

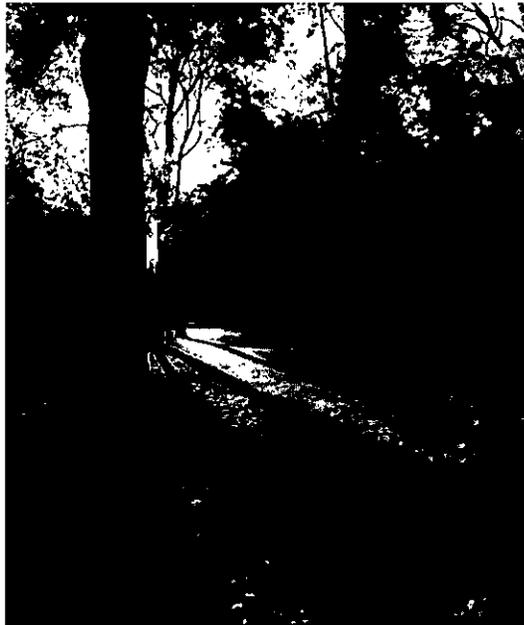
# Parks and Recreation Advisory Commission

Thursday

June 21, 2012

Regular Meeting

5:30 P.M.



Cowles Council Chambers

City Hall

491 E. Pioneer Avenue

Homer, Alaska 99603





**NOTICE OF MEETING  
REGULAR MEETING AGENDA**

- 1. CALL TO ORDER**
- 2. AGENDA APPROVAL**
- 3. APPROVAL OF THE MINUTES** *(Minutes are approved during Regular Meetings Only)*
  - A. Minutes from the Regular Meeting May 17, 2012 Page 5
- 4. PUBLIC COMMENT UPON MATTERS ALREADY ON THE AGENDA** *(Three minute time limit)*
- 5. VISITORS** *(Visitors normally have 10 minutes for their presentation.)*
  - A. Hans Rinke, Area Forester, State of Alaska Division of Forestry – Fire Safety
  - B. Todd Schroder – Trails
- 6. STAFF & COUNCIL REPORTS/COMMITTEE REPORTS/BOROUGH REPORTS**
  - A. Community Recreation – Mike Illg Page 15
  - B. Staff Report – Julie Engebretsen, Planning Technician/GIS Page 25
  - C. Parks Maintenance – Angie Otteson
  - D. Kachemak Drive Path Committee Report – Dave Brann/Bumppo Bremicker Page 31
  - F. Karen Hornaday Park Committee – Robert Archibald Page 33
- 7. PUBLIC HEARING**
- 8. PENDING BUSINESS**
  - A. Park Signage – Uniform Design for all City Parks
  - B. Park Day – Discussion on When, What and Time? We have the location – Jack Gist Page 35
  - C. Town Center Trails and Development Page 37
  - D. Karen Hornaday Park – Discussion on Status Update for Multiple Concerns and Projects Page 39
    1. Day Use Improvements – Landscaping Area Between Playground and Common Area
    2. Discussion on Disposition of the Red Shed
  - E. Trails Brochure Page 41
  - F. P&R Needs Assessment – Report and Status Update
  - G. Pocket Park at Klondike and Kachemak Way Page 43
- 9. NEW BUSINESS**
  - A. Ordinance 12-24(A) Re: Providing Regulations for the Use of City Parks and Penalties for Violations Page 45
  - B. MAPP – Report from Commissioner Lowney and Discussion
  - C. HERC Building Discussion and Recommendations
  - D. 2013 Budget – Needs, Must Haves and Wants – A Discussion Page 53
- 10. INFORMATIONAL MATERIALS**
  - A. Strategic Plan 2012 Page 55
  - B. Commission Annual Calendar 2012 Page 57
  - C. 2012 Commissioner Attendance at Council Meetings Page 59
  - D. Resolution 11-90(A), Supporting the Concept of Non-motorized Pathways Along Kachemak Drive Page 61
  - E. Resolution 12-048, US Fish & Wildlife Learning Landscape Grant with 50% In-Kind Matching Grant up to \$25,000 to Complete Landscaping Improvements at Karen Hornaday Park playground. Page 63
  - F. Resolution 12-049, Approving the Jack Gist Recreational Park Land Use Agreement and Permit Page 69
  - G. Memorandum to Mayor and Council dated May 9, 2012 Re: Recommendation to Express Support for the Kachemak Bay Water Trail. Page 79
- 11. COMMENTS OF THE AUDIENCE**
- 12. COMMENTS OF THE COUNCILMEMBER** *(If one has been assigned)*
- 13. COMMENTS OF STAFF MEMBERS**
- 14. COMMENTS OF THE COMMISSION**
- 15. COMMENTS OF THE CHAIR**
- 16. ADJOURNMENT THE NEXT REGULAR MEETING IS JULY 19, 2012** at 5:30pm in the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer Alaska



Session 12-07, a Regular Meeting of the Parks and Recreation Advisory Commission was called to order by Chair Bumpo Bremicker at 5:33 p.m. on May 17, 2012 at the City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

**PRESENT:** COMMISSIONERS LOWNEY, LILLIBRIDGE, BREMICKER, AND BELL

**TELEPHONIC:** COMMISSIONERS ARCHIBALD AND BRANN

**STAFF:** JULIE ENGBRETSSEN, PLANNING TECHNICIAN  
MIKE ILLG, RECREATION SPECIALIST  
ANGIE OTTESON, PARKS MAINTENANCE COORDINATOR  
CAREY MEYER, PUBLIC WORKS DIRECTOR  
RENEE KRAUSE, CMC, DEPUTY CITY CLERK I

### **APPROVAL OF THE AGENDA**

Chair Bremicker called for a motion to approve the agenda.

LOWNEY/BELL – SO MOVED.

Commissioner Lowney noted that some items requested VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

### **APPROVAL OF MINUTES** (*Minutes are approved during Regular Meetings Only*)

A. Minutes for the April 19, 2012 Regular Meeting

Chair Bremicker called for a motion to approve the minutes.

LOWNEY/BELL – MOVED TO APPROVE THE MINUTES.

Commissioner Bell noted that the motion should be "Failed" not "carried" regarding Commissioner Archibald's Conflict of interest.

The minutes were approved by consensus of the commission.

### **PUBLIC COMMENTS REGARDING ITEMS ON THE AGENDA**

It was determined that Mr. Arsenault should comment under the Public Hearing for the Jack Gist item.

There were no comments from the audience on the agenda.

### **VISITORS**

A. Miranda Weiss, Homer Playground Project

Chair Bremicker noted that Ms. Weiss was detained receiving a materials shipment and would be delayed in her arrival.

Ms. Weiss reported that the Build Week starts on Sunday and runs through the week. She updated the status of the materials expected and received so far. Setup is going to be conducted on Saturday and they will use a site plan that created for the project. They still need volunteers for labor, child care and providing meals. There will be prizes throughout the week for volunteers as incentives to come out and help.

Ms. Weiss commented on the landscaping and HoPP will be providing matching funds for a Fish and Wildlife Grant for Learning Landscapes in the lower Day Use Area (the area specifically bounded by the yellow fencing.) She added that HoPP wanted to help out as much as possible.

Ms. Weiss responded to questions posed by Commissioners on landscaping.

Chair Bremicker thanked Ms. Weiss for coming in and providing an update.

#### B. Jessica Marx, Homer Softball Association

Ms. Marx provided a summary on what improvements and projects that Association has accomplished since her last visit. She stated that her main goal was to get some of the Commission's attention on Jack Gist Park since all the focus has been on the new playground at Karen Hornaday Park. She noted that they have created a small playground that was purchased by the Association. They have been improving and maintaining the fields and building dugouts, etc. The third field has had some improvements by the City in the last year. Any night of the week there is plenty happening at the Park. They have lots of volunteers and would love to have a snack shack and restrooms. They do have a volunteer base and some funding so they would like to see Jack Gist become a really nice City park.

In response to questions from the Commission Ms. Marx responded that drainage, removal of brush, installation of bleachers for the third field to make it more spectators friendly is high on the list. She would like to advocate for tournaments to be held at Jack Gist Park.

There were a few comments on reviewing parks long and short term needs over the winter months by the commission for city staff and a recommendation from Chair Bremicker to consult with the Contractor who has worked at the park and get an estimate on doing some of the items that they would like to see at the park.

Chair Bremicker thanked Ms. Marx for coming and updating the commission.

#### C. Hans Rinke, Area Forester, State of Alaska Division of Forestry – Fire Safety

Ms. Engebretsen stated that Mr. Rinke will not be able to make the presentation on Fire Safety.

### **RECONSIDERATION**

There were no items scheduled for reconsideration.

### **STAFF AND COUNCIL REPORTS/COMMITTEE REPORTS/BOROUGH REPORTS**

#### A. Community Recreation – Mike Illg

Mr. Illg provided a brief summary on the status of the HERC and requested the Commission plan on doing a walk-through of the building in the next month or two to get some ideas on what can be done with the building.

He then gave a brief update on all pending items: needs assessment, renewing agreement with the Borough on use of school facilities.

Chair Bremicker appreciated the update on HERC and asked Mr. Illg if he needed the commission to express support whether by memorandum or resolution they could do that.

The commission also agreed by consensus to schedule a worksession on June 7, 2012 at noon to visit the HERC building.

B. Staff Report – Julie Engebretsen, Planning Technician/GIS

Ms. Engebretsen summarized her report for the record and responded to a few questions from the Commissioners regarding items not on the agenda. Ms. Engebretsen noted that she is hoping to provide the requested information for this meeting at the June meeting after the playground is built.

She commented on the work starting on the Spit Comprehensive Plan by the Planning Commission.

C. Parks Maintenance – Angie Otteson

Ms. Otteson provided a brief update on the repainting of Ben Walters Park restroom, they have started mowing, beautification letters went out, the green house is full and planting is scheduled for June 2, 2012. Summer camping has started and she should have a full crew in a week. She has provided information on signage but wanted to comment that there is limited signage in most parks and that is something that could be discussed and included in this budget talk for 2013.

