE PRELIMINARY ENGINEERING PLAN FOR KACHEMAK DRIVE PATH TO CITY COUNCIL AS AMENDED.

There was no discussion.

VOTE. YES. LILLIBRIDGE, BRANN, BREMICKER, LOWNEY.

Motion carried.

Chair Bremicker read the Funding plan into the record and opened discussion on the item.

BREMICKER/LILLIBRIDGE - MOVED TO INSERT TRUCKING IN THE THIRD PARAGRAPH BEFORE GEOBLOCK, INSERT THE LAST NOTE BEFORE OTHER SOURCES OF FUNDING AND ADD OTHER POSSIBLE SOURCES OF FUNDING AS DISCOVERED OR AVAILABLE.

There was a brief discussion on including trucking since it was one of the highest costs in a project, deleting the reference to hiring a contractor. It was noted that the trail will not necessarily be built all at one time and may be built in phases and designating crossing(s) for the path.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

BRANN/LILLIBRIDGE - MOVED TO FORWARD THE AMENDED FUNDING PLAN FOR KACHEMAK DRIVE PATH TO COUNCIL FOR APPROVAL.

There was no further discussion.

VOTE. YES. BREMICKER, LOWNEY, LILLIBRIDGE, BRANN

Motion carried.

Chair Bremicker introduced and read the Maintenance plan into the record and opened discussion by commented on dragging the path versus plowing the path during winter.

A discussion ensued on ownership of the path would depend on the location which would be easements on private property so the trail would be the city but the land is the property owners. The city would have the easement and maintain the path.

BRANN/LILLIBRIDGE – MOVED TO FORWARD THE MAINTENANCE PLAN FOR KACHEMAK DRIVE PATH TO CITY COUNCIL.

There was no further discussion.

VOTE. YES. BRANN, BREMICKER, LOWNEY, LILLIBRIDGE.

Motion carried.

There was a brief discussion on if this should go to the Transportation Advisory Committee before City Council. Staff explained that they were including the information as backup for the resolution and it could then go to the TAC for recommendation for the prioritization process which was required for the HART program.

D. Discussion and Review on a Recreation Needs Assessment

LOWNEY/LILLIBRIDGE - MOVED TO REVIEW THE NECESSITY TO CONDUCT A NEEDS ASSESSMENT SURVEY.

Discussion on creating the survey and the information that should be requested, what is the Commission seeking regarding information. Commissioner Lowney wanted to know first if they wanted to do it and what is the reason for performing a needs assessment. Staff noted that having a needs assessment can facilitate grants.

Commissioner Brann stated that this could also assist in knowing what each park or recreational area needs as far as amenities, signage, etc. it was noted that comments over time on specific user related amenities such as soccer fields.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Chair Bremicker confirmed that Commissioner Lowney will work with Mr. Ilg drafting a Recreational Needs Assessment Survey and bring before the Commission for approval at the May or June commission meeting.

INFORMATIONAL MATERIALS

- A. 2012 Strategic Plan
- B. Commissioner Attendance at City Council Meetings
- C. Annual Commission Calendar
- D. Recommendation to City Council for Improvements to Ball Fields, Dugout and Related Amenities at Karen Hornaday Park
- E. Recommendation to City Council for Improvements to Northern Parking Lot at Karen Hornaday Park
- F. Recommendation to City Council for Day Use Improvements at Karen Hornaday Park
- G. Recommendation to City Council to Complete the Recommendations Outlined in Ordinance 11-22
- H. Recommendations for the 2012 Land Allocation Plan
- I. Resolution 12-021 Establishment of a Campground Host Program in City Parks

There was no discussion on the informational materials.

COMMENTS OF THE AUDIENCE

Lindianne Sarno, KDPC committee member, was grateful that the Resolution was passed and requested a copy of the packet of information since they will be lobbying for the council approval.

COMMENTS OF THE COUNCIL MEMBER (if one is assigned)

There was no member of City Council present.

COMMENTS OF STAFF MEMBERS

Ms. Krause praised the commissioners on their progress with a very difficult project with Kachemak Drive Path and stated that the Committee has just about accomplished every aspect on the project. She will

provide a status update on entrance relocation and doggie bags. She noted that Angie is really interested in getting the Campground Host program implemented this year and having a host by mid-June. Ms. Krause confirmed the staff she will invite to attend the Special Meeting.

COMMENTS OF THE COMMISSION

Commissioner Brann confirmed the next meetings and thanked everybody for all the worked and is still amazed that it takes them until 8:30 or so to get things done but they have a lot to do and accomplished.

Commissioner Lillibridge inquired about relocation of the entrance to Mariner Park. She requested Carey Meyer attend the Special Meeting since he is such a cog in the wheel. She noted that her daughter will be getting married so has requested to be excused from the April 19, 2012 meeting.

Commissioner Lowney echoed Ms. Krause's praise on the accomplishments of the Committee for Kachemak Drive Path and she is just blown away on the number of things that the commission accomplishes in such short time frames. She congratulated Commissioner Lillibridge on her daughter's upcoming marriage.

COMMENTS OF THE CHAIR

Chair Bremicker requested to have cookies or something since he knows that Carey likes cookies. He requested Staff to take care of that request.

LILLIBRIDGE/BRANN – MOVED TO HAVE STAFF ARRANGE FOR SANDWICHES AND COOKIES AT THE SPECIAL MEETING ON APRIL 10, 2012.

There was brief discussion on what to serve and using some of the commission funds.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Chair Bremicker inquired when the Resolution will be scheduled for council. Staff responded that it would probably be the April 23' 2012 council meeting.

ADJOURN

There being no further business to come before the Commission Chair Bremicker adjourned the meeting at 8:40 p.m. The next regular meeting is THURSDAY, APRIL 19, 2012 at 5:30 p.m. at the City Hall Cowles Council Chambers.

RENEE KRAUSE, CMC, DEPUTY CITY CLERK I

Approved:

Session 12-05, a Special Meeting of the Parks and Recreation Advisory Commission was called to order by Chair Bumpo Bremicker at 5:38 p.m. on April 10, 2012 at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

PRESENT: COMMISSIONERS LOWNEY, ARCHIBALD, BRANN, BREMICKER, AND LILLIBRIDGE

STAFF: CITY MANAGER WALT WREDE
PUBLIC WORKS DIRECTOR CAREY MEYER
PLANNING TECHNICIAN JULIE ENGBRETSSEN
RECREATION SPECIALIST MIKE ILLG
DEPUTY CITY CLERK I RENEE KRAUSE

APPROVAL OF THE AGENDA

Chair Bremicker called for a motion to approve the agenda.

LILLIBRIDGE/ARCHIBALD – MOVED TO APPROVE THE AGENDA AS PRESENTED.

There was no discussion.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

APPROVAL OF MINUTES (*Minutes are approved during Regular Meetings Only*)

There were no minutes for approval.

PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA

Chair Bremicker asked for public comment. He acknowledged Miranda Weiss and she was here to see how the discussion goes. Chair Bremicker said they would be willing to give her 10 minutes to address the commission.

Ms. Weiss provided an update on the HoPP Build Week that is scheduled to start May 27, 2012. She has met with the owner of an Anchorage sawmill who has offered to provide the wood fiber for the playground. Carlisle has agreed to donate the trucking of the fiber materials which amounts to 204,000 pounds. Horizon has come forward with a donation to move the playground equipment.

Ms. Weiss brought forward a new idea to help contribute to the proposed day use area adjacent to the playground they have found that they would have \$5000 towards sod, topsoil and will have the labor and trees available to plant in that area if the Commission would agree to provide matching funds to make this happen at the same time.

Commissioner Lowney commented that there is a gentleman who was involved in the original landscape design concept presented in the Master Plan, his name is Bill Evans. He currently works for State Parks. She believed that it would be beneficial to invite him to the April 19, 2012 meeting as a Visitor to get his input.

Ms. Weiss commented that there was an opportunity to get this done faster and just schedule a meeting with the gentleman and he can put a design together and they can agree to get it done.

Discussion evolved into what can be done and what is needed to improve that proposed day use area. Mr. Wrede commented that if the commission came up with recommendations on what they would like to see done with that area it would be very helpful. Some of the points made were as follows:

- Wonderful to dove-tail with the playground it would be next to impossible to get the plan and design in time.
- getting this area ready for summer would be beneficial for the summer
- City Administration has second thoughts to removal of the Red Shed and that with modifications it would have value to the area as additional shelter.
- Comments received from the older residents on memories about the Red Shed.
- Possible modifications to the building to make it useful
- Process to determine what the area would require in regards to drainage, grade, etc.
- Previous drainage improvements may make the area dry and no additional measures needed with the exception of the low area.
- Expending funds just to realize at later date that those improvements have to be removed.

Chair Bremicker asked if Mr. Meyer can provide more concrete information on the grades and feasibility of improvements to that area for the next meeting. Mr. Meyer was non-committal.

Commissioner Lillibridge did not want to entertain any discussion on the road relocation and focus on the day use, plan for the Woodard Creek trail and adjacent area tonight.

Discussion then focused on the grades in the proposed day use area, the \$50,000 for engineering which includes the road, contracting for a 35% design, and responsible use of the \$90,000 for the day use improvements.

It was noted that if you do not do the required preliminary work such as grades, surveys, etc. before performing any additional improvements even laying sod before getting this done may be a waste of money.

Next clarification was received on the most up to date playground design which was been modified greatly since last presented to the Commissioners. In the area proposed as day use nothing is going in besides a sandbox.

City Manager Wrede brought to the commissioner's attention the reduction in the day use area with the parking concept in the master plan and believed that the commission should consider this design in their deliberations. He confirmed for the commission that it is a concept plan and can be changed without Council approval. Comments followed from the commissioners and staff regarding:

- Use of the area for large events
- keeping all improvements north of the restrooms
- use some funds to make the needed improvements to the red shed
- Additional bar-b-que grills are needed
- Parking on top of the playground loses great open green space
- Safety issues with the current parking conditions
- Removal of the islands in the parking design
- The lower you go the more fill will be required and grades will change
- use hydroseeding instead of sod
- notice the council on the changes through administrative memorandum

Commissioner Lowney asked when the commission can receive the engineering report on what would be the next area to improve or should they focus their efforts on the periphery with trails and such. She requested some direction from Mr. Meyer and Mr. Wrede.

Mr. Meyer responded with using the \$50,000 to achieve 35% Design documents which will let the commission know what areas they should maybe focus on and it may be available at the end of summer.

Ms. Engebretsen commented on the proposed trail and recommended having a meeting at the location in June so they can see what is being proposed for the area. Details will come about.

Mr. Wrede departed the meeting at 6:35 p.m. for another meeting.

Commissioner Brann offered a few suggestions regarding trail locations and construction throughout the park and campground area to tie all areas together. Ms. Engebretsen stated that there is some decisions that need to be determined within areas of the park before you can make recommendations on the trails. But the commission is getting there.

Mr. Meyer commented that they need to find a balance on what items they can build and to spend the funding in a responsible way and he encouraged the commission not to give up on receiving funding for the road and the playground can help push the other phases forward.

Some additional items of discussion and points made were as follows:

- The time it takes to complete a project.
- Getting the biggest bang for the buck
- Staying within the Master Plan as approved
- Living with some discomfort as everything gets done
- Scope of Work for the Northern Parking Improvements
- Drainage
- Parking or Day Use
- Safety Issues
- Redesign the parking lot in Concept B2 and move actually parking towards the creek.
- Area adjacent to playground to be designated day use and improve the aesthetics around the playground this summer.
- Engineering is not going to be done until later this summer
- No improvements in the area adjacent to the playground at the same time as the playground build week there is not enough time and too many questions regarding the area.
- The parking improvements will be conducted after Labor Day this year.
- Inspection of Red Shed by Structural Engineer for integrity

It is pushing it to get all of that work done at the same time that it would be in the best interest to get the design work completed and then have it for next summer. Public Works does not have the staff and has numerous projects already committed for this summer and although it is a great idea it was agreed by the majority that it would be too much being done in one area.

There was a brief dialogue on placement of materials and creation of the berms on the west side of the day use area.

Commissioner Bell asked if Ms. Weiss could quantify her resources for the commission and she could not do that she could state that they could put up \$5000 towards sod, shed, landscaping, etc. They have this available but have scaled back their project. She feels that they could put some people, equipment and funding behind the landscaping of the adjacent day use area. She did not want to expand to another area.

The commissioners reviewed the planned day use area with the drawings and maps provided with Ms. Weiss explaining the changes to the playground design for the commissioners. She noted that the location of the sandbox.

Who will make the decision on the red shed and some of the day use money can be used on that? Staff responded that the Commission can make a recommendation through memorandum. No final decision has been made at this time. Upon review of the structure it was determined that it would be added value to the park.

LOWNEY/LILLIBRIDGE - RECOMMENDATION TO CONTINUE RESEARCH ON THE RED SHED WITH THE POSSIBILITY OF REPURPOSING IT FOR USE WITHIN THE EXISTING LOCATION AND INVITE MR. EVANS TO PROVIDE A REASONABLE COST ESTIMATE ON LANDSCAPING THE PROPOSED DAY USE FOR THE APRIL 19, 2012 REGULAR MEETING.

There was further discussion on the status of the red shed and reconsideration of removal from the park. It was noted that the shed has been already given to the Wooden Boat Society, but assurance was given that it can be given back to the city. It was noted that the stability, durability and integrity of the red shed should be verified for the purpose of possible liability issues.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Chair Bremicker noted that they will be discussing this further and if there was any additional information or discussion required now.

Commissioner Archibald requested a structural integrity report on the red shed and Chair Bremicker inquired when this could be accomplished and reported back to the commission. Mr. Meyer reported that he will be meeting with Bill Nelson soon on the Crittenden LID and he can bring him to look at the building when he comes down and get his professional opinion. No time frame was given on when they would be meeting.

Commissioner Brann wanted to discuss a related topic regarding safety issues with traffic on the park road and referencing the map suggested a remedy to dissuade speeders on the park road using speed bumps and signage establishing crosswalks.

Further discussion on speed bumps ensued and Mr. Meyer stated that he was not in favor of installing speed bumps since people avoid them at most costs. Most will obey, but signage should be placed to counteract driver's response to speed bumps. It was confirmed that the road was not an official road and the city could pretty much do what they felt was best.

LOWNEY/BRANN – MOVED TO RECOMMEND THAT THEY INSTALL THREE SPEED BUMPS AND SIGNAGE ON THE PARK ROAD.

Discussion ensued on speed bumps and signage.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Ms. Weiss requested the commissioners to revisit her earlier proposal regarding the day use area as she had to leave and the remaining items did not pertain to her.

It was agreed to postpone a decision until the meeting next week.

Commissioner Lillibridge reiterated again that she would not be at the meeting next week but wanted it on record that she voted in favor of the proposal presented by Ms. Weiss.

VISITORS

There were no visitors scheduled.

RECONSIDERATION

There were no items scheduled for reconsideration.