Ms. Otteson responded to some questions and comments on Adopt a Park program offers and agreed to speak to the Rotary members thanking them for their efforts in the Adopt a Park Program. The Information Kiosk will be installed as soon as possible near the restroom and Memorial Garden.

She noted that Public Works is aware that the structure on the Spit used for a Picnic shelter is in need of repair. The commission expressed concern and liability to the City if it fell while in use. She did note that there is no universal standard on signage for parks however there is the standard of welcome to the park and directing the visitors to various areas within the park. She did note that Karen Hornaday would be a great place to start; another consideration was Jack Gist Park had no signage. She responded that pedestrian traffic has priority but vehicular traffic is not prohibited on Bishop's Beach to the east.

D. Kachemak Drive Path Committee Report – Bumpo Bremicker

Chair Bremicker commented that the revised resolution on the Path went back before Council and the Council rejected that one and amended the original resolution striking references to construction. Chair Bremicker noted that the Council still has concerns regarding costs, maintenance and right of way issues plus recommendation from the Transportation Advisory Committee. He has some concerns and really needs to have staff help the committee on this issue.

A brief discussion on some of the additional requirements requested from Council ensued.

F. Advisory Planning Commission – Memorandum dated May 10, 2012 Re: Implementing the Comprehensive Plan

Ms. Engebretsen stated this was advisory from the Planning Commission to all the city commissions who would be interested and if there are issues on the Spit regarding recreation and parks then it will be sent to this commission.

**PUBLIC HEARINGS**

A. Jack Gist Park – Land Use Agreement and Permit

Chair Bremicker opened the Public Hearing. He asked for information from staff regarding the document before them.

Mike Illg, Recreation Specialist introduced the item and why it was brought forward to the Commission.

Chair Bremicker invited the audience to comment and reminded them of the three minute time limit.

Mr. Arsenault, city resident, property owner bordering the park and proposed location where the Disc Golf Course is to be located. He is against the placement of the Disc Golf Course in the lower areas of the wooded section of the park. He provided signatures of 16 property owners in the neighborhood who were against having a Disc Golf Course in the park. He suggested finding 10 acres that is private. He noted that this location was between the existing fence and his property. He was not amenable to any of the recommendations or suggestions from the commission.

Mr. Edan Badajos, representing the disc golfers in the area and the Jack Gist Park Association. They have been working for the last 3-4 years to get a public course in Homer. They have put in over 100 volunteer hours cleaning and preparing the proposed area for the course; they have raised \$3000 for equipment; there is a whole crew to install the course when approved. He commented on the efforts to be good neighbors and outlined their plans for the golf course. The number of attendance at this course would be far less than the reported numbers at a smaller park in Anchorage. He responded to questions regarding hours of operation; developing curriculum that is youth focused; providing a buffer zone between property owners and the course; alternate locations at other city facilities; required number of acreage is 10.

Judson Hancock, disc golfers since 1995, plays a big part of his life, has played in tournaments and courses nationwide, he commented in favor of the course. He stated that he will do everything in his power as a citizen and avid player to make sure the property owners concerns are considered.

Kurtis Schoenberg, commented in favor of disc golf at Jack Gist Park. He lived in Anchorage and highly supports installation of a course in Homer. He commented on the recent negative news on incidents at the course in Anchorage. He believes that this would be a great addition to the recreational opportunities available in Homer.

Mike Illg, Recreational Specialist commented on the Disc Golf movement and has been contacted by other cities on the Peninsula. He believes that the time is now with the upswing in focus on parks and recreation.

Thad Gunther, resident, commented in support of installing a disc golf course in Homer. He related the work that has been done by volunteers and the number of years that this has been going on, the increase in participation; benefits to the youth in the area. One more thing that is available in Homer and Things happen not only on the water but on the land too.

Carey Meyer, Public Works Director commented on the agreement and requirement from Council to formalize agreements between users of a city own park and it is the intent to use this agreement as the template for other parks. He outlined what the agreement would provide to the City and users of the park and facilities. He provided a brief outline of the intent of the agreement. Mr. Meyer responded to some questions regarding insurance, non-profits, etc.

Chair Bremicker closed the Public Hearing.

LOWNEY/BELL – MOVED TO APPROVE THE JACK GIST LAND USE AGREEMENT AND PERMIT BETWEEN THE CITY OF HOMER, THE JACK GIST RECREATIONAL PARK ASSOCIATION, AND MOOSE PRETZEL DISC GOLF CLUB.

There was a brief discussion on the concerns expressed by the property owners; relocating the first two baskets; the city has a right to use their land; installation of a wooden fence or barrier; installation of signage regarding hours and noise levels; specific operating hours included in the agreement; developing a universal agreement with all neighbors of city owned parks.

LOWNEY/BELL - MOVED TO INCLUDE AMENDING THE AGREEMENT TO INCLUDE OPERATING HOURS AND INSTALLING A FENCE ALONG THE PROPERTY OWNERS TO THE SOUTH.

There was a discussion to consider alternative to wood fencing, maintenance, and including operating hours in the agreement.

VOTE. (Amendment) YES. BRANN, ARCHIBALD, BREMICKER

VOTE. NO. LOWNEY, BELL

Motion carried.

LOWNEY/BELL – MOVED TO AMEND THE MOTION TO READ A NATURAL FENCE.

There was no discussion on the amendment.

VOTE. YES. BELL. LOWNEY. BRANN. ARCHIBALD. BREMICKER.

Motion carried.

Main motion as amended reads:

MOVED THAT THE PARKS AND RECREATION ADVISORY COMMISSION APPROVES THE JACK GIST LAND USE AGREEMENT AND PERMIT BETWEEN THE CITY OF HOMER, THE JACK GIST RECREATIONAL PARK ASSOCIATION, AND MOOSE PRETZEL DISC GOLF CLUB AND BE AMENDED TO INCLUDE OPERATING TIMES AND INSTALLATION OF A NATURAL FENCE BETWEEN THE PROPERTY OWNERS AND THE DISC COURSE.

There was no discussion.

VOTE. (Main) YES. ARCHIBALD, BELL, LOWNEY, BRANN, BREMICKER.

Motion carried.

Chair Bremicker called for a short recess at 7:30 p.m. The meeting was called back to order at 7:37 p.m.

Chair Bremicker noted the arrival of Commissioner Lillibridge at 7:35 p.m.

### **PENDING BUSINESS**

#### **A. Uniform Park Signage**

There was no discussion on this topic.

#### **B. Jack Gist Park – Land Use Agreement and Permit**

There was no additional discussion on this subject.

C. Karen Hornaday Park Status Update

Chair Bremicker opened this item for discussion.

Commissioner Lowney reviewed recommendations and suggestions that were made at the last worksession at the park by the Commissioners. She noted that several of the concerns have been or are being addressed. The following was discussed during the worksession.

- Drainage has been the biggest concern, the ditching around the furthest field needs to be redone and a French drain has been installed at the bottom of the hill for the lower ball field. The furthest field has standing water still. She is not sure of the source.
- Removal of the storage connexes
- Removal of discarded fencing in various locations
- Removal of discarded posts and caps for pilings
- Fill material is needed in the lower areas where the access road to the back field is located
- Make the access road to the back field an actual road
- Re-purpose the t-ball field into some other green space area since it is seldom used
- Block access to an off road vehicle trail that was created along the road into the park
- Walked the area along Fairview Avenue that would be a good location for a trail
- Discussed installing a footbridge over the ditch at the top of Wright Street
- Removing dirt and grading along Woodard Creek and begin clean up. It appears that it is becoming a storage area.
- Recommendation to top or trim the alders located between the fields to enhance the view shed.
- Placement of speed bumps.

Discussion ensued regarding drainage issues with the back ball field; connexes located near the back ball field; status of the red shed and final decision on relocating or repurposing it; campground vegetation clearing; space appropriate for the campground host; clarification on access points to the park; cleaning up the park and getting rid of any debris that can be an attractant to kids and presents a possible liability to the city; the special access road and condition;

Staff recommended that after build week the Commission can address those issues and can take action at their next meeting. Ms. Engebretsen noted that certain items are Little League issues and that Ms. Otteson may be able to speak to them about those issues.

Mr. Meyer advised the Commission to work on the Parks and Recreation Budget; only \$15,000 is given to deal with maintenance, etc. of all parks in the city. The commission will use their time better if they focus on getting a larger budget. He commented on the status of the red shed in regards to possibly opening it up for use as a picnic shelter. There is still a lot of discussion to be had on the building and the commission will be involved in any decision made on its future. He further noted that since contracts have been awarded he will have the structural integrity of the building reviewed.

Volunteer efforts could clear up some of the items on the list and assist staff getting some of the items previously listed completed.

Commissioner Lillibridge suggested meeting at the Playground but Commissioner Lowney felt that they should also recognize the efforts and work that has been accomplished by the Little League group and that the Commission has overlooked them.

There was no further discussion.

D. Commissioner Attendance at Council Meetings

Chair Bremicker introduced the item for discussion and asked for volunteers.

The following Commissioners volunteered for the following Council meetings:

June – Brann and anytime a backup is needed if available.  
July and October – Lillibridge  
August – Bell  
September – Archibald  
November - Lowney  
December – Bremicker

Ms. Krause thanked the commissioners and stated that the schedule will be included in each packet.

**NEW BUSINESS**

A. Cruise Ship Passenger Enhancement Project

Chair Bremicker opened the item for discussion.

There was a brief discussion on the recommended locations for the Public Restrooms. Mr. Meyer provided a brief description and goal of the project and trails. He then noted that the action being requested from the commission was approval of the proposed locations within the parks. He further added that this will add 6 additional restrooms and three miles of trail for Ms. Otteson to maintain and she is already hard pressed to maintain what the city currently has and the advocacy from the commissioners are extremely important this budget cycle.

A brief discussion occurred on keeping the money from camping fees and such in the parks budget not just the general budget.

Ms. Krause called for a point of order to bring the discussion back on topic.

The commissioners approved the recommendation on the location for the restrooms in the End of the Road Park by consensus; the Commission preferred location which was closest to Heath Street for WKFL Park.

BELL/LILLIBRIDGE - MOVED THAT THE PARKS AND RECREATION ADVISORY COMMISSION APPROVES THE LOCATION AS RECOMMENDED FOR THE END OF THE ROAD PARK RESTROOM AND LOCATION A FOR THE RESTROOM IN WKFL PARK.

There was no discussion.

VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.

Motion carried.

B. Scheduling and Planning Park Day 2012

Chair Bremicker introduced the item for discussion noting that last year nothing was done and this year they actually have a small budget.

Commissioner Lowney suggested doing something constructive instead of a bar-b-que Chair Bremicker noted previously they offered a cookout to bring people to the chosen park and use the park. They always try to have it at a different park to introduce the park to the residents. Commissioner Lillibridge suggested Jack Gist and reminded the commission that they did suggest some needs such as sand box, snack shack, etc. and it would be good to do something there and on their needs list.

Chair Bremicker suggested that they decide a day, time and location now and then discuss the details at the next meeting.

There was a brief discussion on grilling, and helping the group at Jack Gist Park. Anything planned should be coordinated with the group at Jack Gist.

The commission agreed on Jack Gist Park and later part of summer.

Commissioner Lowney stressed she wanted to throw money at a project the group wanted not on food.

### **INFORMATIONAL MATERIALS**

A. Strategic Plan 2012

B. Commission Annual Calendar 2012

C. Resolution 11-90(S) and Information Packet, Council Meeting Minutes Excerpt April 23, 2012

There was brief discussion on the informational items in the packet and some clarification on the Resolution approved by Council on the Kachemak Drive Pathway and the process. Ms. Krause explained some of the concerns expressed by the Transportation Advisory Committee and the Path Committee is on their August agenda. Ms. Krause stated she has provided the information packet for that meeting that was presented to Council.

Ms. Engebretsen elaborated on the direction the Committee should take in getting the Council to approve what the desired result is; amending the resolution again is not the answer.

Chair Bremicker stated the committee will work on this submit it to the Commission in July and will be ready to submit to Transportation in August.

### **COMMENTS OF THE AUDIENCE**

Lindianne Sarno, representing the EDC commented on the value to the community that parks and recreation brings and she complimented their work.

### **COMMENTS OF THE COUNCIL MEMBER (if one is assigned)**

There were no City Council members present.

### **COMMENTS OF STAFF MEMBERS**

Ms. Engebretsen commented that it was a great meeting and asked if the Chair would come and talk with staff on what will be on the agenda.

Ms. Krause commented on the items that were not on the agenda and these could be on the next agenda.

### **COMMENTS OF THE COMMISSION**

Commissioner Lowney agreed that it was a good meeting, would like the following on the June agenda; Town Center; pocket park; when groups have done something the commission should present a formal thank you to these groups, presenting a card or something. She reminded the commission about the HERC building walk through and to visit the Jack Gist Park to get more of a visual on what the issues are at that park.

Commissioner Bell commented it was a good meeting, appreciated staff efforts, honor to be included a have the opportunity.

Commissioner Archibald had no comments.

Commissioner Brann thanked all the efforts of the staff and good information. It was a good meeting. He was in Rockford, Illinois and he saw the world's largest collection of Circus Wagons today. He looked forward to being back in Homer.

Commissioner Lillibridge apologized for being late and summarized her understanding of the earlier part of the meeting. She reminded the commission the need for volunteers at the Playground especially toward the later part of the week. She requested the budget discussion for June. She also requested a discussion on the Red Shed as she did not want it languishing all summer.

#### **COMMENTS OF THE CHAIR**

Chair Bremicker commented that it was a long meeting but there were a lot of issues and also commented that he hoped the Disc Golf did not go on and on and hoped it worked itself out shortly. He will definitely visit the park.

#### **ADJOURN**

There being no further business to come before the Commission Chair Bremicker adjourned the meeting at 9:15 p.m. The next regular meeting is THURSDAY, JUNE 21, 2012 at 5:30 p.m. at the City Hall Cowles Council Chambers.

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RENEE KRAUSE, CMC, DEPUTY CITY CLERK I

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Approved:





## CITY OF HOMER

Community Recreation  
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Homer, Alaska 99603

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### Staff Report

To: Parks & Recreation Advisory Commission  
From: Mike Illg, Community Recreation Coordinator  
Date: 6/12/12

1. HERC Building. There has been a recent walk-through at the HERC building to discuss possible uses through multiple partnerships with local non-profit groups and the Community Recreation program. Further discussion will include what type of commitment each potential partner is willing to provide for both regular rental fees and possible grant opportunities for structural improvements. It is our goal to ask the Parks and Recreation Advisory Commission to place the HERC building on their CIP list for the City Council to consider.
2. Alaska Recreation & Parks Association. ARPA is hosting their annual conference in Anchorage this year on October 10-12. [http://www.alaskarpa.org/Annual\\_Conference\\_Sessions.html](http://www.alaskarpa.org/Annual_Conference_Sessions.html)

Membership and participation is not limited to employees in the parks and recreation field as there is a citizen board section. The following information states:

“Citizen/Board members are challenged to help individuals of all backgrounds improve their health and quality of life. We are committed to helping citizen advocates and board members increase awareness, support, and funding to address important community and state needs for public parks and recreation. In today’s environment of decreased resources, we must work together to communicate the value of parks and recreation provide to individuals well being and communities’ ability to thrive.”

Consider joining this important organization or at least checking out their website.

They are also soliciting nominations for parks and recreation related awards in Alaska (see attachments). I plan on nominating a specific park & its related projects for the “Facility Excellence” Award. If you have any question regarding ARPA please let me know.

3. Spit Run. The annual Homer Spit Run “10k to the Bay!” will be happening on Saturday, June 23<sup>rd</sup> starting at 10am. Participants can pre-register online the Homer News website until June 20<sup>th</sup>. The race starts at Homer High and ends at the end of the Homer Spit.
4. Disc Golf. The disc golf group is looking for volunteers to help with installing the new disc course at the city’s Jack Gist Park. They are looking for volunteers on June 16, 17, 30 & July 1 11am to 5pm. Contact Edan for information at 399-4810.
5. Indoor Floor Hockey. Community Recreation is tentatively starting a new floor hockey program on Monday nights at the HERC gym from 6-8pm. It is targeted towards young kids and their parents playing together and has the potential to expand onto other nights for more competitive play and demographic groups. This is exciting as ice rink is closed and the hockey players are looking to continue their sport.



**ANNUAL AWARDS  
DESCRIPTIONS & RECIPIENTS**  
*Submitted by the ARPA Awards Committee  
(Listed Alphabetically)*



**ARPA Appreciation Award**

Created in 2010, the rare ARPA Appreciation Award is nominated by an ARPA Board member who has noted special skills and contributions. As an example, if a Conference Host Operations Chair manages a successful conference, a person who completes this task four times and each time raises the standard of excellence, he or she may be awarded the ARPA Appreciation Award.

- A. The recipient shall have been a life-time member by either category or practical assessment.
- B. Shall have been an active ARPA member for more than one decade.
- C. Shall have served in multiple positions on the Board or within Section.
- D. High recommendations and respect from staff within the agency the individual now works.

An ARPA Logo gold pan award will be presented to the recipient.

**Past Recipients**

2010 Shareen Adclmann, Seward Parks & Rec

**Bob Robertson Service Award**

This award is for service to the Alaska Recreation and Park Association by members of the association. These are the people that volunteer to be on committees, to work with their sections, to help with conferences and workshops and generally are the backbone of the Association. This award was approved by the Board in 1995. It is a Board Award in that the nominees are selected only by the ARPA Board

*(This award requires an application be completed by the nominee)*

**Past Recipients**

1995 Sharon Perrin	Spenard Rec. Center, Anchorage
1995 Jack Mosby	National Park Service, Anchorage
1996 Jeff Hawley	Cordova Parks and Recreation
1997 Dave Patterson	U.S. Fish & Wildlife Service, Anchorage
1997 Nancy Peterson	Valdez Parks and Recreation
1998 Kim Kiefer	Juneau Parks and Recreation
1999 Janie West	Fairbanks Parks and Recreation
1999 Arnold Albrecht	USDA Forest Service, Juneau
2000 Jerry Walton	Anchorage Parks & Recreation
2000 Karin Sturdy	Seward Parks and Recreation
2001 Ron Crenshaw	Alaska State Parks Marine and Trails, Anchorage
2001 Warren Templin	Mat-Su Borough Park and Recreation, Palmer
2002 Helen Clough	U.S. Fish & Wildlife Service, Juneau
2002 Wendie Marriott	Unalaska Parks, Culture, and Recreation
2003 Karen Kester	Nikiski
2003 Bill Overbaugh	Anchorage
2004 Marti Marshal	Juneau
2004 Teri Peters	Anchorage Parks & Recreation
2006 Myia Whistler	Juneau Parks and Recreation
2007 John McCleary	Anchorage Parks and Recreation
2009 Shareen Adclmann	Seward Parks & Recreation

### **Distinguished Service Award**

This achievement award is given to a deserving individual and / or groups whose voluntary contribution of time and effort over the years has improved the quality and quantity of leisure opportunities through park, recreation, and conservation projects on the local, state, regional, or national levels. Membership with ARPA is not required, but the candidate shall have contributed through:

- A. Voluntary contributions to parks, recreation and conservation movement over a period of two or more years.
- B. Active work for significant legislation at local, state, and nation levels.
- C. Service to park and recreation and conservation movement through public service or membership in other organizations or other endeavors outside parks, recreation and conservation field.
- D. Possible literary contribution to parks, recreation and conservation field.
- E. Development of equipment apparatus or design and layout of facilities.
- F. Generous grants of land, money, equipment, scholarships or other gifts that affect the field.
- G. Any other contribution made in the interest of the parks and recreation profession.