STAFF AND COUNCIL REPORTS/COMMITTEE REPORTS/BOROUGH REPORTS

A. Memorandum dated April 5, 2012 Re HART Funding for Karen Hornaday Park Improvements and Budget Expenditures to Date

Chair Bremicker read the title into the record and noted that they really jumped around a bit. Ms. Krause noted that this was provided by Ms. Engebretsen who will be returning as staff for the commission. Ms. Krause referenced the page in the packet showing how the funds have been allocated and expended to date.

There was a brief discussion on how the budget is allocated.

PUBLIC HEARINGS

No public hearings were scheduled.

PENDING BUSINESS

There were no Pending Business items to address.

NEW BUSINESS

A. Karen Hornaday Park – Where Do We go From Here Now?

1. A Discussion on the Next Steps and Additional Funding for Recommendations Outlined in the Master Plan
2. How are the Recent Improvements Approved by Council to be Implemented and When?
3. Is the \$50,000 Allocated for Preliminary Engineering in Ordinance 11-22 Expended?

B. Overview of Maps of Karen Hornaday Park

1. What Trails? Which Sections? How can they be funded?

A discussion was also entertained on accessing HART funds for trails within the park proper. It was noted that having a good plan was instrumental in taking advantage of those funding opportunities; accessibility to the park via trails was very limited and it needs to be a focus of the commission.

Discussion and clarification on Woodard Creek; fill placement; erosion and storm mitigation; and placement of the proposed Woodard Creek Bridge followed.

Commissioner Lowney commented that she wanted to know what user group has not been accommodated through trails and she believes this is a critical component and would make the park complete in its design.

Discussion was next centered on the Campground and Host Program. Ms. Krause relayed a conversation on the goal that Ms. Otteson was hoping to have a host starting mid-June but there were details to work out such as advertising the opportunity. Some of the duties of the host would be minor maintenance, information, reporting of any suspicious characters, etc. The Host Program is a hope to deter vandalism. The commissioners had a brief discussion on any minor improvements to improve the campgrounds, sites, etc. The commissioners reviewed the recommendations in Master Plan and had questions on such items as bear proof dumpsters, clearing campsites, recycling efforts.

LOWNEY/BRANN – MOVED TO PROVIDE RECYCLING CONTAINERS FOR THE CAMPERS AND ASSIST CITY STAFF IN DISPOSING THE COLLECTED RECYCLING.

There was no further discussion.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

Further comments and questions on the campground hosts and the duties they will be required in exchange for the free campsite. It was outlined in the program approved by council. Mr. Meyer commented that in listening to the discussion he is reminded of the limited budget that Parks & Rec has and they have a lot of parks with needs and he believes that there is the talent and tools to make signage but funds are questionable. He further commented on the available labor and duties that personnel and summer temporary staff will be required to complete.

There was a brief comment on one of the goals was coordinate uniform signage for parks and recreation and the adopt a park and trail program that is now available; clean up this spring for the park.

Commissioner Lowney requested this item on the agenda for the next meeting.

Commissioner Brann provided some details on the Adopt a Park and the Rotary Club adopting Ben Walters Park and what is planned to be completed this year.

Commissioner Lowney requested consideration of connection to Reber trail to Karen Hornaday along Fairview so that people do not have to walk on the road which is becoming quite dangerous to walk. Discussion and recommendation on setting this a priority to connect Reber trail to the park and using the map showed where a proposed trail could be placed.

Ms. Krause stated that the commission could suggest this to Julie to include in the annual review of proposed trail projects and maybe even qualify for HART program.

The commissioners thanked Mr. Meyer for coming and providing the information that has assisted them in making their decisions.

Commissioner Archibald would like to look into and revisit the Land Trade idea and would like to keep this on the radar. Ms. Krause stated that she could ask the City Manager if there is any new information or developments on this topic.

Commissioner Lowney requested that a Master Plan review be on the agenda for the November meeting.

Commissioner Lillibridge reported receiving good compliments from Council members. There was a request to have a BBQ pit big enough for a pig roast.

INFORMATIONAL MATERIALS

A. Strategic Plan 2012

B. Commission Annual Calendar 2012

There was no discussion on the informational materials.

COMMENTS OF THE AUDIENCE

There were no comments.

COMMENTS OF THE COUNCIL MEMBER (if one is assigned)

There were no City Council members present.

COMMENTS OF STAFF MEMBERS

Ms. Krause welcomed Commissioner Bell and inquired if he had roller skates as the commission goes very fast and has lots of items on their agenda. Ms. Krause responded to inquiry about the information pamphlet and stated if the information is collected it can be formatted into a tri-fold and if the commissioners volunteered to fold them she can print up several hundred in a matter of minutes. She clarified that there are still two openings on the commission and that Mr. Bell's term will expire in October. Park Day will be on May agenda.

COMMENTS OF THE COMMISSION

Commissioner Brann welcomed Lars; commented on the ownership issue for Mariner Park and would like to have that verified. He said this issue keeps going back and forth and believes someone in this state knows the ownership of the land. He thanked Ms. Krause for all her help and having the food was a really nice treat.

Commissioner Lillibridge lobbied the Commissioners to donate for a picket at the Karen Hornaday Park. She opined that with all their efforts it was important that they should have a picket with Parks & Rec Commission on it and for \$50 it was a worthy cause. She reminded the commissioners that she would be absent from the next regular meeting. She stated that Mr. Meyer informed her that the relocation of the entrance is not going to happen because there is a question on who owns the park, still in discussion and she welcomed Lars Bell to the commission.

Commissioner Archibald commented spend money wisely, welcomed Lars to the commission and he will be here for the meeting but not the May meeting.

Commissioner Lowney requested the best method to contact Ms. Otteson on the signage. She is thrilled that Lars is on the commission. She felt that this commission is doing a great job and if you look at the Strategic Plan, they are kicking butt in getting things done but where they are short on is the town center park item and she believes that they should start working on that; another one is spinning their wheels on the Parks and Rec Budget/department and start a discussion on that, this has been brought up several times by Mike Ilig and the City Manager too. The last thing is an information brochure and working on that item too. She would like to have this ready for this summer. She asked about the Information Kiosk for the Park.

A brief update was provided on installation of the kiosk and what may be posted on it included the Master Plan, current improvements scheduled and upcoming events at the park also. It will be installed as soon as feasible.

Commissioner Bell thanked the commission for the welcome it was a lot to take in at one time. He is willing to step in where needed on any of the committees also and is looking forward to working with everyone. He provided just a brief synopsis on himself.

COMMENTS OF THE CHAIR

Chair Bremicker thanked the commissioners for coming and their hard work; he welcomed Lars Bell and appreciated his interest in serving on the commission. Chair Bremicker believes they accomplished a lot at this meeting and maybe more meetings similar to this one should be considered.

ADJOURN

There being no further business to come before the Commission Chair Bremicker adjourned the meeting at 8:55 p.m. The next regular meeting is THURSDAY, APRIL 19, 2012 at 5:30 p.m. at the City Hall Cowles Council Chambers.

RENEE KRAUSE, CMC, DEPUTY CITY CLERK I

Approved:

MEMORANDUM

FROM: Kachemak Bay Water Trail Association
TO: Homer Parks and Recreation Advisory Commission
DATE: April 3, 2012
RE: Adventure Beyond the End of the Road

The Kachemak Bay Water Trail Association is proposing the development of a "Water Trail" from the Homer Spit around Kachemak Bay to Seldovia. The approximately 125 mile designated route would identify launch and take out sites as well as campsites and other amenities that could be utilized by boaters on Kachemak Bay.

The Vision:

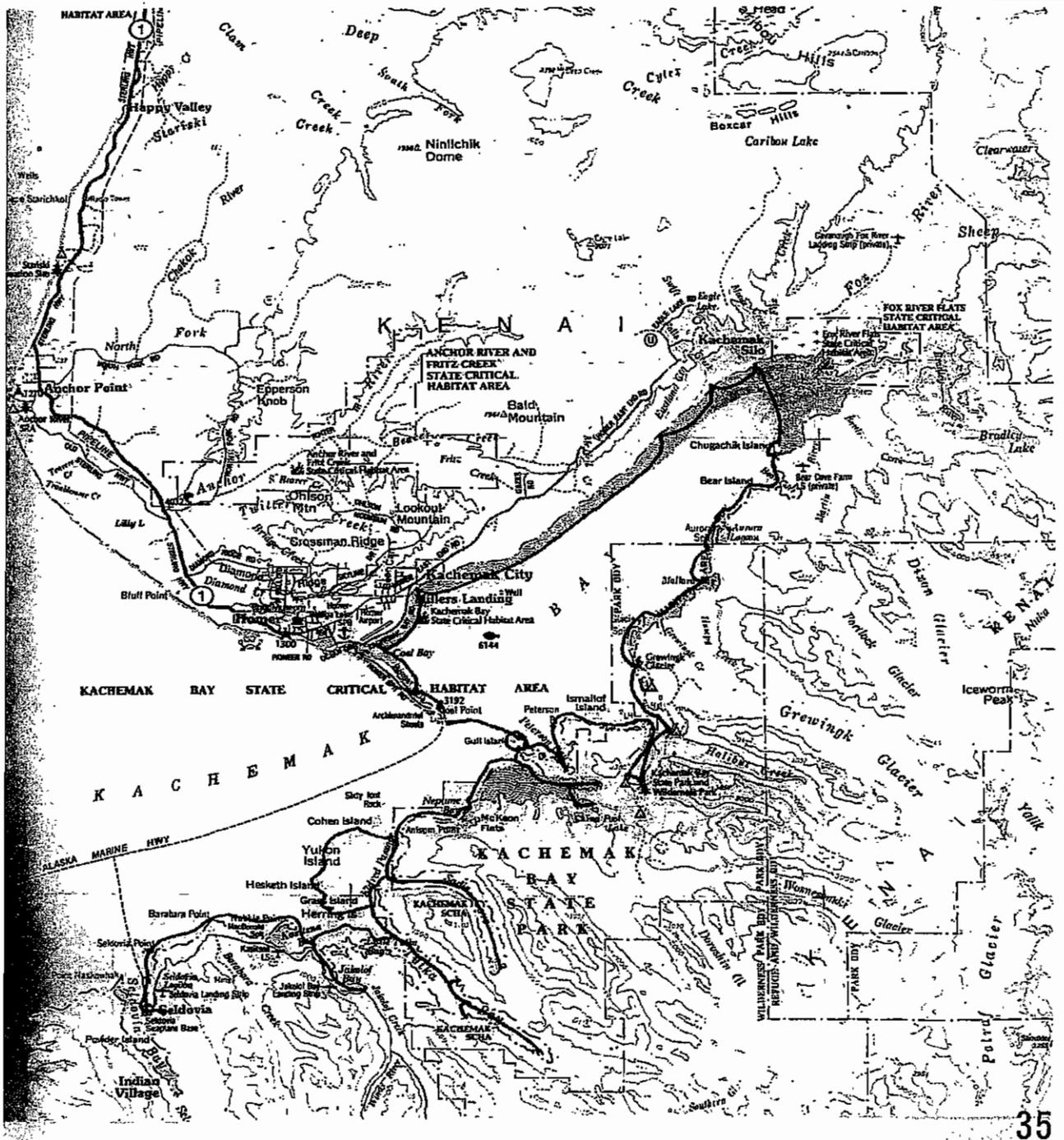
The Kachemak Bay Water Trail will inspire exploration and wise stewardship of the natural treasure that is Kachemak Bay.

*Stewardship *Diversity of Recreation *Safety *Healthy Communities *Respect *Science Education *Cultural and Archeological Education *Economic Vitality *Active Kids and Families *Park Maintenance, Management, and Monitoring, *Fun

The vision of the Kachemak Bay Water Trail Association is to create and sustain a water trail that-

1. Enables people of all abilities to experience the wild and scenic places around Kachemak Bay, now and for generations to come.
2. Connects individuals and places along its length-from Homer to Seldovia-in understanding and celebrating what they share.
3. Promotes learning about ecosystems, heritage sites, stewardship, and coastal communities.
4. Draws people from around the world to its unique environmental richness and stunning scenic beauty.
5. Supports the economic vitality and creativity of local communities.
6. Promotes awareness and stewardship of the sensitive habitats on which many plants and animals depend, including the thousands of birds that stop over in the bay as they migrate to and from their breeding areas.
7. Promotes an ethic of respect for safety, private property, and leaving no trace.
8. Offers user-friendly tools to help young and old find just the right route and guidance for their own safe and stimulating journey of adventure beyond the End of the Road.

PROPOSED KACHEMAK BAY WATER TRAIL





CITY OF HOMER

Community Recreation
600 E. Fairview Avenue
Homer, Alaska 99603

Telephone (907) 235-6090
Fax (907) 235-8933
Web Site
www.homercommunityrecreation.com

Staff Report

To: Parks & Recreation Advisory Commission
From: Mike Illg, Community Recreation Coordinator
Date: 4/10/12

1. HERC Building. I will be attending and participating in a work session with the City Council and City Manager discussing the possibility of moving the community recreation program into the HERC building. The work session is Monday, April 30th at 4pm in the council chambers. I truly believe it will be in the best interest of our constituents for the recreation program to move into this building.
2. HoPP. I will be working on the playground project as one of the safety officers during the May 20-27 build week. I have been working close with AML/JIA risk specialist Sean DeWalt in a strong effort to defray all potential risk. Mr. DeWalt will be attending the first two work days to assist with starting the project off on the right foot. Please consider volunteering and helping out the project as it will truly be a great time.
3. Safe Kids Fair/Bike Rodeo. The Safe Kids Fair/Bike Rodeo is scheduled for Saturday, April 21st, 10am-2pm. The bike rodeo takes place from 10am-12pm. The Community Recreation program facilitates the use of the high school building and parking lot for the event while working with many other public service entities in the communities in addition to running the bicycle rodeo activity. The City of Homer's Fire Department, Police Department and Public Works all play significant roles in making this event a success.
4. Needs Assessment. I will be meeting and working with Parks and Recreation Commissioner Deb Lowney to review the potential creation and details of a parks and recreation needs assessment.

Renee Krause

From: Mike Illg
Sent: Tuesday, April 10, 2012 3:48 PM
To: Renee Krause
Subject: draft agreement for Jack gist
Attachments: AGR LAND USE AND PERMIT - JACK GIST (00202318).DOC

Hi Renee,

Here is the latest draft of the agreement for Jack Gist Park Association for the Parks & Recreation Commission information/reference. I believe this is still a work in progress and will eventually need to be reviewed by the city manager and ultimately approved by the city council.

Thanks,

Mike Illg, CPRP
Coordinator
City of Homer Community Recreation
907.235.6090
www.homercommunityrecreation.com

LAND USE AGREEMENT AND PERMIT

This LAND USE AGREEMENT AND PERMIT ("Agreement") is entered into by and between the City of Homer, Alaska ("City"), a municipal corporation, and the Jack Gist Recreational Park Association ("JGRPA"), an Alaskan nonprofit corporation, this ___ day of August, 2011.