### **Past Recipients**

2008	Alaska TRAILS	Anchorage
2009	Janet Athanas	Bethel Parks and Recreation

### **Facility Excellence**

This award recognizes significant new projects, major renovations, or long-term performance as a flagship of recreation. Any facility from any area of recreation, from trails to aquatic centers, is eligible. Created in 2010 for the 2009 year.

- A. Nominator must submit before and after photos
- B. The renovations or improvements must have taken place during the calendar year of the award. (Ex: in 2012, nominators will be selecting facilities which were improved before January 1, 2012, to align with the other awards achievements made in 2011.
- C. A written description shall include:  
the facility's main uses before and after; the funding of the improvements; how ADA was a factor; all partners;
- D. Support materials will be considered:
  - 1. Press coverage documenting previous conditions, changes requested, grand openings, or other;
  - 2. Statistical data demonstrating improved attendance, lower utility costs or similar;
  - 3. Formal acknowledgement from local municipalities, Boroughs, state or Federal recognition, proclamations or other
- E. The Awards committee will select the facility or facilities that most reflect positive changes.

### **Past Recipients**

2009	Zach Gordon Youth Center	Juneau Parks and Recreation
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### **Lifetime Achievement Award**

*Created in 2007, the Lifetime Achievement Award has been presented only two times in ARPA's young, 35-year history. The first recipient was Nancy Peterson who, having left the field of parks and recreation earlier in her career, maintained professional and personal relationships within ARPA and NRPA. She continued to serve in one of the most time-consuming ARPA Board functions: Treasurer. While serving the Board as Treasurer, Nancy continued to mentor and train in-coming Board members. The second award was presented to ARPA Founder, Bob Robertson, who is known as the Father of ARPA. Bob served as ARPA president and chaired, co-chaired and mentored subsequent ARPA Committee Chairs. The above two examples are the types of contributions a Lifetime Achievement Award winner will have made.*

A recipient who receives this award shall have made note-worthy and measureable positive contributions to ARPA. Past recipients have made contributions such as procedures manuals, template formatting, led a specific campaign or training or other such tangible results. LAA winners have created, chaired and then bequeathed ARPA standing or special committees. While many ARPA members are willing and able to contribute monumental services, a recipient of this LAA has volunteered to serve in the most demanding of offices and ARPA work.

- A. The recipient shall have been a life-time member by either category or practical assessment. Shall have been an active ARPA member for more than two decades.
- B. Shall have served as ARPA President
- C. Shall have served in multiple positions on the Board
- D. Meets the minimum criteria of the ARPA Professional Award (or has received this award.)
- E. The recipient shall have been a life-time member by either category or practical assessment. Shall have been an active ARPA member for more than two decades.
- F. Shall have served as ARPA President
- G. Shall have served in multiple positions on the Board
- H. Meets the minimum criteria of the ARPA Professional Award (or has received this award.)

An ARPA logo goldpan will be presented to the recipient.

**Past Recipients**

2007	Nancy Peterson	Valdez/Unalaska
2009	Bob Robertson	"Father of ARPA"

**New Professional Award** *(Previously Young Professional Award)*

These professionals are not necessarily the superintendents or leaders that have been visible in the field, but are the “up and coming” leaders. They should possess all of those qualities and talents that will eventually place them in the top leadership, but at this time in their careers, they are climbing.

- A. Must be a member of ARPA.
- B. Minimum 5 years of experience as a leader, instructor, supervisor, administrator, consultant, or a combination of these services in the field of parks/recreation.
- C. Contributed to the profession through allied fields of arts, crafts, sports, health and safety education, design, park maintenance, horticulture, education and consulting services.
- D. High recommendations and respect from staff within the agency the individual now works.

**Past Recipients**

1979	John Alder	Bethel
1981	Jane Boubel	Ketchikan
1981	Kristine Moeller	Seward
1982	Jim Hall	Juneau
1982	Merilee Watts	Anchorage
1983	Chuck Kaucic	Fort Richardson
1984	Brenda Schimmeyer	Anchorage
1985	Steve Weber	Valdez
1987	Kevin Finney	Ketchikan
1988	Bill Musson	Kenai
1989	Kim Kiefer	Juneau
1990	Les Westenberg	Tok
1991	Sharon Reed	Anchorage
1992	Diane Fehring	Anchorage

1993	Teri Peters	Anchorage
1994	Karin Sturdy	Seward
1995	Fred Hill	Valdez
1996	Shareen Adelman	Seward
1997	Rick Bittick	Seward
1998	Myjia Whistler	Juneau
1999	Lisa Deane	Unalaska
2001	Ryan Zieak McFarland	Petersburg
2004	Jennifer McWilliams	Unalaska
2005	Mike Bork	Valdez
2007	Jason Avery	Fairbanks
2008	Mike Illg	Homer
2009	Matt Steffy	Fairbanks
2010	Josie Ronne	Seward

### **Outstanding Organization Award**

This award recognizes the agencies, departments, and organizations that make great contributions to their community and to the improvement of recreation in Alaska. Clubs, federal and state agencies, municipal departments, and not-for-profit organizations are eligible.

- A. The contributions or improvement of recreation must have taken place during the calendar year of the award or prior. (Ex: in 2012, nominators will be selecting organizations which were active before January 1, 2012, to align with the other awards achievements made in 2011.
- B. A written description shall include the organization's contributions and recreation improvements within their community or Alaska.
- C. Support materials will be considered:
  - 1. Press coverage documenting accomplishment, events, programs, or other;
  - 2. Formal acknowledgement from local municipalities , Boroughs, state or Federal recognition, proclamations or other
- D. The Awards committee will select the organization that most reflect outstanding contributions to their community or the state of Alaska.

### **Past Recipients**

- 2009 Teen Council of the Seward Teen and Youth Center
- 2010 Chugach National Forest Glacier District Backcountry Rangers

### **Professional Award**

This is the highest recognition that ARPA can bestow upon a deserving candidate. The person will be carefully chosen. In considering a candidate for the Professional Award, he/she must meet the qualifications as set forth in the criteria for this high award.

- A. Must be an ARPA member.
- B. Minimum of 10 years of experience in the field of park and recreation.
- C. Demonstrated leadership role: (Must complete five of the nine categories listed below.)
  - 1. An elected officer in ARPA (Name office held and year)
  - 2. An elected office holder in NRPA or affiliated society (Name office held and year)
  - 3. Chairman of a committee in ARPA. (Name committee and year)
  - 4. Chairman of a committee in NRPA. (Name committee and year)

5. Representative of the Regional Council of NRPA or affiliated Society. (Name region and year)
6. Committee work with local, state, national organization which is affiliated with or promoting same objective as ARPA. (Name committee and organization.)
7. Five or more speeches on recreation and parks before groups or conventions, assemblies, luncheons, radio or television presentations, and such other meetings held in interest or promotion of recreation and parks. ( State when and where.)
8. Systematic research which has helped advance the profession. (List research and how it appeared.)
9. Books published or articles written on recreation or parks for handbooks, newspapers, magazines, etc. (List books, articles, and publications name, publication dates.)

### **Past Recipients**

1977	Bill Creighton	Fairbanks North Star Borough Parks and Recreation
1978	Bob Robertson	Anchorage Parks and Recreation
1982	Jill Waters	Anchorage Parks and Recreation
1985	Loren Smith	Fairbanks North Star Borough Parks and Recreation
1986	Jim Hall	Juncau Parks and Recreation
1987	Kayo McGillivray	Kenai Parks and Recreation
1988	Sylvia Harvey	Juneau Parks and Recreation
1989	Ian Fulp	Kodiak Parks and Recreation
1991	Arnold Albrecht	USDA Forest Service, Juneau
1992	Jim Dumont	Juneau Parks and Recreation
1993	Dave Patterson	U.S. Fish and Wildlife Service, Anchorage
1994	Jack Mosby	National Park Service, Anchorage
1995	Nancy Peterson	Valdez Parks and Recreation
1996	Bill Musson	Petersburg Parks and Recreation
1997	Bill Lindsey	Anchorage Parks and Recreation
1998	Helcn Clough	U.S. Fish and Wildlife Service, Juneau
1999	Jeff Hawley	Cordova Parks and Recreation
2000	John McCleary	Anchorage Parks and Recreation
2001	Janie West	Fairbanks North Star Borough Parks and Recreation
2002	Karl Kassel	Fairbanks North Star Borough Parks and Recreation
2004	Karen Kester	Nikiski
2006	Wendie Marriott	Juneau Parks and Recreation
2007	Bob Gronchow	Juneau
2008	Jeff Dick	Anchorage
2009	Melanie Hauze	Seward Parks and Recreation
2010	Cindy Aldridge	Kenai Peninsula Borough





**Alaska Recreation & Park Association  
Award Nomination Form**



Due by July 1, 2012 (Nomination for 2011 awards)

Please see Category Descriptions and Qualifications for additional information

Nominee \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Job title: \_\_\_\_\_ Agency \_\_\_\_\_

**A. AWARD CATEGORY (please circle category number)**

1. ARPA Appreciation Award: Nominated by ARPA Board member
2. Bob Robertson Service Award: Nominated by ARPA Board member (nominee application required)
3. Distinguished Service
4. Facility Excellence
5. Lifetime Achievement
6. New Professional
7. Outstanding Organization
8. Professional

**B. QUALIFICATIONS**

List \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**C. EXAMPLES OF LEADERSHIP AND CONTRIBUTIONS TO FIELD**

List \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**Alaska Recreation & Park Association  
Award Nomination Form Continued**



**D. PROFESSIONAL AFFILIATIONS**

List \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**E. ADDITIONAL INFORMATION THAT YOU WOULD LIKE TO PRESENT ABOUT YOUR CANDIDATE**

List \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Nominated by \_\_\_\_\_

Job title: \_\_\_\_\_ Agency \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email Address \_\_\_\_\_ Phone # \_\_\_\_\_

**I certify that I am personally aware of and have verified all facts about this nominee.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Please return this form by July 1<sup>st</sup> to:  
 Shareen Adelmann / Seward Parks & Recreation  
 City of Seward / P.O. Box 167 / Seward, AK 99664-0167**

*Thank you for your nomination! ~ARPA Awards Committee*



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**Staff Report**

**TO:** Parks and Recreation Advisory Commission  
**FROM:** Julie Engebretsen, Planning Technician  
**MEETING:** June 21, 2012  
**SUBJECT:** June Staff Report

**June staff report**

I have:

- Worked with the Kachemak Drive path committee on a memo to the Transportation Advisory Committee. This memo will come through P&R at the July meeting.
- Worked with Public Works on moving the Mariner Park driveway. The state met with Mitch Hrachiar of PW at the park on 6/5, and a driveway permit should be issued in the next few weeks. This project is on schedule for completion later this summer
- Provided copies of the "Walking Guide to the Homer Area" brochure to the Chamber of Commerce.
- Worked with Public Works to identify the second location for a public restroom on Pioneer Ave. The proposed location is across the street from Bartlett. The property can be used for the restroom, and also for the future extension of Bartlett Street as called for in our long range transportation plans. The property is for sale.

**July meeting:** will include discussion of the Capital Improvement Plan, Kachemak Drive Path, budget requests and HART projects. These items will take most of the meeting. You may want to schedule a work session.





## CITY OF HOMER 2013 PROPOSED BUDGET DEVELOPMENT SCHEDULE

DATE	TIME	EVENT
7/23/2012	6:00 PM	Budget Schedule to Council.
8/3/2012		Submit to departments, budget work sheets including salary and fringe benefit costs.
8/13/2012	5:00 PM	During Committee of the Whole, Council to discuss budget priorities for the coming year.
8/13/2012	6:00 PM	Regular Meeting-Public Hearing, Council to seek public input on budget priorities for the coming year.
8/17/2012		Complete budget work sheets, including narratives, and justifications to Finance.
8/27/2012	5:00 PM	During Committee of the Whole, Council to discuss Revenue Sources for General Fund.
9/4/2012		Compile data and return copy to departments for review.
9/10/2012	Week of	City Manager & Finance Director review budget requests with Department Heads.
9/10/2012		Preliminary budget assumptions to Council.
9/24/2012		City Manager submits Draft Proposed Budget to Council.
10/8/2012	5:00 PM	During Committee of the Whole, Council to discuss budget - 1 hour.
10/8/2012	6:00 PM	Regular Meeting - Public Hearing.
10/22/2012	5:00 PM	During Committee of the Whole, Council to discuss budget - 1 hour
10/22/2012	6:00 PM	Regular Meeting-Budget Ordinance and Fee/Tariff Resolutions Introduced.
11/26/2012	5:00 PM	During Committee of the Whole, Council to discuss budget - 1 hour
11/26/2012	6:00 PM	Regular Meeting - Public Hearing.
12/10/2012	6:00 PM	Regular Meeting - Public Hearing & adoption of Proposed Budget.



**CITY OF HOMER**  
**2013-2018 CAPITAL IMPROVEMENT PLANNING PROCESS**  
**FY 2014 LEGISLATIVE REQUEST DEVELOPMENT SCHEDULE**

ACTION	TIMEFRAME
City Council approval of schedule	June 11, 2012
Solicit new/revised project information from local agencies and non-profits (City departments notified in May)	June 12
Input for new draft requested by	June 29
Prepare and distribute draft CIP to City advisory groups for review and input	(Meeting dates): Planning Commission July 18, August 1 & 15 Parks and Recreation Commission July 19, August 16 Port and Harbor Commission July 25, August 22 Library Advisory Board August 7 Economic Development Commission July 10, August 14 Transportation Advisory Committee August 21
Administrative review and compilation	August 27-31
City Council worksession to review proposed projects	September 10
Public Hearing on CIP/Legislative request	September 24
Local Election	October 2 (First regular meeting for new Council members: 10/22)
Adoption of resolutions by City Council	October 8
Administration forwards requests for Governor's Budget	by end of October
Administrative compilation of CIP	through end of October
Distribution of CIP and State Legislative Request	beginning November 2012
Compilation/distribution of Federal Request	February 2013



**Committee Members:** Bumpo Bremicker, Lynne Burt, Beth Cumming, Lindianne Sarno

**Absent:** Dave Brann

Meeting Called to Order at 5:40 p.m.

**Agenda Approval:**

Lindianne - Moved to approve the agenda. Beth seconded.  
No discussion.  
Agenda approved.

**Approval of the Minutes for March 22, 2012**

Beth moved to approve minutes. Lynne seconded.  
Requested to add to minutes - the Mud Bay signs are to go up on the trail, but not the "No Camping" signs.

Minutes were approved as amended by consensus.

**Visitors**

There were no visitors scheduled.

**Reconsideration**

There were no items for reconsideration.

**Public Comments on the Agenda**

There were no public comments.

**Pending Business:**

**A. Memorandum dated May 18, 2012 Re: Resolution 11-090(A) and Council Action**

The committee discussed the Clerk's memorandum dated May 18, 2012 Re: Resolution 11-090(A) and Council Action.

**B. Kachemak Drive Pathways – Discussion on the Next Steps**

The committee discussed Julie Engebretsen's memo dated May 24, 2012 Re: Actions requested by Council.

The committee requests that Julie Engebretsen ask Carey Meyer to break out the cost estimates per foot for different types of trails, with separate figures for (1) materials, (2) labor, (3) engineering.

This will make it possible for the committee to factor in donated labor, materials, and engineering into the committee's final cost estimates.

The committee agreed by consensus to walk the flagged part of the trail with Jeff Middleton and Lance Williamson.

George Hamm has drill stem pipe, and would like to talk with the committee about engineering. The committee will get independent cost estimates.

Lindianne will talk with Katie Koester about accessing state funds for signage for the Share the Road program.

Julie Engebretsen's description of the trail is good.

Final brief trail description should read: A separated 8 foot wide compacted gravel path, adjacent to Kachemak Drive, following utility easements when feasible. There are details the committee will discuss when they meet with Julie.

Beth, Bumpo and Lindianne plan to meet with Julie.

The committee will do a final cost estimate once per foot costs for different types of trails are received from Carey Meyer.

The committee will discuss bringing together the Kachemak Drive landowners as a group to encourage pride in the path.

**New Business:**

A. Establishing a Meeting Schedule for Remainder of 2012

The committee approved the meeting schedule as recommended by Staff in memorandum dated May 18, 2012.

**Informational materials**

There were none

**Comments of the audience**

There were no comments

**Comments of the city staff (if present)**

There was no staff present.

**Comments of the committee**

There were no comments.

**Adjournment/next regular meeting** is scheduled for June 14, 2012 AT 5:30 P.M. All meetings scheduled to be held in the Homer City Hall Cowles Council Chambers located at 491 E. Pioneer Avenue, Homer, Alaska.

## KAREN HORNADAY PARK COMMITTEE

Meeting of June 7<sup>th</sup>, 2012 - 5:30 p.m.

### In Attendance:

Ralph Broshes

Marti McCleery

Deb Cox

Phil Needham

### HOPPS Report:

Build week was a huge success with an overabundance of community support. The twist slide has already been vandalized with carving of names into the structure. The "all too quick" vandalism led to a discussion and a possible motion urging the city to fill the "Park Host" position much sooner than later.

The subject of maintenance was discussed and a concern was raised regarding all the painting of the equipment rather than leaving it natural. Deb reported that the painting sort of just happened and that the volunteers just sort of ran with it. It was agreed that a motion would be made urging the city to implement a maintenance schedule. Deb has a copy of a maintenance plan in hand that was developed by Play by Design and will hand a copy over to the city.

Status of the Red Building was touched on with results being that no one really knows what has been decided. Is it sound? Can it become a functional part of the park?

We believe that the city is still holding \$90,000 for the day use area.

It was disappointing to see the kiosk that was installed held no information. It would be nice to see a mini-master plan layout, a park map, a little league schedule, any upgrades that are planned for the park, a schedule of upcoming park events and information on how to reserve the park for special events.

### LITTLE LEAGUE Report:

Phil reported that a lot of work has been done on the ball fields and that they are in pretty good shape. The new dugouts are in and a french drain was created below the lower fields to help with the drainage issues. Partial new fencing has also been installed.

Phil elaborated on the need for a port-a-pot in the "outfield" area and is hoping that the city might provide one.

### PENDING Business:

All in attendance agreed that the next steps are to secure engineering and come up with plans and funding for road realignment or upgrade.

Adjournment: Approximately 6:35 p.m.

## KAREN HORNADAY PARK COMMITTEE MOTION

June 7<sup>th</sup>, 2012

To the Parks and Recreation Commission;

It is the recommendation of The Karen Hornaday Park Committee to request from the City of Homer a maintenance program for Karen Hornaday Park to include the new playground and ball fields.

Since the city has approved a camp host program, we believe that some of the maintenance responsibilities could become part of that position.

There is an existing maintenance manual provided by Playgrounds by Design for the new playground.

Thank you



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**Staff Report Park Day**

**TO:** Parks and Recreation Advisory Commission  
**FROM:** Julie Engebretsen, Planning Technician  
**MEETING:** June 21, 2012  
**SUBJECT:** Park Day

At the last meeting, Commissioner Lowney volunteered to contact the Jack Gist Softball Association about Park Day. There was discussion of using Park Day funds to help pay for park improvements.

**Requested action:** Discuss park day and decide on a date and time if it is going to be held.

5/17/12 minutes excerpt:

**B. Scheduling and Planning Park Day 2012**

Chair Bremicker introduced the item for discussion noting that last year nothing was done and this year they actually have a small budget.