RECITALS

WHEREAS, the City owns real property known as Lot 2 of the Jack Gist Subdivision, more fully described in Exhibit A ("Park Property"); and

WHEREAS, JGRPA was founded, in part, to work with the City to develop and maintain recreational opportunities at the Park Property to the benefit of varied user groups and the community; and

WHEREAS, the City intends to authorize JGRPA, within limits set by the City, to schedule and coordinate the use of all sport fields on the Park Property and assist with construction and maintenance on Park Property; and

WHEREAS, written authorization from the City will be required on all decisions affecting the use of the Park Property;

NOW, THEREFORE, in consideration of the mutual agreements and considerations described herein, the receipt and sufficiency of which are hereby acknowledged, the City and JGRPA agree as follows:

I. AGREEMENT

1. NONPROFIT STATUS. JGRPA certifies that JGRPA is organized as a nonprofit corporation in Alaska in good standing and warrants that it will remain organized as a nonprofit organization in good standing during the term of this Agreement and any renewal terms.

2. LAND USE AGREEMENT AND PERMIT. Subject to the conditions and limitations of this Agreement, the City hereby grants permission to JGRPA to schedule sport field use and to maintain and operate the facilities, fields, and parking lots on Park Property for the enjoyment of the public as more specifically provided for in Section 5 of this Agreement. The City may revoke the permit granted under this Agreement immediately and without notice. Through this Agreement the City conveys no interest in the Park Property and this permit is issued to allow JGRPA to use Park Property only for authorized purposes specifically identified in this Agreement or approved in writing by the City. The permit represents a nonexclusive privilege authorizing special use of the City's land. The City reserves the right to permit other land use activities in the permit area. A breach of any provision of this Agreement will result in termination of the Agreement and revocation of this permit and may result in a claim for damages by the City and other criminal and civil penalties as applicable under law.

3. EQUIPMENT AND FACILITIES. All current and future structures, facilities, signage, fences, and dug outs shall be City property with the exception of easily removable and mobile equipment owned by JGRPA or any other corporation, entity, non-profit or for-profit public or private group or association, whether organized or unorganized using Park Property (hereafter referred to as "User Group"). Equipment owned by JGRPA or another User Group may not be removed from Park Property without sixty (60) days prior written notice given to the City based on a site restoration plan approved by the City. The City shall have the option to purchase the equipment prior to the removal of such equipment from Park Property.

4. TERM AND RENEWAL. The term of this Agreement will commence on the date that it is executed by both parties. Unless the Agreement is terminated by either party or the permit revoked by the City, the term of this Agreement will expire three (3) years after the date the Agreement is executed, or three (3) years after the date a renewal term commences. The term of this Agreement and any successive term may be extended for a renewal term of three (3) years if (a) JGRPA provides a written notice of request for renewal to the City before the expiration of the previous term; and (b) the City gives its consent to the renewal in writing.

5. SPECIFIC USES PERMITTED OR REQUIRED BY JGRPA.

A. JGRPA shall develop an annual schedule of games and events to occur on Park Property, including but not limited to, adult and youth softball games and practices, softball tournaments and clinics, and disc golf games and tournaments. JGRPA must attempt to schedule the fields and other facilities giving equal opportunity to all User Groups with due respect to traditional and seasonal demands of each Group. The annual schedule must be approved by the City prior to being finalized and the City shall place the final schedule on its website for public access. The City may reserve dates for City sponsored event and activities;

B. JGRPA shall supervise all User Groups to ensure that Park Property is used consistent with City intent and the best interest of the community;

C. JGRPA shall meet with the City to consult regarding any and all schedules, activities, parties and other donated labor and materials prior to activity commencements;

D. JGRPA shall supervise use of the parking lots by all User Groups to ensure that Park Property and City parking procedures are used and the parking lots are properly maintained;

E. JGRPA shall notify all participants of the inherent risks of parking near the sports fields and inform these participants of the risk assumed by the participant when he or she utilizes the Park Property parking lots; and

F. JGRPA shall maintain Park Property and ensure that the Property complies with all applicable health and safety standards. JGRPA's maintenance responsibilities shall include, but not be limited to:

- i. dragging the infields prior to games,
- ii. chalking base/foul lines,
- iii. repairing infield/outfield divots or damages,
- iv. watering the sporting fields,
- v. performing minor fence repairs, and
- vi. performing routine litter pick up and disposal on Park Property after all games and events.

Any and all construction projects must be pre-approved in writing by the City and JGRPA must comply with any and all conditions imposed upon such construction by the City.

G. JGRPA may store equipment on Park Property and provide User Groups with equipment storage facilities.

6. CITY MAINTENANCE. The City may close Park Property on a daily basis if needed to control vandalism or inappropriate off-hours usage. The Park Property is not maintained in the winter by the City. The City shall provide JGRPA with keys to the Park Property at the beginning of summer but all sets of keys provided to JGRPA must be returned to the City at the end of the season. The City shall provide waste receptacles for garbage during the summer months and shall empty these receptacles as needed but JGRPA shall enforce the "leave no trace behind" principle with its User Groups. The City shall provide 1 to 2 portable toilets on Park Property from April 1st through September 15th as funding permits. JGRPA shall be required to provide additional portable toilets as needed at its own expense. There is currently no sewer, water or electrical capabilities on Park Property. JGRPA may provide generators, water holding tanks, storage units, and additional portable toilets at its own expense.

7. OVERNIGHT USE. Park Property is intended to be a day use park and any special requests for overnight camping must be approved by the City at least thirty (30) days prior to the special event. The City may allow JGRPA to provide a caretaker or volunteer host to reside in the park in a temporary trailer or recreation vehicle under an approved volunteer or caretaker agreement with the City.

8. FEES AND DONATIONS. JGRPA may charge reasonable fees to or solicit donations from all User Groups and members to support maintenance efforts on Park Property and to fund operational obligations such as insurance and maintenance supplies. These fees are the responsibility of JGRPA to manage under the fiscal obligations of its board of directors. Should JGRPA dissolve its non-profit status,

change its status associated with the Park Property, or terminate this Agreement, then the funds and assets earned for Park Property shall be used to resolve any outstanding expenses of JGRPA and any remaining funds and assets shall be donated to the City for use on the Park Property. JGRPA shall be allowed to solicit fee sponsors or recognize donors and hang banners of team sponsors, supporters, and/or donors on Park Property. Banners must be removed once the summer season is over or no later than September 30th. All signs/banners must be approved by the City for content and placement.

9. DEFENSE AND INDEMNIFICATION. JGRPA will indemnify, defend, save and hold harmless the City, its elected officials and appointed officers, agents and employees from any and all claims, suits, demands, actions or liability, including without limitation costs and attorneys' and other professional fees, resulting from personal injury, death or property damage arising out of JGRPA activities or events or the occupancy or use of Park Property by JGRPA and its participants, spectators or others who are on or near Park Property in connection with JGRPA events or activities and/or the events or activities of User Groups scheduled or sanctioned by JGRPA on Park Property. However, this provision will not apply to any claim to the extent the claim arises from the gross negligence or intentional or willful act of the City or its officers, agents or employees. This defense and indemnification obligation includes claims alleging acts or omissions by the City and its officers, agents, contractors and employees which are said to have contributed to the loss, failure, violation or damage. JGRPA's indemnification obligation under this section will survive the termination of this Agreement.

10. LIABILITY INSURANCE. JGRPA shall purchase special event general liability insurance coverage at its own expense during any activity or event conducted by JGRPA or any other User Group on Park Property or JGRPA shall require any and all User groups to purchase such insurance prior to conducting any activity or event on Park Property. The policy purchased by JGRPA or any of its User Groups shall name the City as an additional insured with respect to the activities conducted on Park Property. The minimum limit of coverage will be not less than One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) aggregate. The general liability insurance will include bodily injury, personal injury, and property damage with respect to the Property and the activities conducted by JGRPA or any other User Group. JGRPA shall deliver to the Director certificates of insurance required by this section no later than seven (7) days before each activity or event on Park Property. This insurance shall be primary and exclusive of any other insurance held by the City. Failure to provide insurance as required by this section, or a lapse in coverage, is a material breach of this Agreement and permit, and the City may revoke the permit.

11. TERMINATION AND REVOCATION.

A. By City. The City may terminate the Agreement and revoke the permit granted hereunder immediately without cause and without notice.

B. By JGRPA. JGRPA may terminate the Agreement only on condition that it provides written notice of termination to the City no later than fifteen (15) days prior to the date JGRPA intends to terminate the Agreement.

12. VACATION AND REMOVAL OF PROPERTY. No later than thirty (30) days after expiration of the term or upon expiration of a renewal term or after the date on which the City terminates this Agreement under Section 4 or 11 of this Agreement, JGRPA shall vacate the Park Property after removing all equipment and property that it or one of the User Groups has placed or caused to be placed on the Property. If any chattel, improvement, materials or other property of JGRPA is not removed within the time required by this section, then it becomes property of the City and may otherwise be disposed of by the City without obligation to JGRPA.

13. NOTICES. At the signing of this Agreement, JGRPA shall provide City with the names of two (2) contact persons with authority for activities and events under this Agreement and addresses and telephone numbers for such contact persons that the City may use to communicate and give notices to JGRPA. All written notices given by JGRPA to the City shall be either hand delivered or mailed to the Director at the following address: City of Homer, Public Works Director, 3575 Heath Street, Homer, Alaska 99603. Mailed notices shall be deemed given when they are sent as determined by the postmark date.

14. RELATIONSHIP OF THE PARTIES. No employment or agency relationship is created by this Agreement. JGRPA personnel, members, participants or volunteers and the personnel, members, participants or volunteers of any of its User Groups, will at all times be considered agents or employees of JGRPA and not of the City. JGRPA will assume full responsibility for the actions or inactions of JGRPA User Groups, personnel, members, participants or volunteers, and JGRPA will be solely responsible for the supervision, direction and control of such persons or groups.

15. PERMIT FEES AND TAXES. No permit fees will be assessed. All applicable taxes or assessments shall be paid by JGRPA.

16. ASSIGNMENT. Neither this Agreement nor the permit granted by its terms may be transferred or assigned without the City's prior written consent.

17. SEVERABILITY. Any provision or clause of this Agreement that is deemed invalid by a court or otherwise by law will not affect the validity of the remainder of the Agreement.

18. GOVERNING LAW AND VENUE. This Agreement and the rights and obligations of the parties hereunder shall be construed in accordance with the laws of the State of Alaska. Any legal proceeding in connection with this Agreement will be in the trial courts of the State of Alaska, Third Judicial District at Homer. It is understood that consultation and negotiation are the preferred first option for resolving all disputes arising under this Agreement.

19. NO WAIVER. A waiver by the City of any provision or clause of this Agreement will not be construed as a continuing waiver of such provision or clause, or a waiver of any other provision or clause of this Agreement. Any waivers of the permit conditions will be in writing and signed by both parties.

20. NO PARTNERSHIP. No provision of this permit shall be construed to create a partnership or joint venture or any other arrangement between the City and JGRPA under which the City would be liable for the debts, losses or liabilities of JGRPA.

21. INTEGRATION. The parties intend this Agreement to be the complete and exclusive expression of their agreement and the permit granted to JGRPA. No representations or promises not contained in this document have been made by the City. No modification to this Agreement may be made unless in writing and executed by both parties.

22. INTERPRETATION. This Agreement has been submitted to the scrutiny of all parties and their counsel if desired, and it will be interpreted in accordance without consideration to or weight given to its being drafted by any party or its counsel. This Agreement will be interpreted according to its fair meaning and intent and not for or against either party.

CITY: CITY OF HOMER:

By: _____

Title: _____

PERMITEE: JACK GIST RECREATIONAL PARK ASSOCIATION (JGRPA)

By: _____

Title: _____

ATTEST:

Jo Johnson
City Clerk

STATE OF ALASKA)
) ss.
THIRD JUDICIAL DISTRICT)

THIS IS TO CERTIFY that on this _____ day of August, 2011, before me, the undersigned Notary Public, personally appeared Walt Wrede, known to me to be the City Manager of the CITY OF HOMER, a municipal corporation organized and existing under the laws of the State of Alaska, and he acknowledged to me that he executed this instrument on behalf of said corporation for the uses and purposes therein set forth.

IN WITNESS WHEREOF I have hereunto set my hand and seal the day and year first herein above written.

Notary Public for Alaska
My Commission expires:_____

STATE OF ALASKA)
) ss.
THIRD JUDICIAL DISTRICT)

THIS IS TO CERTIFY that on this _____ day of August, 2011, before me, the undersigned Notary Public, personally appeared _____, known to be the _____ of JACK GIST RECREATIONAL PARK ASSOCIATION, who executed the within and foregoing instrument, and acknowledged before me that said instrument was his/her free and voluntary act and deed for the uses and purposes therein set forth.

IN WITNESS WHEREOF I have hereunto set my hand and seal the day and year first herein above written.

Notary Public for Alaska
My Commission expires:_____

EXHIBIT A

LAND USE AGREEMENT AND PERMIT

Lot 2 of JACK GIST SUBDIVISION, a subdivision situated in the SW ¼ of the north ¼ of sec. 15, T. 6 S, R. 13 W, S.M., ALASKA, according to Plat 99-63 filed in the Homer Recording District, Third Judicial District, State of Alaska





City of Homer Planning & Zoning

491 East Pioneer Avenue
Homer, Alaska 99603-7645

Telephone (907) 235-3106
Fax (907) 235-3118
E-mail Planning@ci.homer.ak.us
Web Site www.cityofhomer-ak.gov

Staff Report

TO: Parks and Recreation Advisory Commission
FROM: Julie Engebretsen, Planning Technician
MEETING: April 19, 2012
SUBJECT: April 19th 2012 Staff Report

Follow up from 4/10/2012 Special Meeting

1. The Commission requested Mr. Evans be invited to speak at this meeting. (He volunteered his time on the Karen Hornaday Park master plan several years ago). As of packet time I have been unable to contact him- he has retired from the state. I have emailed Jack Wiles to see if he has contact information for Mr. Evans. I will continue to follow up on this!
2. There were several items mentioned from the strategic plan.
 - A. Uniform park and recreation signage. Ms. Otteson is out of town. This will be on the next agenda when Ms. Otteson can participate (May?).
 - B. Mariner Park entrance; moving it north! This project is actively being worked on. Hopefully it will go to bid for construction later this summer. Any question of land ownership may be resolved by the meeting; I will have an update.
 - C. Town Center park/trail. This item has had no action since the failure of the town center bond/city hall ballot initiative.
 - D. Parks and Recreation Budget. A copy of the 2012 budget is attached. I suggest this be on the May agenda, when Angie, Mike and I will have had time to write a memo to you! Timely support from the Commission is very important. Staff will make this a priority for the next regular meeting.
3. Potential land trade/trail access for the land above Karen Hornaday Park. I have asked the City Manager if there is any new information regarding this property or if any contact has been made. He said about a year ago there had been a meeting scheduled, but the owners cancelled and never rescheduled.
4. Its great to see your excitement at Homer parks and recreation! I suggest the Commission have a special meeting before the next regular meeting. Suggested agenda items could be the town center trail, and Karen Hornaday Park improvements and also trail connections.