Commissioner Lowney suggested doing something constructive instead of a bar-b-que. Chair Bremicker noted previously they offered a cookout to bring people to the chosen park and use the park. They always try to have it at a different park to introduce the park to the residents. Commissioner Lillibridge suggested Jack Gist and reminded the commission that they did suggest some needs such as sand box, snack shack, etc. and it would be good to do something there and on their needs list.

Chair Bremicker suggested that they decide a day, time and location now and then discuss the details at the next meeting.

There was a brief discussion on grilling, and helping the group at Jack Gist Park. Anything planned should be coordinated with the group at Jack Gist.

The commission agreed on Jack Gist Park and later part of summer. Commissioner Lowney stressed she wanted to throw money at a project the group wanted not on food.







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**Staff Report**

**TO:** Parks and Recreation Advisory Commission  
**FROM:** Julie Engebretsen, Planning Technician  
**MEETING:** June 21, 2012  
**SUBJECT:** Town Center Trails and Development

The Commission requested this on the agenda.

**Strategic plan goals:**

1-2 years: Review Town Center Plan to identify short term projects  
3-5 years: Develop a park in town center and plan for pathways and trails

**Recent Activity**

There has no action on Town Center development for several years. Most recently, the City Council asked the EDC to work on the issue. The Farmers Market, in cooperation with the MAPP, are hoping to apply for a grant to pay for a feasibility study. They'd like to find out if a Farmer's market facility would be a realistic option. The facility would include a large covered area for vendors, so they wouldn't be in their own tents. It would be a permanent open air covered market. The Farmer's market and MAPP expected to hear back from the granting organization something in June on if they were invited to submit a full grant proposal.

**Recommended Action:** Table this agenda item. Continue to periodically review the strategic plan. I will keep in touch with Katie Koester, and the EDC and keep the Commission informed of any changes or opportunities.







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**Staff Report**

**TO:** Parks and Recreation Advisory Commission  
**FROM:** Julie Engebretsen, Planning Technician  
**MEETING:** June 21, 2012  
**SUBJECT:** Karen Hornaday Park Master Plan Progress

The following is a running list of issues the Commission has been discussing. The Commission has requested these items remain on the agenda under the park.

- **Red Shed** – what is happening with it?
- **Landscaping/Day use Area** - \$25,000 grant application has been approved by Council. Next Steps?
- **Access Road to far field** – This was discussed at the last meeting. Every year events like concert on the lawn tear up this area that is meant to be used by ambulances and parks vehicles. A solution would be to beef up the driveway a little bit. It does not need to be a full road. This item is included under budget requests. (600 feet of driveway improvement)
- **Junk in park** – old little league fencing, stuff in parking lots. Next Steps?
- **T Ball field fencing** - Next Steps?
- **Creek crossing/Bridge** – staff working on it
- **Preliminary Engineering** –

Other items???







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**Staff Report**

**TO:** Parks and Recreation Advisory Commission  
**FROM:** Julie Engebretsen, Planning Technician  
**MEETING:** June 21, 2012  
**SUBJECT:** Trails Brochure

**Timeline:**

- March meeting, request to have brochure as an agenda item (Strategic Plan item)
- April: Staff to get existing brochure to Chamber of Commerce (done). Commissioners were going to bring examples of trail brochures to May meeting. Discussed updating the city website. Also a possible budget request item.
- May: Full agenda so not an agenda item.
- June: Budget requests begun, including funds to update existing brochure.

Staff recommends tabling this item. If money is budgeted to update the brochure, then the Commission could provide feedback on the existing brochure and some edits. If Council does not budget money, the brochure will not be changed.



Where the Land Ends and the Sea Begins



# Office of the City Clerk

Jo Johnson, CMC, City Clerk

Melissa Jacobsen, CMC, Deputy City Clerk II  
Renee Krause, CMC, Deputy City Clerk I



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## MEMORANDUM

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**TO:** PARKS AND RECREATION ADVISORY COMMISSION  
**FROM:** RENEE KRAUSE, CMC, DEPUTY CITY CLERK I  
**DATE:** JUNE 13, 2012  
**RE:** CREATION OF A NEW POCKET PARK

---

### Background

Mr. Aderhold presented the idea of creating a pocket park in the right of way on the corner of Klondike and Kachemak Way. The commission was receptive of the idea but wanted to get input from the owner of the property to see if he was aware that a section of his "front lawn" was actually a left over right of way from twenty some years ago. I have included an excerpt on the discussion.

#### *B. Review and Recommendations for a Pocket Park on the Corner of Klondike and Kachemak Way*

*Chair Bremicker introduced the item for discussion.*

*Commissioner Archibald was concerned that the property owner is not aware of the proposal. Discussion was entertained on inviting the property owner to comment at a future meeting.*

*Chair Bremicker stated he has looked at the location and it would be a nice spot for a bench, in front of the spruce trees but anything more than that or on the other side would be intrusive to the property owner. The commission made comments on contacting the Property owner; getting the actual property lines; installing a nice cedar fence; concerns on acceptability; maintenance and access to that property. There is potential for public use with the college, city hall, and galleries nearby. Consideration should be given to requesting the college to consider maintenance if created.*

**BREMICKER/BRANN - MOVED TO RECOMMEND INVITING THE LANDOWNER AND STAFF TO ADDRESS THE CONCERNS OF THE COMMISSION ON CREATING A POCKET PARK ON THE CORNER OF KLONDIKE AND KACHEMAK WAY.**

*There was no further discussion.*

*The motion was approved by consensus of the commission.*

### RECOMMENDATION:

Staff recommends tabling this issue of a pocket park due to the following reasons: Location, lack of funding and requirements in making the area accessible to foot traffic and then adding the maintenance of another park on park personnel.





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**Staff Report Ordinance 12-24**

**TO:** Parks and Recreation Advisory Commission  
**FROM:** Julie Engebretsen, Planning Technician  
**MEETING:** June 21, 2012  
**SUBJECT:** Ordinance 12-24

**Requested Action: Review and comment on draft ordinance 12-24.**

The purpose of this ordinance was to set closing hours for city parks. There was vandalism at the KHP playground shortly after it was constructed. When the attorney started to write the ordinance he realized there were no rules for the parks, thus it morphed into lots of regulations.

The Council has asked the P&R Commission to review this ordinance and respond as soon as possible. Council will have this item on their June 25<sup>th</sup> agenda for public hearing and adoption.

Lines 22-41 sets the fines for people who are cited for breaking the rules.

Lines 44-117 creates a new set of rules that apply to all parks.

For example, lines 101-105, allows the City Council enter in to park use agreements, such as was recently approved for Jack Gist Park. The next section allows for a campground host program. These are not really changes but they formalize how the city will conduct business related to parks.

**Attachments:**

Minutes from 6/11/12 Council Meeting  
Draft Ordinance 12-24





**Excerpt of the City Council June 11, 2012 Regular Meeting Unapproved Minutes**

- D. **Ordinance 12-24**, An Ordinance of the City Council of Homer, Alaska, Adopting Homer City Code 1.16.040, Disposition of Scheduled Offenses—Fine Schedule; and Homer City Code Chapter 19.20, Parks and Recreational Facilities; to Provide Regulations for the Use of City Parks and Penalties for Their Violation. City Manager. Recommended dates: Introduction June 11, 2012, Public Hearing and Second Reading June 25, 2012.

Mayor Hornaday called for a motion for the adoption of Ordinance 12-24 for introduction and first reading by reading of title only.

WYTHE/LEWIS - SO MOVED.

WYTHE/BURGESS - MOVED TO REFER TO PARKS AND RECREATION FOR INPUT.

WYTHE/BURGESS – MOVED TO WITHDRAW THE MOTION.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

WYTHE/ROBERTS – MOVED TO AMEND LINE F TO READ: THE POSSESSION OF ALCOHOLIC BEVERAGES WITHIN THE PARK SHALL BE KEPT TO QUANTITIES REASONABLE FOR PERSONAL USE, AND CONSUMPTION SHALL BE KEPT WITHIN THE ILLEGAL ESTABLISHED LIMITS FOR DETERMINING INTOXICATION FOR DRIVING.

Mayor Hornaday commented he would veto the motion if passed.

Councilmember Wythe explained there is a mechanism in place to test the legal limits for intoxication for drivers. That is why the terminology was used.

Councilmember Burgess suggested there are already laws that prohibit disorderly conduct and inappropriate public behavior if someone was acting inappropriately in a park.

Police Chief Robl advised we have laws to govern disorderly conduct. There is no law to govern public intoxication that applies to the park.

Councilmember Lewis asked if it was possible to ban alcohol from certain areas of the park, such as the playgrounds.

Police Chief Robl answered it would make enforcement more difficult. In Wisconsin there are some parks that are connected to campgrounds and alcohol use is legal in the campground but not in the park.

Councilmember Lewis suggested alcohol could be banned when youth activities were happening, but allowed during adult activities.

Mayor Hornaday commented there are already drunks and druggies at the park. If you make alcohol legal up there it will make the situation worse.

VOTE: YES. ROBERTS, WYTHE, LEWIS

VOTE: NO. ZAK, BURGESS

Motion failed.

WYTHE/ROBERTS - MOVED TO AMEND TO ADD ITEM L: DUMPSTERS PROVIDED AT PARK FACILITIES ARE INTENDED FOR PARK USE ONLY.

There was no discussion.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

BURGESS/ZAK - MOVED TO AMEND TO STRIKE ITEM F COMPLETELY.

There was no discussion.

VOTE: YES. LEWIS, WYTHE, ZAK, BURGESS

VOTE: NO. ROBERTS

Motion carried.

Police Chief Robl confirmed there are no open container laws, except for within a vehicle. Disorderly conduct is a state statute and will always apply.

WYTHE/ZAK – MOVED TO SEND TO THE PARKS AND RECREATION FOR THEIR REVIEW AND INPUT WITH THE HOPE THAT IT WILL BE BACK TO US PRIOR TO THE JUNE 25 MEETING.

There was no discussion.

VOTE: YES. NON OBJECTION. UNANIMOUS CONSENT.

Motion carried.

CITY OF HOMER  
HOMER, ALASKA

City Manager

ORDINANCE 12-24(A)

AN ORDINANCE OF THE CITY COUNCIL OF HOMER, ALASKA, ADOPTING HOMER CITY CODE 1.16.040, DISPOSITION OF SCHEDULED OFFENSES—FINE SCHEDULE; AND HOMER CITY CODE CHAPTER 19.20, PARKS AND RECREATIONAL FACILITIES; TO PROVIDE REGULATIONS FOR THE USE OF CITY PARKS AND PENALTIES FOR THEIR VIOLATION.

WHEREAS, It is in the best interest of the City to protect park resources and infrastructure and to insure public safety within the parks; and

WHEREAS, It is in the interest of the City to collaborate with other organizations that support City parks in order to maximize resources and protect and improve these valuable public assets.

NOW, THEREFORE, THE CITY OF HOMER ORDAINS:

Section 1. HCC 1.16.040, Disposition of Scheduled Offenses—Fine Schedule, is adopted to read as follows:

1.16.040 Disposition of Scheduled Offenses—Fine Schedule.

(a) A person cited for an offense for which a fine is established in subsection (c) of this section may mail or personally deliver to the Finance Director the amount of the fine indicated on the citation for the offense plus any surcharge required to be imposed by AS 29.25.074, together with a copy of the citation signed by the person indicating the person's waiver of court appearance, entry of plea of no contest, and forfeiture of the fine. A citation for a scheduled offense may be mailed or personally delivered within fifteen (15) days after the date of the citation. The payment of a fine under this subsection shall be treated as a judgment of conviction. The fine paid is complete satisfaction for the offense.

(b) If a person cited for an offense for which a fine amount is established in subsection (c) of this section appears in court to contest the citation and is found guilty, the maximum sentence which may be imposed is the scheduled fine amount plus any surcharge required to be imposed by AS 29.25.074.

(c) The following violations of this code are amenable to disposition without court appearance upon payment of a fine in the amount listed below.

CODE SECTION	DESCRIPTION OF OFFENSE	FINE
HCC 19.20.020	General rules	\$300
HCC 19.20.030	Park closure	\$300

Section 2. HCC Chapter 19.20, Parks and Recreational Facilities, is adopted to read as follows:

Chapter 19.20  
PARKS AND RECREATIONAL FACILITIES

Sections:

- 19.20.010 Definitions.
- 19.20.020 General Rules.
- 19.20.030 Park Closure.
- 19.20.040 Park Use Agreements.
- 19.20.050 Campground Host Program.
- 19.20.060 Regulations.
- 19.20.070 Remedies and Penalties.

19.20.010 Definitions. In this chapter:

“Camp” means using an outdoor area or motor vehicle for sleeping or temporary living quarters, including without limitation erecting a tent or other temporary shelter.

“Park” means an area designated as a park, reservation, playground, beach, recreation area, owned or managed by the city and devoted to active or passive recreation.

19.20.020 General Rules. The following general rules govern the public use of parks:

- a. No person may deface, disfigure, damage, tamper with, or displace or remove, any building, structure, table, bench, fireplace, sign, notice or placard in a park.
- b. No person may dig or remove any beach sand, whether submerged or not, or any soil, rock, stones, trees, shrubs, or plants, downed timber or other wood, or materials, or make any excavation, in a park, except in accordance with adopted city beach policy.
- c. No person may cut, pick or damage trees, flowers or other vegetation in a park.
- d. No person may camp in a park except in an area and at a time designated for that purpose by the city manager.
- e. No person may light, build, use or maintain an open fire or portable camp stove in a park except in a receptacle or area designated for that use. No person may leave an open fire or operating portable camp stove unattended. No person may use a flammable liquid other than charcoal lighting fluid to start or accelerate a fire.
- ~~f. No person may bring any alcoholic beverage, or drink any alcoholic beverage in a park, and no person under the influence of any alcoholic beverage may enter or remain in a park.~~
- g. No person may discharge a firearm in a park except a peace officer acting within the scope and authority of the officer’s employment.
- h. No person may operate, or stop, stand or park, a motorized vehicle in a park except:
  - 1. In an area designed for the use, and in a manner permitted by the designation;
  - or
  - 2. Construction, enforcement, maintenance or emergency vehicles operated by the state, the Kenai Peninsula Borough, the city or their respective contractors.
- i. Where the operation of motor vehicles is permitted in a park, motor vehicles shall be operated in accordance with posted speed limits, in a prudent and safe manner, and at a speed not exceeding ten (10) miles per hour in parking areas.
- j. A person having control or supervision of an animal that excretes feces in a park shall immediately collect and properly dispose of the feces.

89 k. No person may dump, deposit, or leave any bottles, broken glass, ashes, paper, boxes,  
90 cans, dirt, rubbish, waste, garbage or refuse, or other trash, or water, sewage or effluent from  
91 sinks, portable toilets or other plumbing fixtures, directly upon the surface of land or water in a  
92 park.

93 **l. Dumpsters provided at park facilities are intended for park use only.**

94  
95 **19.20.030 Park Closure.**

96 a. The city manager may designate times during which a park is closed to the public.

97 b. The city manager shall notify the public of times during which a park is closed to the  
98 public by the placement of signs at entrances to the park or within the closed area. No person  
99 may enter or remain in a park during the hours of closure designated on such a sign.

100  
101 **19.20.040 Park Use Agreements.**

102 The council by resolution may authorize an agreement between the city and an  
103 organization providing for the organization's use, operation and maintenance of facilities within  
104 a park. The agreement will address such issues as scheduling, litter, sanitary facilities, damage,  
105 crowd control, traffic control, noise, insurance and public notice.

106  
107 **19.20.050 Campground Host Program.**

108 The council by resolution may authorize the city manager to establish a campground host  
109 program for designated city parks, under which volunteers will provide campground host  
110 services to park users.

111  
112 **19.20.060 Regulations.**

113 The city manager is authorized to promulgate regulations, in addition to the rules stated  
114 in this chapter, to regulate the use of park and recreational facilities.

115  
116 **19.20.070 Remedies and Penalties.**

117 Remedies and penalties for violations of this chapter are as provided in Chapter 1.16.

118  
119 **Section 3.** This Ordinance is of a permanent and general character and shall be included  
120 in the City Code.

121  
122 ENACTED BY THE CITY COUNCIL OF HOMER, ALASKA, this \_\_\_\_\_ day of  
123 \_\_\_\_\_ 2012.

124  
125 CITY OF HOMER

126  
127  
128  
129 \_\_\_\_\_  
130 JAMES C. HORNADAY, MAYOR

131 ATTEST:

132  
133 \_\_\_\_\_  
134 JO JOHNSON, CMC, CITY CLERK

135 YES:  
136 NO:  
137 ABSTAIN:  
138 ABSENT:  
139  
140  
141 First Reading:  
142 Public Hearing:  
143 Second Reading:  
144 Effective Date:  
145  
146  
147 Reviewed and approved as to form:  
148  
149  
150 \_\_\_\_\_  
151 Walt E. Wrede, City Manager  
152  
153 Date: \_\_\_\_\_

\_\_\_\_\_  
Thomas F. Klinkner, City Attorney  
Date: \_\_\_\_\_

# DRAFT P&R Commission Budget Request list

6/13/12

This list will go to the City Manager, in July or August. The manager tries to work some items into the budget. Items he is able to include are presented in the first round of the budget to Council. There is no lobby in late fall to try and take money from one area and spend it on Parks and Recreation – its already part of the balanced budget.

## **General budget items**

Jack Gist Park Signage \$  
Increase P&R department \$ or? %  
P&R reserve contributions \$

## **Capital projects**

Update trail brochure - \$5,000  
Karen Hornaday Park driveway access improvement to back field - \$20,000  
Mariner Park Restrooms \$

## **Possible HART projects (we will talk specifically about HART at the next meeting)**

Kachemak Drive path  
Ski Trail/Diamond Creek parking lot and trailhead  
Greatland trail repair work



**PARKS AND RECREATION ADVISORY COMMISSION**  
**STRATEGIC PLAN 2012**

**MISSION STATEMENT**

The Commission is established to advocate in an advisory capacity to the City Manager and the City Council on the problems and development of parks, recreation facilities and public beaches within the City.

*STRATEGIC GOALS OF THE COMMISSION* – What is the focus for the commission?

**General Goals of the Commission**

- Advocate for obtaining open and green space
- Receive Notification of future land disposals with attention to park and recreation needs
- Keep existing green space and public open space
- Preserve areas of natural beauty and access
- Receive Notification of vacations of public access
- Receive Report on City cemetery maintenance costs, future land use, budget orientation funds, how many plots and where the revenues are applied from plot sales
- Raise Public Awareness of Parks and Recreation Opportunities on the Homer Spit

*STRATEGIC OBJECTIVES OF THE COMMISSION* – Must have achievable results, an action statement.

**3-5 Year Projects**

- Advocate for a Parks and Recreation Department – obtain information on each city on the Peninsula that has a Parks and Recreation Department and Commission
- Establish a Campground Host Program at Karen Hornaday Park
- Develop a Park in the Area known as Town Center and plan for pathways and trails

**1-2 Year Projects**

- construct a pedestrian/bike path along Kachemak Drive
- Support Playground Improvement Project at Karen Hornaday park
- Document current and historical trails, create a pamphlet to show hiking trails, beaches, recreational access points, parks, campgrounds and basic rules and etiquette
- Continue work on Karen Hornaday park drainage, the parking lot, and master plan implementation
- Increase the city budget for parks and recreations
- Mariner Park driveway access and pedestrian access from the Homer Spit Road and bike path crossing of Homer Spit Road.
- Create an overall uniform sign design for city parks and recreation areas.
- Review Town Center Plan to Identify Short Term Projects

*ACTIONS OF THE COMMISSION* –Who will do what, when and how?