Attachments 2012 Parks and Recreation Budget

**CITY OF HOMER
2012 OPERATING BUDGET**

**FUND 100
175 - PARKS/RECREATION/CEMETARY**

		FY 2009	FY 2010	FY 2011	FY 2012	Difference Between	
		Actual	Actual	Amended Budget	Adopted Budget	2011 Amended & 2012	Adopted Budget
Salaries and Benefits							
5101	Regular Employees	\$ 82,881	\$ 96,298	\$ 90,462	\$ 84,686	(5,776)	-6.38%
5102	Fringe Benefits	59,300	68,998	61,910	57,543	(4,367)	-7.05%
5103	P/T Employees	77,537	75,909	57,091	68,655	11,564	20.26%
5104	Fringe Benefits P/T	11,729	13,659	7,707	9,268	1,561	20.26%
5105	Overtime	2,682	362	1,520	1,520	-	0.00%
5107	P/T Overtime	835	1,224	-	-	-	0.00%
Total Salaries and Benefits		234,963	256,450	218,690	221,672	2,982	1.36%
Maintenance and Operations							
5202	Operating Supplies	9,325	14,173	11,700	11,700	-	0.00%
5203	Fuel/Lube	16,328	16,542	22,821	22,821	-	0.00%
5208	Equipment Maintenance	303	376	1,000	1,000	-	0.00%
5209	Building & Grounds Maintenance	19,132	18,861	19,000	19,000	-	0.00%
5210	Professional & Special Services	29,263	33,353	34,200	34,200	-	0.00%
5214	Rents & Leases Expense	-	-	2,500	2,500	-	0.00%
5215	Communications	170	7	800	800	-	0.00%
5217	Electricity	8,968	7,921	11,325	11,325	-	0.00%
5218	Water	17,666	14,321	14,028	14,028	-	0.00%
5219	Sewer	17,543	12,784	11,000	11,000	-	0.00%
5220	Refuse/Disposal	1,489	809	25,000	25,000	-	0.00%
5227	Advertising	92	162	400	400	-	0.00%
5231	Tools/Equipment	1,719	1,203	3,350	3,350	-	0.00%
5235	Memberships/Dues	55	40	250	250	-	0.00%
5236	Transportation	926	-	-	-	-	0.00%
5237	Subsistence	330	-	-	-	-	0.00%
5251	Pioneer Beautification	1,040	553	618	618	-	0.00%
5252	Credit Card Expense	-	-	80	80	-	0.00%
5601	Uniform/Clothing Allowance	216	-	300	300	-	0.00%
5603	Employee Training	154	(275)	900	900	-	0.00%
5604	Public Education	-	-	500	500	-	0.00%
5815	Parks & Rec Board	-	-	-	1,000	1,000	0.00%
Total Maintenance and Operations		124,720	120,830	159,772	160,772	1,000	0.63%
Capital Outlay, Transfers and Reserves							
5990	Transfer to	12,000	-	-	20,000	20,000	0.00%
Total Capital Outlay, Transfers & Reser		12,000	-	-	20,000	20,000	0.00%
Total		\$ 371,683	\$ 377,280	\$ 378,462	\$ 402,445	23,982	6.34%
Staffing History		4.60	4.67	3.87	4.12		

LINE - ITEM EXPLANATIONS:

Revenues anticipated to be generated by Parks, Recreation & Cemetery are:
 Spit Camping Fees - \$142,000, City Campground Fees - \$18,000, Cemetery Plots - \$1,800.
5103 - Reinstate P/T position that was cut in 2011.
5101 - 5106 - In 2010, part of the Community Schools Coordinator has been budgeted (12%) in Parks and Recreation's Budget. During summer months this position will help with the coordination of and scheduling therein various parks activities.
 Reallocation of Public Works Staff.
5815 - This account was created for the Parks & Rec Commission to use in part for Park Day and frugally as needed

Account Number Explanations: See "Appendix" Tab.

Dept	Reserve	2012 Beg			2012 End
		Bal	Transfers In	Expenditure:	Bal
385	Depreciation Reserve	70,835	20,000	-	90,835



City of Homer Planning & Zoning

491 East Pioneer Avenue
Homer, Alaska 99603-7645

Telephone (907) 235-3106
Fax (907) 235-3118
E-mail Planning@ci.homer.ak.us
Web Site www.cityofhomer-ak.gov

TO: Parks and Recreation Advisory Commission
FROM: Julie Engebretsen, Planning Technician
MEETING: April 19, 2012
SUBJECT: Trails Brochure

Commissioner Lowney requested this be on the agenda. The strategic plan says: "Document current and historical trails, create a pamphlet to show hiking trails, beaches, recreational access points, parks, campgrounds and basic rules and etiquette..."

Historic Trails...

This was something the Commission wanted to put together around 2005. At the time, there was concern that historic trails would be lost during the subdivision process. Since then, city code has changed to include the recommendations of the Homer Non-Motorized Transportation and Trails Plan, and now requires:

"c. The subdivider shall dedicate easements or rights-of-way for sidewalks, bicycle paths or other non-motorized transportation facilities in areas identified as public access corridors in the Homer Non-Motorized Transportation and Trail Plan, other plans adopted by the city council, or as required by the Kenai Peninsula Borough Code."

The outcome is the potential threat of losing trails during the subdivision process has been addressed. There is also a 1984 plan that documents trails at that time. The Commission can decide if more work needs to be done and if there is a Commissioner who can volunteer to do it.

New pamphlet on trails/beaches etc

We already have a basic campground brochure with rules and courtesy info, and there is a trails map as well – see attachments. These are available at several locations – Chamber of Commerce, camp fee office, City Hall, etc.

Staff Recommendation

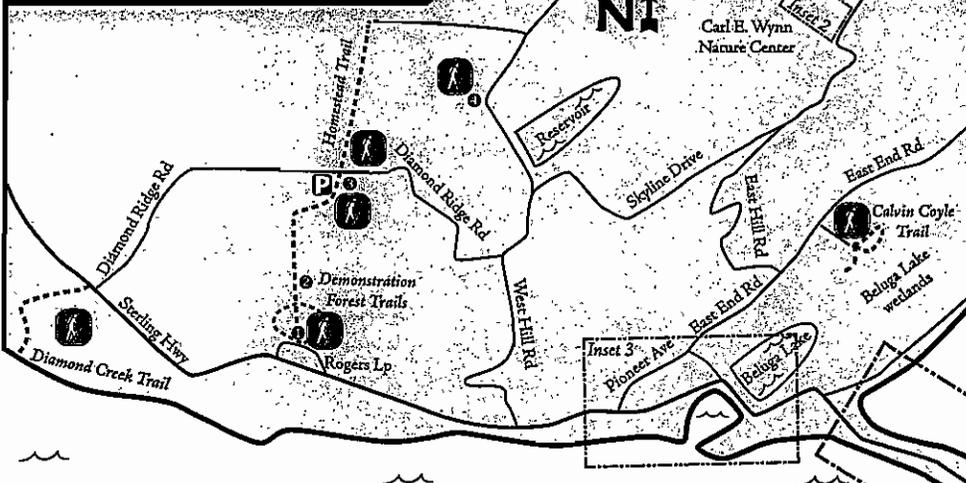
I recommend not creating a new a paper brochure. Instead, effort should be focused on with the city website (and Smartphone technology). We can create a map on the parks and recreation site kind of like a google map, with all the city recreation facilities, and links to their web pages. I also recommend the Commission remove this item from the strategic plan, and have staff focus on continuing to build the city website.

Attachments

1. City of Homer Park Visitor Information brochure
2. Walking Guide to the Homer Area brochure

Walking Guide to the Homer Area

See detail of insets inside this guide.



Diamond Creek Trail

Difficulty: Moderate to beach
Distance: 2.5 miles from highway to beach
Trailhead: 167.6 Sterling Highway, north of Texaco Station across the street from Diamond Ridge Road.

Easy walk on old road at beginning, then moderate to steep downhill hike, then rough and steep and possibly muddy down a gulch. Trail emerges at the beach mid-way between Anchor Point and Bishop's Beach, a total distance of 15 miles. The hike in either direction should take about four hours at a moderate pace but be sure to plan it around the low tide to avoid being cut off. Look for sea ducks, eagles, otters, whales, and rocky areas for tidepooling in direction of Bishop's Beach.

Homestead Trail

Difficulty: Easy/Moderate
Distance: 7.2 miles; with shorter loops
Trailheads:

- 1 Roger's Loop Road, off the Sterling Highway across from the Bayview Hotel
- 2 Within .1 mile of Homestead Trail Rogers Loop trailhead, look for the self-guided Homer Demonstration Forest Nature Loop Trail.
- 3 Rucksack Road, parking lot on the south side of Diamond Ridge Road.
- 4 North end of Bridge Creek Reservoir Road off Skyline Drive.

Coastal wildflower meadows, forested areas, boggy areas with boardwalks, open, grassy slopes; tall grass fields, and alder thickets. Great views. Look for songbirds, moose and black bears.

Calvin & Coyle Trail

Difficulty: Easy
Distance: 1 mile
Trailhead: End of Mariner Drive. Limited parking and no vehicle turnaround. Please respect private property bordering trail head.

Spruce/alder forest and wetlands. Leads to a viewing platform overlooking Beluga Lake wetlands. Viewing area for birds and moose. For more information, call Kachemak Heritage Land Trust, 235-5263

Other Area Trails

Caribou Lake Trail
 7.5 mile trail to be completed, fall, 2005. Trailhead on Circle Lake Road north of East End Road.

Map available at <http://www.homerswod.org>

Watch for Wildlife

Walking Guide to the Homer Area

You could encounter black bears on trails and moose on trails. Both can be dangerous. Be on the alert and make noise to avoid surprises. Always yield the "right of way" particularly to cow moose with calves or bear sows with cubs. Keep your pets under control or leave them home. Respect city leash laws.

Homer is a great place to watch birds on the bay, on mudflats and beaches, and in the forest. Look for the *Homer Birding Map & Guide* brochure to find out about the most likely spots.



Map produced by Pratt Museum



Pratt Museum



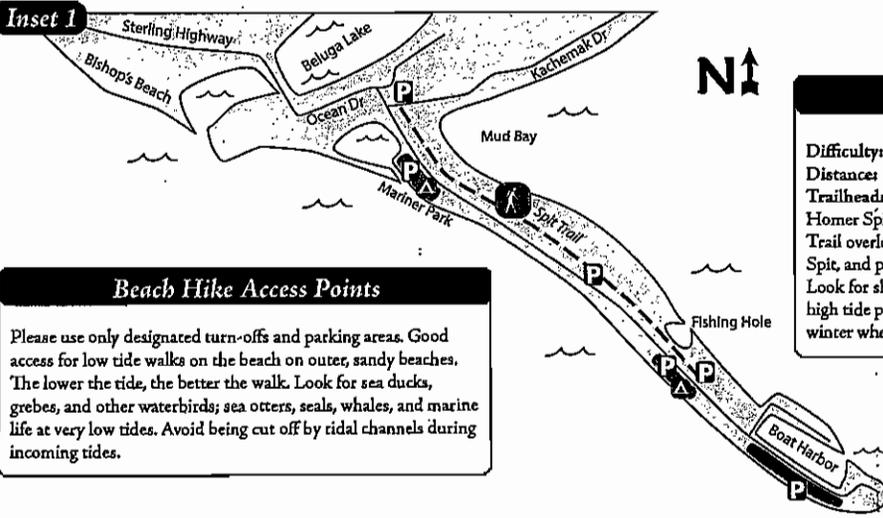
Center for Alaskan Coastal Studies
 (907) 235-6667
 © 2005 CACS
 Design and photo by Scott Dickerson.com

Enjoy Homer Beaches

- Hike on existing trails and respect private property.
- Please pack out what you pack in.
- Recycled aluminum, glass, and newspaper in the bins in the Safeway parking lot, the Homer landfill, or McNeil Canyon school dumpster area.
- Check the tidebook for the extreme minus tides on Homer's beaches that expose a diversity of marine invertebrates. Please handle marine life carefully, returning animals to their micro-habitats under rocks and replacing rocks and seaweed cover gently.
- Please park safely, use public access points and respect private property.

WARNING!
 Some areas are inaccessible at higher tide levels. Check the tidebook and get local information before setting out.

Financial support for this map provided by Alaska Conservation Foundation
 Washable Wildlife Trust

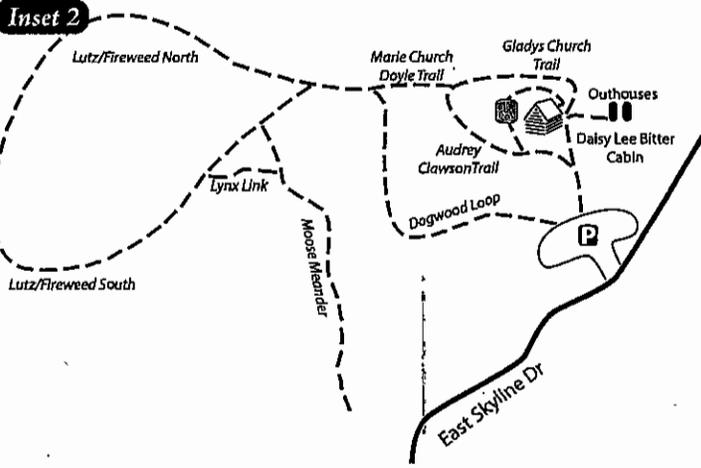


Homer Spit Trail

Difficulty: Easy (paved)
Distance: 3.2 miles to Fishing Hole, 4 miles to harbor
Trailhead: Parking area across Kachemak Drive at base of Homer Spit Road.
 Trail overlooks Mud Bay, a birding hot spot at the base of the Spit, and provides safe pedestrian access to the end of the Spit. Look for shorebirds and waterfowl during migration especially as high tide pushes birds up the beach. Sea otters congregate during winter when broken ice is being moved by tides.

Beach Hike Access Points

Please use only designated turn-offs and parking areas. Good access for low tide walks on the beach on outer, sandy beaches. The lower the tide, the better the walk. Look for sea ducks, grebes, and other waterbirds; sea otters, seals, whales, and marine life at very low tides. Avoid being cut off by tidal channels during incoming tides.



Carl E. Wynn Nature Center Trails

Difficulty: Easy
Distance: Variable, 800' accessible boardwalk to 3 miles.
Trailheads: Parking lot on left 1.5 mile east of junction of East Hill and Skyline Drive. Check in at cabin, June 15 - Labor Day.

Open 10-6 daily during summer with daily guided hikes highlighting wildflowers, forest ecology, area history, views of the bay, and the many uses of native Alaskan plants. Self-guided hikes available, including a marked loop with guide. Migration corridor for moose and black bears and birding hot spot with variety of habitats for greatest diversity of songbirds in the area. Porcupines, weasels, snowshoe hares, and lynx have also been spotted. Use fee supports Nature Center programs and management by the Center for Alaskan Coastal Studies. Also open for winter recreation with a marked snowshoe trail. For more information, call 235-6667.

Pratt Museum Trail

Difficulty: Easy
Distance: 1/3 of a mile
Trailhead: Behind the Pratt Museum, on the left up Bartlett Street from Pioneer Avenue.

Self-guided forest ecology trail with markers, guide, and occasional outdoor art exhibits. Look for moose and songbirds. Trail may be muddy after a rain. Botanical garden with good diversity of labeled native plants is in front of the museum.

Beluga Slough Trails

Difficulty: Easy (boardwalk/gravel)
Distance: 0.6 miles
Trailheads: Alaska Islands and Ocean Visitor Center parking lot, East end of Bunnell Avenue, Bishop's Beach parking lot.
 Interpretive boardwalk trail winds through forest and salt marsh habitats and overlooks Beluga Slough, a birding hot spot for shorebirds and waterfowl, particularly during migration.

Coastal Trail (Beach Walk)

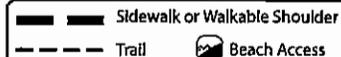
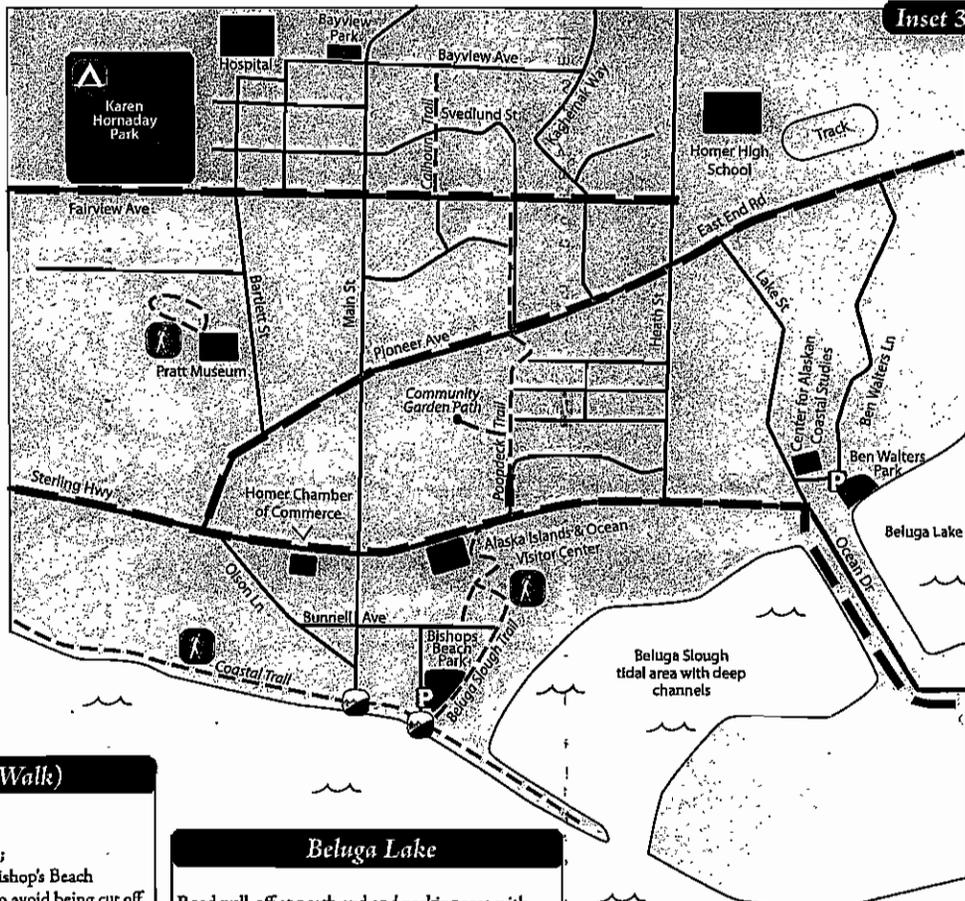
Difficulty: Easy, on sand or cobble,
Distance: 7.5 miles to Diamond Creek trail;
 15 miles to Anchor Point from Bishop's Beach
 No defined trail. Be sure to plan your hike to avoid being cut off by rising tides. Some stream crossings.

Look for sea ducks, eagles, otters, whales, and rocky areas for tidepooling at extreme low tides.

Beluga Lake

Road pull-off at north end and parking area with short trail to small dock behind McDonald's.

Waterfowl, including swans, during migration. Look for nesting red-necked grebes.



HORNADAY CAMPING

LOCATED: 629 FAIRVIEW AVENUE

AMENITIES:

- 31 sites
- Handicap accessible restroom
- Potable water
- Picnic tables & fire pits
- Dumpster
- Playground

FEES: RV - \$15.00 per RV

14 calendar days \$189

Tents - \$ 8.00 per tent

14 calendar days \$100

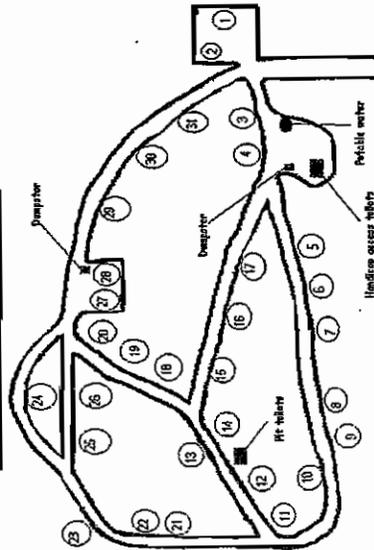
(*U.S. Currency only please)

Camp only in designated sites.
Permits required for each sleeping unit.

Pay receptacle on-site.
Attendants will also collect.
Maximum stay is 14 days.

We are unable to provide refunds

HORNADAY CAMPGROUND



Campground Regulations

DISPLAY PERMITS VISIBLY.
CAMPERS WHO TEMPORARILY
VACATE THEIR SITE DO SO AT
THEIR OWN RISK.

DO NOT CUT OR DAMAGE
TREES.

CAMPERS ARE RESPONSIBLE
FOR

KEEPING AN ORDERLY SITE.
**DOGS & PETS MUST BE
LEASHED.**

No Fireworks!
FIRES MUST BE CONTAINED
WITHIN THE FIRE PITS.

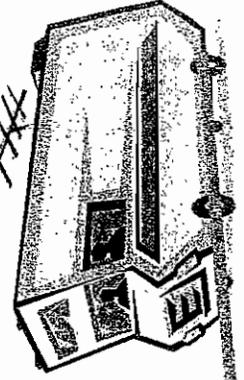
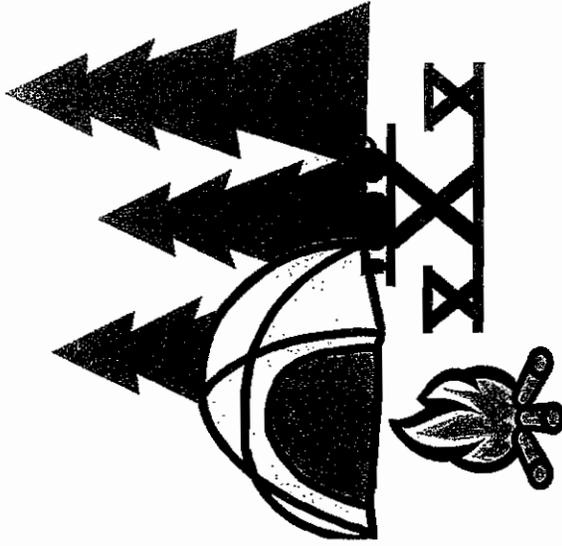
Quiet Hours 11pm-7am

**NO GENERATORS OR MOTORS,
EXCESSIVE NOISE RESULTS IN
EVICTION.**

FOR ADDITIONAL INFORMATION

Homer Police/Emergencies	235-3150/911
Camping Office	235-1583
Public Works Department	235-3170
Port/Harbor Office	235-3160
Animal Control	235-3141
Fire Department	235-3155

CITY OF HOMER PARK VISITOR INFORMATION



HOMER SPIT CAMPING

Located: Homer Spit Road
(End of the Road—Sterling Highway)

Amenities:

- Beach sites
- Fishing Hole sites
- Potable water
- RV dump station
- Public restrooms
- Handicap accessible restrooms
- Dumpsters
- Fish cleaning tables

FEES: RVS - \$15.00 per RV

14 calendar days \$189

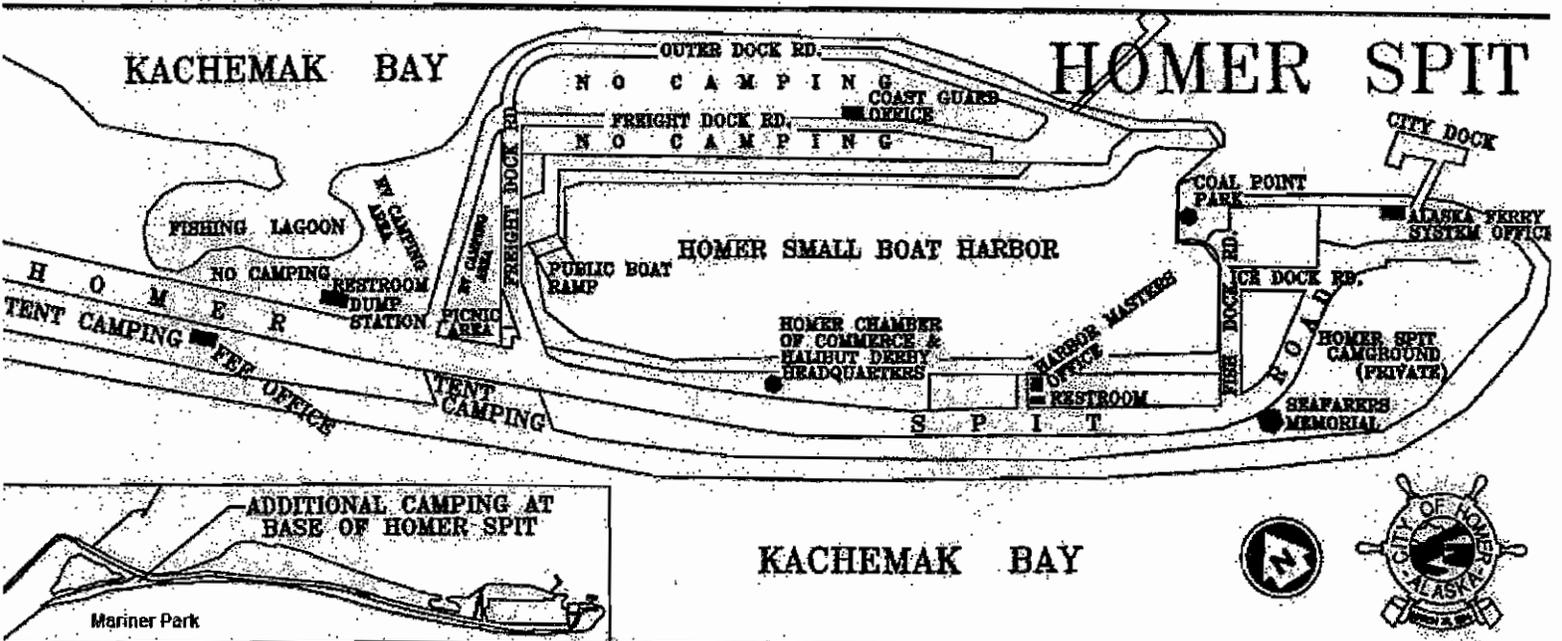
Tents - \$ 8.00 per tent

14 calendar days \$100

*(U.S. Currency only please)

- ⇒ Each sleeping unit requires a permit.
- ⇒ Pay receptacle on-site at Mariner Park, Fishing Lagoon, Tent Area II & Camp Fee office located across from the Fishing Hole.
- ⇒ Attendants will also collect.
- ⇒ **Maximum stay is 14 days.**
- ⇒ Visa cards are accepted for purchases over \$10.00.

We are unable to provide refunds



CAMPGROUND REGULATIONS

- DISPLAY PERMITS VISIBLY.
- ONE TENT OR RV PER PERMIT.
- TWO VEHICLE MAX. PER SITE.
- CAMPERS WHO REQUIRE A SECOND SITE FOR EQUIPMENT MUST PAY FOR THE SECOND SITE.
- CAMPERS WHO TEMPORARILY VACATE THEIR SITE DO SO AT THEIR OWN RISK.
- CAMPERS ARE RESPONSIBLE FOR KEEPING AN ORDERLY SITE.
- DOGS & PETS MUST BE ON A LEASH.

QUIET HOURS 11PM-7AM

NO GENERATORS, MOTORS, EXCESSIVE NOISE RESULTS IN EVICTION.

FOR ADDITIONAL INFORMATION

Homer Police/Emergencies	235-3150/911
Camping Office	235-1583
Public Works Department	235-3170
Port/Harbor Office	235-3160
Animal Control	235-3141
Fire Department	235-3155

Office of the City Clerk

Jo Johnson, CMC, City Clerk

Melissa Jacobsen, CMC, Deputy City Clerk II
Renee Krause, CMC, Deputy City Clerk I



491 E. Pioneer Avenue
Homer, Alaska 99603-7624
(907) 235-3130

(907) 235-8121
Extension: 2227
Extension: 2224

Fax: (907) 235-3143
Email: clerk@ci.homer.ak.us

MEMORANDUM

TO: PARKS AND RECREATION ADVISORY COMMISSION
FROM: RENEE KRAUSE, CMC, DEPUTY CITY CLERK I
DATE: APRIL 12, 2012
RE: RECOMMENDATION TO EXPRESS SUPPORT FOR THE KACHEMAK
BAY WATER TRAIL

Background

The Kachemak Bay Water trail Association has requested the support of the Parks and Recreation Advisory Commission in their efforts to create and establish the 125 mile Kachemak Bay Water trail.

In addition they have asked for the Commission to forward a resolution to City Council expressing support for the water trail also.

A draft Resolution of the proposed language follows.

Recommendation

Make a motion that the Parks and Recreation Advisory Commission supports the 125 mile Kachemak Bay Water Trail and submit recommendation to City Council.

Proposed Resolution Language

A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA, EXPRESSING SUPPORT FOR CREATION AND ESTABLISHMENT OF THE KACHEMAK BAY WATER TRAIL, A 125 MILE WATER TRAIL THAT PROMOTES AND INSPIRES EXPLORATION, UNDERSTANDING AND STEWARDSHIP OF THE NATURAL TREASURE THAT IS KACHEMAK BAY

WHEREAS, The Kachemak Bay Water Trail has been chosen as one of four projects in Alaska to receive technical help from the National Park Service Rivers, Trails and Conservation Assistance Program; and one of two projects in Alaska to be included in the America's Great Outdoors 50 States Report by the U.S. Department of the Interior; and

WHEREAS, A cost share challenge grant of \$24,650 has been awarded to the Kachemak Bay Water Trail Association for the development of an interactive website that will be used as a template by water trail groups around the country; and

WHEREAS, Partnerships have been established with a diverse group of community and statewide organizations such as The Homer Soil and Water Conservation District, Cook Inlet Keeper, Homer Chamber of Commerce, HoWL, Kachemak Bay Conservation Society; Bill Scott, Odyssey Images; the City of Seldovia; Alaska State Parks and Alaska Trails; and

WHEREAS, The Kachemak Bay Water Trail Association is developing goals to promote Stewardship; Safety; Recreational Diversity; Active Kids and Family Opportunities; Science, Cultural and Archeological Education; Economic Vitality; Maintenance, Management and Monitoring; and the Vision for the trail is Adventure Beyond the End of the Road; and

WHEREAS, The Kachemak Bay Water Trail will promote awareness and stewardship of the sensitive habitats on which many plants and animals depend upon including the use of migrating flocks to and from breeding grounds; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of Homer, Alaska, hereby supports the creation and establishment of The Kachemak Bay Water Trail promoting and inspiring Exploration, Understanding and Stewardship of the Natural Treasure that is Kachemak Bay.

MEMORANDUM

FROM: Kachemak Bay Water Trail Association

TO: Homer Parks and Recreation Advisory Commission

DATE: April 3, 2012

RE: Adventure Beyond the End of the Road

The Kachemak Bay Water Trail Association is proposing the development of a "Water Trail" from the Homer Spit around Kachemak Bay to Seldovia. The approximately 125 mile designated route would identify launch and take out sites as well as campsites and other amenities that could be utilized by boaters on Kachemak Bay.

The Vision:

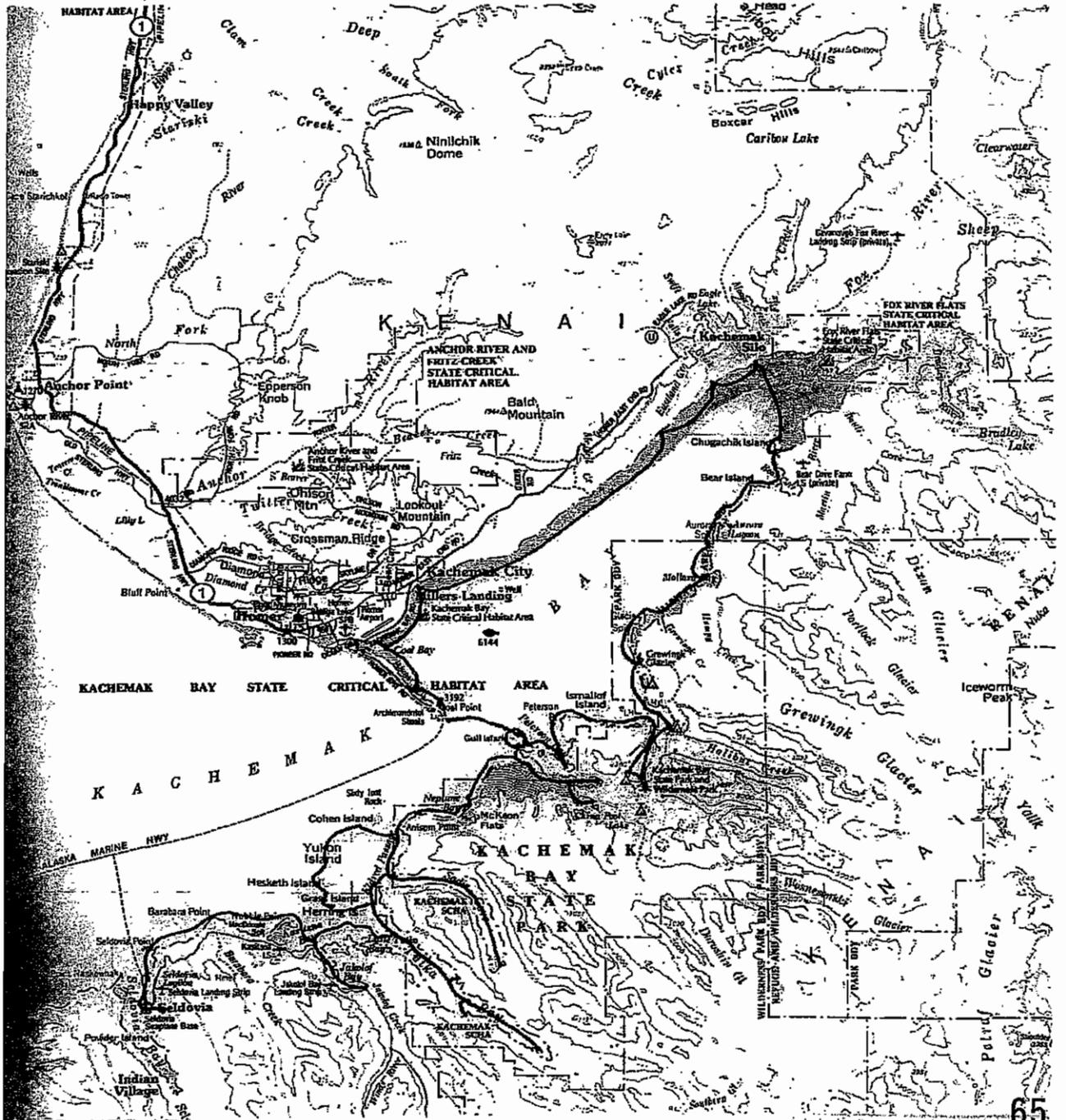
The Kachemak Bay Water Trail will inspire exploration and wise stewardship of the natural treasure that is Kachemak Bay.

*Stewardship *Diversity of Recreation *Safety *Healthy Communities *Respect *Science Education *Cultural and Archeological Education * Economic Vitality *Active Kids and Families * Park Maintenance, Management, and Monitoring, *Fun

The vision of the Kachemak Bay Water Trail Association is to create and sustain a water trail that-

1. Enables people of all abilities to experience the wild and scenic places around Kachemak Bay, now and for generations to come.
2. Connects individuals and places along its length-from Homer to Seldovia-in understanding and celebrating what they share.
3. Promotes learning about ecosystems, heritage sites, stewardship, and coastal communities.
4. Draws people from around the world to its unique environmental richness and stunning scenic beauty.
5. Supports the economic vitality and creativity of local communities.
6. Promotes awareness and stewardship of the sensitive habitats on which many plants and animals depend, including the thousands of birds that stop over in the bay as they migrate to and from their breeding areas.
7. Promotes an ethic of respect for safety, private property, and leaving no trace.
8. Offers user-friendly tools to help young and old find just the right route and guidance for their own safe and stimulating journey of adventure beyond the End of the Road.

PROPOSED KACHEMAK BAY WATER TRAIL





City of Homer

Planning & Zoning

491 East Pioneer Avenue
Homer, Alaska 99603-7645

Telephone (907) 235-3106
Fax (907) 235-3118
E-mail Planning@ci.homer.ak.us
Web Site www.cityofhomer-ak.gov

TO: Parks and Recreation Advisory Commission
FROM: Julie Engebretsen, Planning Technician
MEETING: April 19, 2012
SUBJECT: Karen Hornaday Park Trail Connections

Introduction

The Commission has expressed interest in trail connections to the park, and funding. Basically, various adopted plans of the city show three connections: a connection from Fairview Ave on the west, something from the hillside coming down from the northwest, and a connection from the east across Woodard Creek.

What connections are there now?

- From West Hill, Reber Trail connects to Fairview Ave.
- From Fairview Ave, there is a trail into the park directly north of Wright Street. (It's been a few years since I've used it. It may need to have brush cleared so its more visible).

What needs to be planned?

- The Woodard Creek crossing has not been formally planned.
- The trail from the northwest, say off the end of Alpine Way, or Miller Lane is also just a concept at this point.

Next Steps

I would recommend the Commission decide what kind of trail they'd like for the Woodard Creek crossing, and from the Miller Lane area. Reber Trail is a level 3 trail; not totally ADA accessible due to the steepness, but a pretty urbanized trail. Is that same level of trail desired for all trails to the park, or would a footpath/single track bike path be acceptable? After these decisions are made, then the Commission can visit the Woodard Creek site to view potential routes.

A word about ADA standards

First, there are no adopted ADA laws on trails.... But, it's a good rule of thumb to include ADA where its appropriate, and there should be a good reason if we don't build something ADA. One concept to keep in mind is ADA is about equal and reasonable accommodation. We want to provide reasonable recreational opportunities to everyone. That does not mean that EVERY facility must be negotiable to wheelchairs. Good reasons not to build ADA include steep terrain...like coming down the hill from Alpine Way. One approach for the Woodard creek crossing is to build a viewpoint that is wheelchair accessible, but the actual crossing a footpath. Think about the goal/purpose of the facility, and then work in as much universal design as possible.

I will have some maps at the meeting with potential trail routes and grade information.

PARKS AND RECREATION ADVISORY COMMISSION
STRATEGIC PLAN 2012

MISSION STATEMENT

The Commission is established to advocate in an advisory capacity to the City Manager and the City Council on the problems and development of parks, recreation facilities and public beaches within the City.

STRATEGIC GOALS OF THE COMMISSION – What is the focus for the commission?

General Goals of the Commission

- Advocate for obtaining open and green space
- Receive Notification of future land disposals with attention to park and recreation needs
- Keep existing green space and public open space
- Preserve areas of natural beauty and access
- Receive Notification of vacations of public access
- Receive Report on City cemetery maintenance costs, future land use, budget orientation funds, how many plots and where the revenues are applied from plot sales
- Raise Public Awareness of Parks and Recreation Opportunities on the Homer Spit

STRATEGIC OBJECTIVES OF THE COMMISSION – Must have achievable results, an action statement.

3-5 Year Projects

- Advocate for a Parks and Recreation Department – obtain information on each city on the Peninsula that has a Parks and Recreation Department and Commission
- Establish a Campground Host Program at Karen Hornaday Park
- Develop a Park in the Area known as Town Center and plan for pathways and trails

1-2 Year Projects

- construct a pedestrian/bike path along Kachemak Drive
- Support Playground Improvement Project at Karen Hornaday park
- Document current and historical trails, create a pamphlet to show hiking trails, beaches, recreational access points, parks, campgrounds and basic rules and etiquette
- Continue work on Karen Hornaday park drainage, the parking lot, and master plan implementation
- Increase the city budget for parks and recreations
- Mariner Park driveway access and pedestrian access from the Homer Spit Road and bike path crossing of Homer Spit Road.
- Create an overall uniform sign design for city parks and recreation areas.
- Review Town Center Plan to Identify Short Term Projects

ACTIONS OF THE COMMISSION –Who will do what, when and how?

- Have a committee go to City Council with recommendations, action plan and time frame.
- Every time there is a memo from the Commission to City Council a Commissioner should go to the meeting and speak about it.
- A commissioner should attend every council meeting to speak with council and keep them informed about what they are working on.

- One member of the Commission attend meetings of other user groups – skiing, co-host, etc.
Create better working relationship and communication with user groups.
- Educate other city commissions, committees and boards
- Staff to send notice of commission projects

SHARED ACTIONS STAFF/COMMISSION

- Focus and monitor the HNMTTP implementation
- Research and create best use plans for all parks, with WKFL being the next park.

PARKS AND RECREATION ADVISORY COMMISSION ANNUAL CALENDAR

2012

<u>MEETING DATE</u>	<u>SCHEDULED EVENTS OR AGENDA ITEMS</u>
FEBRUARY 16, 2012	LAND ALLOCATION PLAN REVIEW & RECOMMENDATIONS TO COUNCIL
MARCH 15, 2012	APPOINT/VOLUNTEERS TO ATTEND CITY COUNCIL JOINT WORKSESSION ON LAND ALLOCATION PLAN 2012 3/27/12
APRIL 19, 2012	SELECT SPRING PARK &/ OR BEACH WALK THROUGH
MAY 17, 2012	PLANNING PARK DAY OR SIMILAR EVENT SPRING PARK AND/OR BEACHES WALK THROUGH
JUNE 21, 2012	COMPLETE ARRANGEMENTS FOR PARK DAY OR SIMILAR EVENT
JULY 19, 2012	REVIEW CAPITAL IMPROVEMENT PLAN PARK DAY
AUGUST 16, 2011	BUDGET REVIEW & RECOMMENDATIONS TO CITY MANAGER & CITY COUNCIL
SEPTEMBER 20, 2012	FALL PARK WALK THROUGH AND BEACH WALK; ELECTIONS; SELECT KHP CLEAN UP DAY
OCTOBER 18, 2012	KAREN HORNADAY PARK CLEAN-UP
NOVEMBER 15, 2012	STRATEGIC PLAN REVIEW & PLANNING REVIEW OF KAREN HORNADAY MASTER PLAN & PROGRESS
DECEMBER	NO MEETING SCHEDULED HAPPY HOLIDAYS!

2012 HOMER CITY COUNCIL MEETINGS
PARKS AND RECREATION ADVISORY COMMISSION ATTENDANCE

It is the goal of the Commission to have a member speak regularly to the City Council at council meetings. There is a special place on the council's agenda specifically for this. After Council approves the consent agenda and any scheduled visitors it is then time for staff reports, commission reports and borough reports. That is when you would stand and be recognized by the Mayor to approach and give a brief report on what the Commission is currently addressing, projects, events, etc. A commissioner is scheduled to speak and has a choice at which council meeting they will attend. It is only required to attend one meeting during the month that you are assigned. However, if your schedule permits please feel free to attend both meetings. Remember you cannot be heard if you do not speak.

The following Meeting Dates for City Council for 2012 is as follows:

February 27, 2012	Tricia Lillibridge
March 12, 27, 2012	_____
April 9, 23, 2012	_____
May 14, 29, 2012	_____
June 11, 25 2012	_____
July 23, 2012	_____
August 13, 27, 2012	_____
September 10, 24, 2012	_____
October 8, 22, 2012	_____
November 26, 2012	_____
December 10, 2012	_____

Please review and if you will be unable to make the meeting you are tentatively scheduled for please discuss.

PLEASE NOTE: When additional commissioners are appointed the proposed schedule above will reflect those added commissioners.

1 CITY OF HOMER

2 Zak/Lewis/Parks and
3 Recreation Advisory Commission
4

5 RESOLUTION 11-090(A)
6

7 A RESOLUTION OF THE CITY COUNCIL OF HOMER, ALASKA,
8 SUPPORTING THE CONSTRUCTION OF A NON-MOTORIZED
9 PATHWAY TO INCREASE SAFETY FOR MOTORIZED AND NON-
10 MOTORIZED USERS ALONG KACHEMAK DRIVE LOCATED
11 WITHIN HOMER CITY LIMITS, FROM THE BASE OF THE HOMER
12 SPIT TO EAST END ROAD
13

14 WHEREAS, The Parks and Recreation Advisory Commission established the Kachemak Drive
15 Path Committee to specifically address possible solutions to the hazards presented to non-
16 motorized and motorized users of Kachemak Drive; and
17

18 WHEREAS, The Kachemak Drive Path Committee received substantial public input on safety
19 concerns; and
20

21 WHEREAS, The Homer City Council has shown support for this non-motorized pathway by
22 inclusion of the Kachemak Drive Rehabilitation/Pathway on the Capital Improvement Plan; and
23 approving the Homer Non-Motorized Transportation and Trail Plan; the Homer Area
24 Transportation Plan; the Climate Action Plan; and the Homer Accelerated Roads and Trails
25 (HART) Policy Manual; and
26

27 WHEREAS, Increasing non-motorized transportation improves public health and safety;
28 encourages tourism; cleans the environment; reduces transportation costs; and enhances livable
29 communities; and
30

31 WHEREAS, The City of Homer has available HART trail funds that can, including other
32 sources, form a basis for funding this project; and
33

34 WHEREAS, Utility easements can be employed with the permission of property owners.
35

36 NOW, THEREFORE, BE IT RESOLVED that the City Council of Homer, Alaska, hereby
37 supports the construction of a non-motorized pathway along Kachemak Drive within the City of
38 Homer, and that said improvement will enhance safety and benefit the public; and
39

40 BE IT FURTHER RESOLVED that the City Council of Homer, Alaska further supports
41 actions increasing safety for motorized and non-motorized users of Kachemak Drive in the
42 following ways:

- 43 1. Increasing the usage of signage warning drivers of bicycles and pedestrians on
44 roadway.
- 45 2. Building a separated path paralleling Kachemak Drive using utility easements and
46 public property.
47

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JAMES HORNADAY, MAYOR

ATTEST:

JO JOHNSON, CMC, CITY CLERK

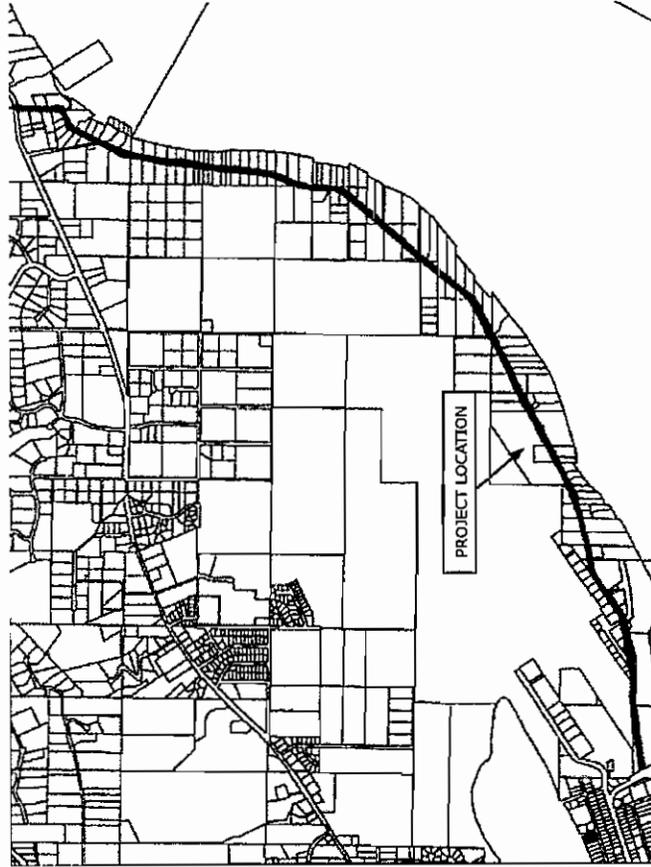
Fiscal Information:

Kachemak Drive Path

Preliminary Engineering Packet

March 8, 2012

Mission Statement: To build a safe, separate non motorized trail along Kachemak Drive connecting East End Road to the Spit Road via the airport.



Contents / Index

Pg	Description
1	Cover Sheet, Vicinity Map, Index
2	General Notes
3	Typical Path Sections
4-7	Aerial Views of Path and Road

References:

- Homer Non Motorized Transportation & Trail Plan
 - City of Homer Capital Improvement Plan (CIP) 2012-2017
 - City of Homer Trail Manual Design Criteria
- References are available from the City Clerk, as hard copy or online at:
<http://www.cityofhomer-ak.gov/documentsandforms>

Kachemak Drive Path - Preliminary Engineering Packet

March 8, 2012

General Notes

PROJECT DESCRIPTION & BENEFIT: Kachemak Drive provides an alternate route for east-of-Homer traffic to the airport, Spit and harbor, and Ocean Drive commercial district (approximate daily traffic 1,500 vehicles). The road accesses the largest industrial marine storage repair and boat launch complex on the southern peninsula, passes residences, light commercial/industrial businesses, and moose wetlands. Rehabilitation needs have been identified for raising the embankment, surfacing, widening, and drainage improvements as a State project for the road.

Automobile and large truck traffic on Kachemak Drive has increased in recent years, with drivers showing a greater tendency to speed. These conditions make the road treacherous, at best, for bicycle and pedestrian traffic. Construction of a separated pathway along East End Road, as proposed, will increase recreational and commuter bicycle and pedestrian traffic on Kachemak Drive and will improve driver, bicycle, and pedestrian safety. Because of the significant right-of-way acquisition involved, the project to build a separated pathway along Kachemak Drive will take several years to complete. (from CIP, Pg 43)

The purpose of this document is to propose a general route and guidelines for construction details of the path so easements and detailed data can be collected.

All aerial photos in this package are from Google Earth and the Kenai Borough websites. They are not to scale and not current. The ongoing sewer and water improvements are not shown.

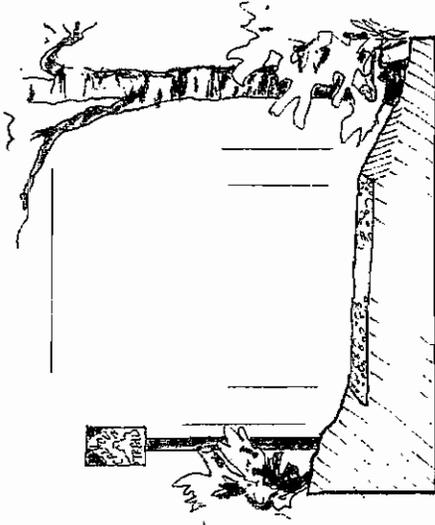
No detailed survey data has been taken for this project. Very rough stationing estimates have been created from available public information, Google Earth and Kenai Peninsula. Detailed survey information needs to be acquired.

The Kachemak Drive Path will attempt to follow existing water, sewer, and electric easements. The public access easements have not been acquired along these utility easements. A letter requesting public access easements from the City to landowners is needed.

Recommendation that the construction of the proposed path be done in a manner that can be upgraded to a higher level in the future

TYPICAL SECTIONS

LVL3-Dry



LVL5-Ultimate

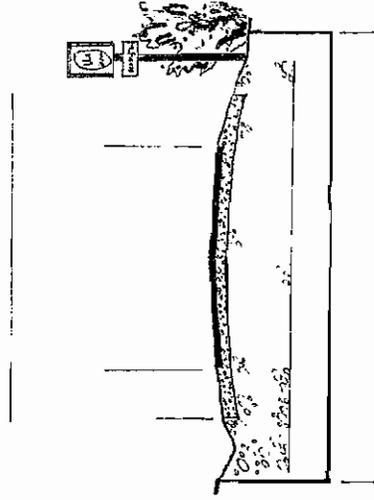


FIGURE D-15 Punctureon Over Wetland

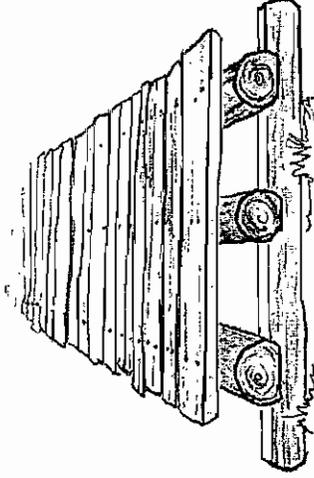
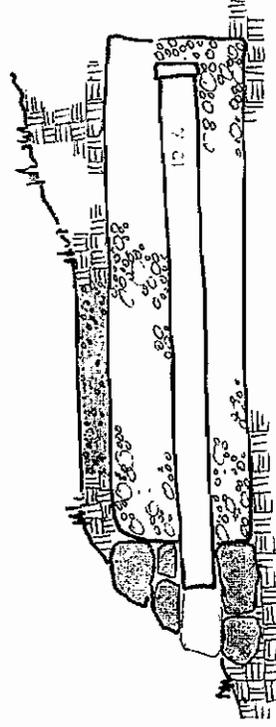


FIGURE D-10 Stone Dip with Turnpike logs

FIGURE D-11 Underdrain, or French Drain



SOURCE OF (some) DRAWINGS: Wetland Trail Design and Construction, USDA Forest Service, 2007. and CITY OF HOMER PUBLIC ACCESS EASEMENTS; AND TRAILS DESIGN CRITERIA MANUAL

There are several other suggested path types, including bridge sections over gullies, recycled City owned plastic sections near Islands and Oceans, other sections shown in the City of Homer Non Motorized Transportation & Trail Plan (pgs 3, 17, and 32); the Trail Manual (pgs 27, 29,31, 38, 39, 40, 44, 45, 47, and 49); and other public sources.

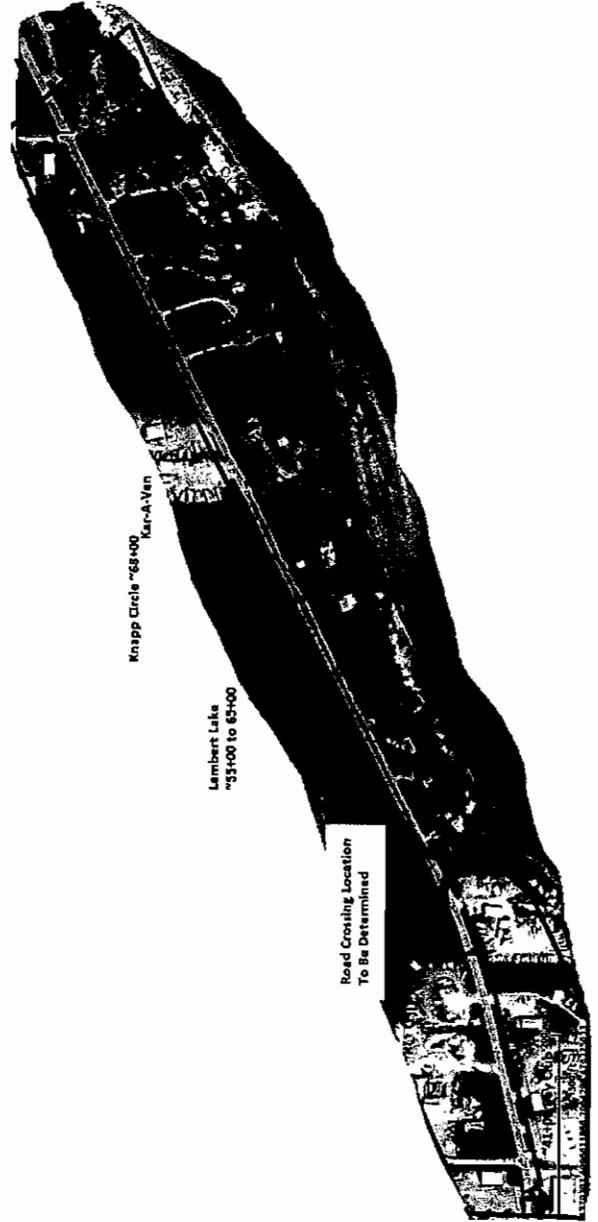
Stations Description Sheet 1

- 0+00 to ~5+00 Flat, continue existing Spit Path with separate trail from road
 - ~5+00 to ~11+00 Path is on or near toe of embankment, in and out of trees
 - ~11+00 to ~28+00 Trail follows beach to existing road that climbs to top of hill, on existing one lane road to beach from parking.
- Alternate trail would be a new route up the slope (Yellow line)
- ~17+00 to ~28+00 Path is in back of airport long term parking. Remove junk cars, need airport leasing approval.
 - ~28+00 to 41+00 Adjacent to, but separate from road to Bay Club



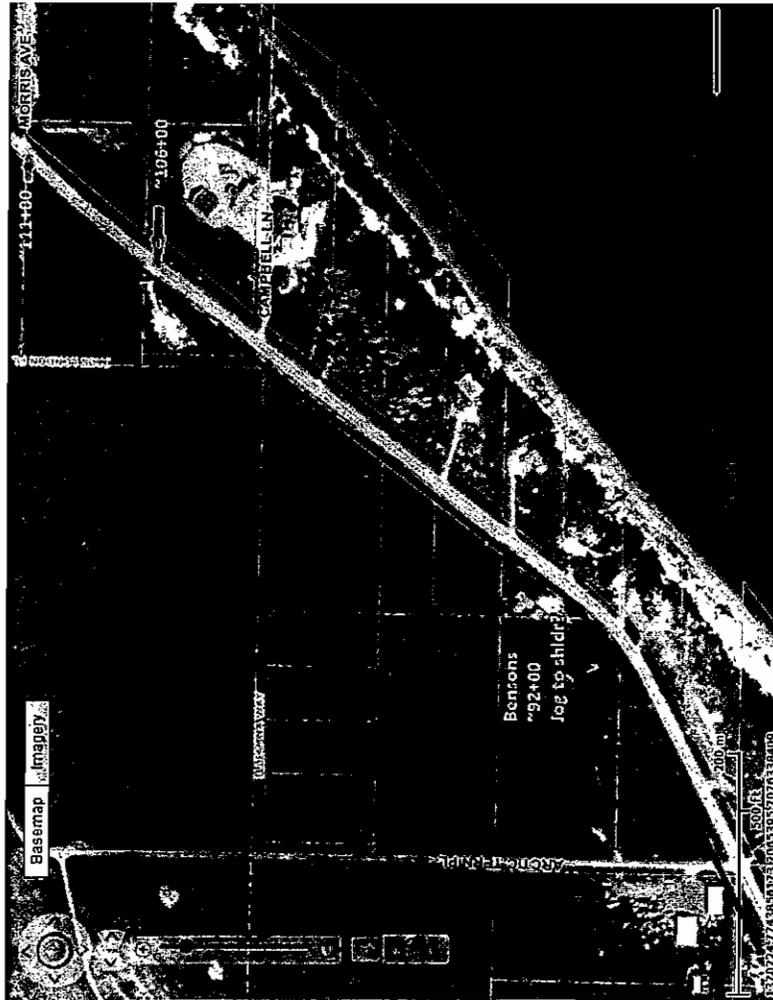
Sheet 2

- ~41+00 to ~49+00 Bay Club to AP Mgr or boatyard road crossing. Exact crossing location to be determined, check sight distances on road, utility obstacles on north side, driveways, and topography. Follow electric or sewer / water easement.
- ~49+00 to ~85+00 Road crossing to Arctic Tern. Follow electric easement. Damp ground by Lambert Lake.



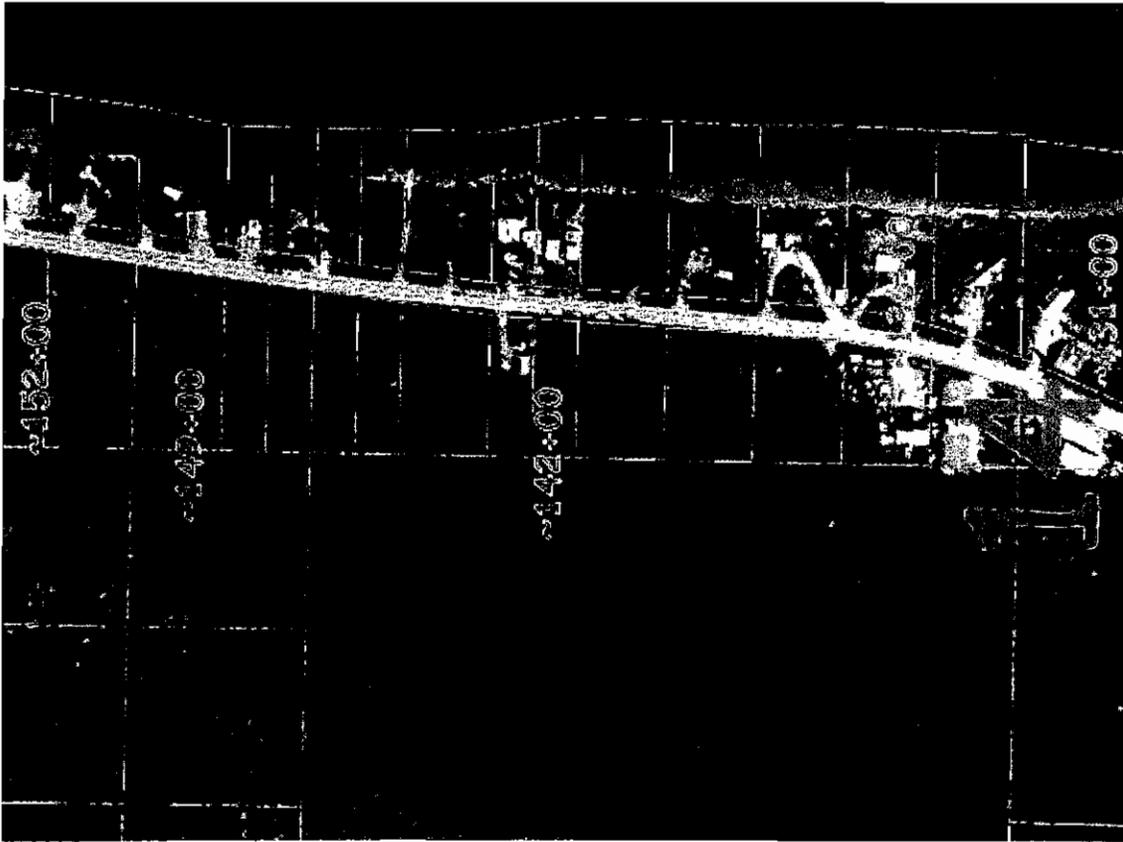
Sheet 3

~85+00 to ~111+00 Arctic Tern to Morris Ave (platted road only). Follow power line? May have to jog to road shoulder to get around private property at ~92+00.

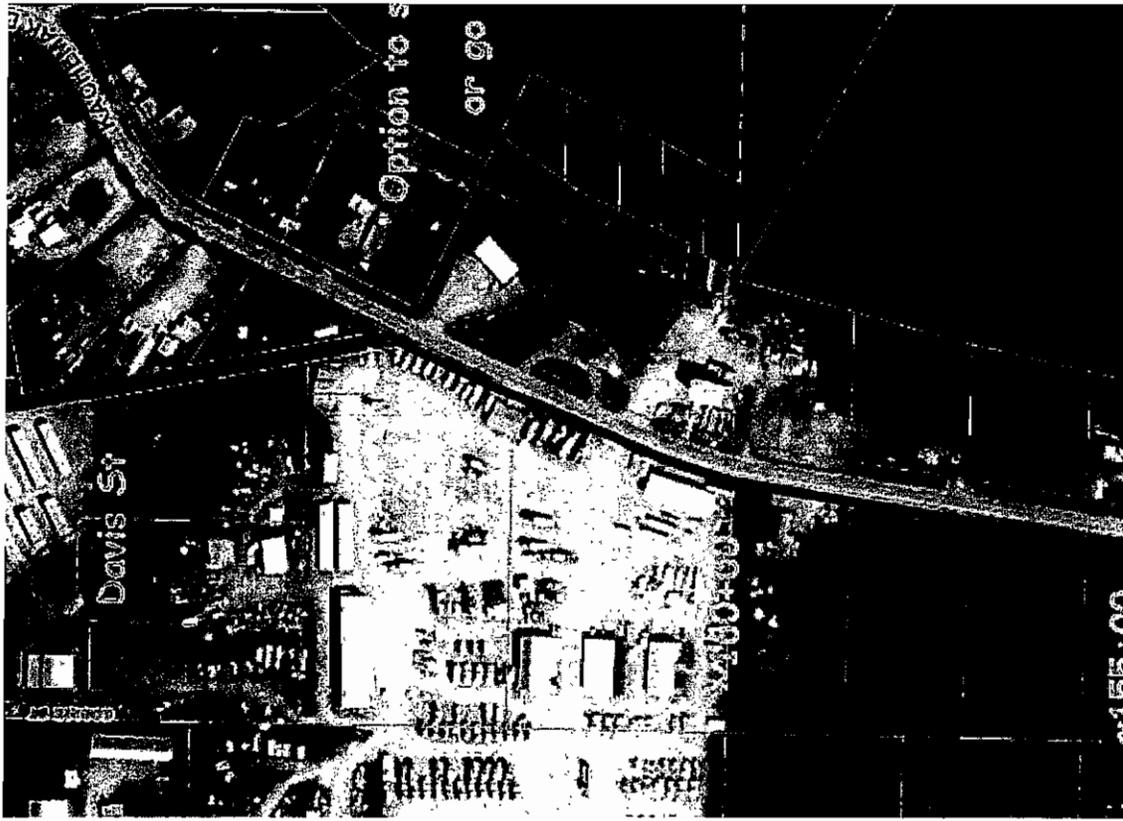


Sheet 4 ~111+00 to ~131+00 Morris Ave thru curves, -----> follow new sewer line easement?

Sheet 5 ~135+00 to ~152+00 Follow new sewer line easement?



Sheet 6 ~152+00 to ~172+00
Follow new sewer line past the Northern Enterprises boatyard



Sheet 7 ~172+00 to E-End Rd The Davis St option would require about 900' of clearing and possible large culvert installation, then another ~300' to get to East End Road through a congested area between the Gear Shed, a coffee shop, and a bike shop, all good terminations for the trail. The Kachemak Drive option would involve building the trail across several driveways, without substantial drainage issues.



Proposed Funding Plan for Kachemak Drive Path

Utilizing Section VII Trail Prioritizing Criteria and Planning Guidelines of the H.A.R.T Policy manual, the trail would be identified as a high priority trail during the annual review by TAC, (Transportation Advisory Committee) and Parks and Recreation Advisory Commission.

As of 2012 there is an ending balance of \$304,554 in the HART Trail Reserves. Approximately \$100,000 added annually plus investment interest of \$500 to \$1000 annually.

These funds could be utilized in amounts to be determined for initial surveying, engineering and design work, consultation fees, and basic materials to get started, i.e. trucking, geoblock trail hardening material, culverts, tyvar road fabric, treated wood 4x4's and decking rental of equipment.

By utilizing volunteers for basic construction and labor, donated materials, and rented equipment, costs would be much less than if done by a contractor.

Possible sources of funding:

Sale of City owned Lot on Kachemak Dr. , Parcel #17910001, assessed at \$38,100

Homer Foundation

Rasmussen Foundation

ATI, Alaska Trails Initiative Grant

Private donations

Fundraisers

STIP

Corporate Grants - such as R.E.I.

Other future sources of funding as discovered or available.

Maintenance Plan for the Proposed Kachemak Drive Path

Proposed trail-

An 8 foot wide, compacted gravel path from the end of the existing spit trail along Kachemak Drive to East End Road.

1. Annual spring workday by volunteers, litter pick up, minor tread repairs, drainage
2. Encourage individual / groups to utilize Adopt-a-Trail program for a portion or all of the trail.
3. Bi-Annual inspection by City Parks and Rec. Maintenance staff.
4. Use of city atv and atv grader to grade the trail twice a year or as needed-city staff or designated volunteer.

Winter maintenance:

Plow for pedestrians and bikes using city atv with plow, city staff or volunteer

OR

Don't plow, pack and drag for multi-use, ski, snowshoe, bike, pedestrian. Use snowmachine, roller, drag.

Sign maintenance:

Volunteer / user reporting system for maintenance needs

Adopt-a Trail volunteers

Bike Club

Ski Club

Individual volunteers

Funded by private donations

Grants

HART Funds

City Maintenance as per other city trails



**CITY OF HOMER
COMMISSION, COMMITTEE, BOARD & TASK FORCE
APPLICATION FORM**

CITY CLERKS OFFICE
CITY OF HOMER
491 E. PIONEER AVENUE
HOMER, ALASKA 99603
PHONE 907-235-3130
FAX 907-235-3143

RECEIVED BY CLERK'S OFFICE

APR 03 2012 PM 02:59 *RL*

The information below provides some basic background for the Mayor and Council.
This information is public and will be included in the Council Information packet.

Name Date

Physical Address City

Mailing Address Zip Code

Phone Work # Cell #

Email Address

NOTE: The above information will be published in the City Directory and within the City web pages if you are appointed by the Mayor and your appointment is confirmed by the City Council.

Please indicate the commission(s), committee(s), board or task force you are interested in:

Select	COMMISSION/COMMITTEE/BOARD.TASK FORCE	REGULAR MEETING SCHEDULE
<input type="checkbox"/>	ADVISORY PLANNING COMMISSION	1ST & 3RD WEDNESDAY OF THE MONTH AT 6:30 P.M. WORKSESSIONS AT 5:30 P.M.
<input type="checkbox"/>	ECONOMIC DEVELOPMENT ADVISORY COMMISSION	2ND TUESDAY OF THE MONTH AT 6:00 P.M.
<input type="checkbox"/>	LIBRARY ADVISORY BOARD	1ST TUESDAY OF THE MONTH AT 5:00 P.M.
<input checked="" type="checkbox"/>	PARKS & RECREATION ADVISORY COMMISSION	3RD THURSDAY OF THE MONTH AT 5:30 P.M.
<input type="checkbox"/>	PORT & HARBOR ADVISORY COMMISSION	4TH WEDNESDAY - JANUARY TO APRIL & SEPTEMBER TO DECEMBER AT 5:00 P.M. 4TH WEDNESDAY - MAY - AUGUST AT 6:00 P.M.
<input type="checkbox"/>	PUBLIC ARTS COMMITTEE	QUARTERLY - 2ND THURSDAY OF THE MONTH AT 5:00 P.M.
<input type="checkbox"/>	TRANSPORTATION ADVISORY COMMITTEE	3RD TUESDAY OF THE MONTH AT 5:30 P.M.
<input type="checkbox"/>	PERMANENT FUND COMMITTEE	QUARTERLY - 2ND THURSDAY OF THE MONTH AT 5:15 P.M.
<input type="checkbox"/>	LEASE COMMITTEE	QUARTERLY - 2ND THURSDAY OF THE MONTH AT 3:00 P.M.
<input type="checkbox"/>	OTHER - PLEASE ENTER THE COMMITTEE/TASK FORCE	

I have been a resident of the City for 6 mos. yrs I have been a resident of the area for 6 mos. yrs.

I am presently employed as:

List any special training, education or background you have which is related to your choice of commission, committee, board or task force:

Have you ever served on a similar commission, committee, board or task force?

If so when and where?

When are you available for meetings? Weekly Monthly Bi-Monthly

I am interested in serving on the above because:

Do you currently belong to any organizations specifically related to the area of your choice(s) you wish to serve on?

Yes No If yes, please list organizations:

Questions regarding the Homer Advisory Planning Commission:

Have you ever developed real property, other than your personal residence?

If yes, briefly describe the development:

Questions regarding the Port & Harbor Advisory Commission:

Do you use the Homer Port and/ or Harbor on a regular basis?

If yes, is you use primarily: Commercial Recreational Both

Please include any additional information that may assist the Mayor in his decision:

When you have completed the form please review all the information and then click on the print button.





Office of the Mayor
James C. Hornaday

Homer City Hall
491 E. Pioneer Avenue
Homer, Alaska 99603-7624

Phone 907-235-8121 x2229
Fax 907-235-3143

April 11, 2012

Lars Bell
1378 East End Road #3
Homer, AK 99603

Dear Lars,

Congratulations! Council confirmed/approved your appointment to the Parks and Recreation Advisory Commission during their Regular Meeting of April 9, 2012, via Memorandum 12-055.

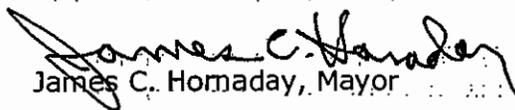
Included is the 2011 Public Official Conflict of Interest Disclosure Statement. Please complete this document and return to the Clerk's office. This form will be retained in the Clerk's office. It is a public document and may be requested by any member of the public. In the event the Public Official Conflict of Interest Disclosure Statement is requested by a member of the public, you will be notified of the requestor's name.

Also included is the Code of Ethics as outlined in Homer City Code 1.18. This provides important guidelines in your role as a commissioner as to conduct and conflicts of interest.

Thank you for your willingness to serve the City of Homer on the Parks and Recreation Advisory Commission. There certainly are exciting times ahead.

Your term will expire October 31, 2013.

Cordially,


James C. Hornaday, Mayor

Enc: Memorandum 12-055
Certificate of Appointment
HCC 1.18 Conflicts of Interest, Partiality & Code of Ethics
2010 Public Official Conflict of Interest Disclosure Statement

Cc: Parks and Recreation Advisory Commission

City of Homer

Homer, Alaska

Mayor's Certificate of Appointment

Greetings

Be It Known That

Lars Bell

Has been appointed to

serve as

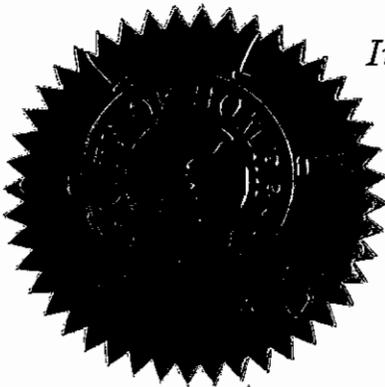
“Commissioner”

on the

“Parks and Recreation Advisory Commission”

This appointment is made because of your dedication to the cause of good government, your contributions to your community and your willingness to serve your fellow man.

*In Witness whereof I hereunto set my hand
this 11th day of April, 2012*



James C. Hornaday
James C. Hornaday, Mayor

Attest:

Jo Johnson
Jo Johnson, CMC, City Clerk