- Have a committee go to City Council with recommendations, action plan and time frame.
- Every time there is a memo from the Commission to City Council a Commissioner should go to the meeting and speak about it.
- A commissioner should attend every council meeting to speak with council and keep them informed about what they are working on.

- One member of the Commission attend meetings of other user groups – skiing, co-host, etc. Create better working relationship and communication with user groups.
- Educate other city commissions, committees and boards
- Staff to send notice of commission projects

*SHARED ACTIONS STAFF/COMMISSION*

- Focus and monitor the HNMTP implementation
- Research and create best use plans for all parks, with WKFL being the next park.

**PARKS AND RECREATION ADVISORY COMMISSION ANNUAL CALENDAR**  
**2012**

<b><u>MEETING DATE</u></b>	<b><u>SCHEDULED EVENTS OR AGENDA ITEMS</u></b>
<input type="checkbox"/> FEBRUARY 16, 2012	LAND ALLOCATION PLAN REVIEW & RECOMMENDATIONS TO COUNCIL
<input type="checkbox"/> MARCH 15, 2012	APPOINT/VOLUNTEERS TO ATTEND CITY COUNCIL JOINT WORKSESSION ON LAND ALLOCATION PLAN 2012 3/27/12
<input type="checkbox"/> APRIL 19, 2012	SELECT SPRING PARK &/ OR BEACH WALK THROUGH
<input type="checkbox"/> MAY 17, 2012	PLANNING PARK DAY OR SIMILAR EVENT SPRING PARK AND/OR BEACHES WALK THROUGH
<input type="checkbox"/> JUNE 21, 2012	COMPLETE ARRANGEMENTS FOR PARK DAY OR SIMILAR EVENT INITIAL BUDGET REVIEW – WHAT DOES THE COMMISSION WANT?
<input type="checkbox"/> JULY 19, 2012	REVIEW CAPITAL IMPROVEMENT PLAN  PARK DAY  BUDGET TALKS
<input type="checkbox"/> AUGUST 16, 2011	BUDGET REVIEW & RECOMMENDATIONS TO CITY MANAGER & CITY COUNCIL
<input type="checkbox"/> SEPTEMBER 20, 2012	FALL PARK WALK THROUGH AND BEACH WALK; ELECTIONS; SELECT KHP CLEAN UP DAY
<input type="checkbox"/> OCTOBER 18, 2012	KAREN HORNADAY PARK CLEAN-UP
<input type="checkbox"/> NOVEMBER 15, 2012	STRATEGIC PLAN REVIEW & PLANNING REVIEW OF KAREN HORNADAY MASTER PLAN & PROGRESS
DECEMBER	NO MEETING SCHEDULED  HAPPY HOLIDAYS!



**2012 HOMER CITY COUNCIL MEETINGS**  
**PARKS AND RECREATION ADVISORY COMMISSION ATTENDANCE**

It is the goal of the Commission to have a member speak regularly to the City Council at council meetings. There is a special place on the council's agenda specifically for this. After Council approves the consent agenda and any scheduled visitors it is then time for staff reports, commission reports and borough reports. That is when you would stand and be recognized by the Mayor to approach and give a brief report on what the Commission is currently addressing, projects, events, etc. **A commissioner is scheduled to speak and has a choice at which council meeting they will attend. It is only required to attend one meeting during the month that you are assigned.** However, if your schedule permits please feel free to attend both meetings. Remember you cannot be heard if you do not speak.

The following Meeting Dates for City Council for 2012 is as follows:

May 14, 29, 2012	<u>Commissioner Lowney</u>
June 11, 25 2012	<u>Commissioner Brann</u>
July 23, 2012	<u>Commissioner Lillibridge</u>
August 13, 27, 2012	<u>Commissioner Bell</u>
September 10, 24, 2012	<u>Commissioner Archibald</u>
October 8, 22, 2012	<u>Commissioner Lillibridge</u>
November 26, 2012	<u>Commissioner Lowney</u>
December 10, 2012	<u>Commissioner Bremicker</u>

Please review and if you will be unable to make the meeting you are tentatively scheduled for please discuss.

PLEASE NOTE: When additional commissioners are appointed the proposed schedule above will reflect those added commissioners.



**CITY OF HOMER  
HOMER, ALASKA**

Lewis/Zak/Parks and Recreation  
Advisory Commission

**RESOLUTION 11-090(A)**

A RESOLUTION OF THE CITY COUNCIL OF HOMER,  
ALASKA, SUPPORTING THE CONCEPT OF NON-  
MOTORIZED PATHWAYS TO INCREASE THE SAFETY FOR  
MOTORIZED AND NON-MOTORIZED USERS ALONG  
KACHEMAK DRIVE LOCATED WITHIN THE CITY LIMITS,  
FROM THE BASE OF THE HOMER SPIT TO EAST END  
ROAD.

1  
2 WHEREAS, The Parks and Recreation Advisory Commission established a committee to  
3 specifically address possible solutions to the hazards presented to non-motorized and motorized users  
4 of Kachemak Drive; and  
5

6 WHEREAS, Public input was sought through a variety of channels for solutions to address  
7 these safety concerns; and recommendations to Lower the Speed Limit, Alter the Travel Lane  
8 Width and Shoulder, Increase the Use of Signage, Construct Separated, Non-motorized Paths  
9 paralleling Kachemak Drive using the existing Utility Easements will be contingent on available  
10 funding in the future; and  
11

12 WHEREAS, The Homer City Council has shown support in approval of the Homer Non-  
13 Motorized Transportation and Trail Plan, Homer Area Transportation Plan, Climate Action Plan,  
14 HART Policy Manual and inclusion of the Kachemak Drive Rehabilitation/Pathway on the Capital  
15 Improvement Plan; and  
16

17 WHEREAS, Increasing active transportation, motorized and non-motorized, offers the  
18 potential for improved public health, economic development, a cleaner environment, reduced  
19 transportation costs, enhanced community connections, social equity, and more livable  
20 communities.  
21

22 NOW, THEREFORE, BE IT RESOLVED that the City Council of Homer, Alaska,  
23 hereby supports the concept of non-motorized pathways along Kachemak Drive in, over, and upon  
24 property within the City of Homer, and that said improvements are necessary for the use and benefit  
25 of the public; and  
26

27 BE IT FURTHER RESOLVED that the City Council of Homer, Alaska, further supports  
28 the actions increasing the safety for motorized and non-motorized users along Kachemak Drive  
29 in any or all of the following ways:

- 30 - Alteration of the existing Kachemak Drive and Shoulder
- 31 - Separated Paths paralleling Kachemak Drive using the Utility Easements
- 32 - Increasing the Use of Signage  
33

34 BE IT FURTHER RESOLVED that the Kachemak Drive Path Committee work with the

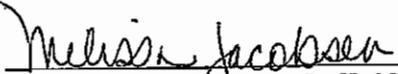
35 Transportation Advisory Committee and develop the package more fully recognizing and  
36 identifying what are the permits, what has to go into it, and rough cost.

37  
38 PASSED AND ADOPTED by the Homer City Council this 14<sup>th</sup> day of May, 2012.

39  
40 CITY OF HOMER

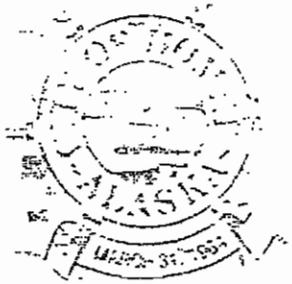
41  
42   
43 \_\_\_\_\_  
44 JAMES C. HORNADAY, MAYOR

45 ATTEST:

46  
47   
48 \_\_\_\_\_  
49 MELISSA JACOBSEN, CMC  
50 ACTING CITY CLERK

51 Fiscal information: Funding not defined.

52  
53



1 CITY OF HOMER  
2 HOMER, ALASKA

3 City Manager/Public Works Director

4 RESOLUTION 12-048  
5

6 A RESOLUTION OF THE CITY COUNCIL OF HOMER,  
7 ALASKA, AUTHORIZING THE CITY MANAGER TO APPLY  
8 FOR AND ACCEPT A U.S. FISH & WILDLIFE LEARNING  
9 LANDSCAPE GRANT WITH 50% IN-KIND MATCHING  
10 REQUIREMENT UP TO \$25,000 FOR THE PURPOSE OF  
11 COMPLETING LANDSCAPING IMPROVEMENTS AT  
12 KAREN HORNADAY PARK PLAYGROUND.  
13

14 WHEREAS, The Parks and Recreation Advisory Commission has identified landscaping  
15 as a priority in implementing the Karen Hornaday Park master plan; and  
16

17 WHEREAS, The City has been offered a "Learning Landscape" grant in the amount up  
18 to \$25,000 through U.S. Fish & Wildlife; and  
19

20 WHEREAS, Center for Alaskan Coastal Studies (CACs), Homer Soil and Water  
21 Conservation District, the Homer Playground Project (HoPP), and other organizations have  
22 expressed interest in providing in-kind labor/material contributions for the matching portion of  
23 the grant as outlined in Memorandum 12-085.  
24

25 NOW, THEREFORE, BE IT RESOLVED that the City Council of Homer, Alaska,  
26 authorizes the City Manager to make a formal U.S. Fish & Wildlife "Learning Landscape" grant  
27 application and execute a grant agreement for the completion landscaping at Karen Hornaday  
28 Park Playground in the amount of up to \$25,000, 50% of which will be matched with  
29 labor/material in-kind contributions from participating organizations and individuals.  
30

31 PASSED AND ADOPTED by the City Council of Homer, Alaska, this 29<sup>th</sup> day of May,  
32 2012.  
33

34 CITY OF HOMER  
35

36  
37  
38  
39 JAMES C. HORNADAY, MAYOR  
40

41  
42 ATTEST:  
43

44 JO JOHNSON, CMC, CITY CLERK  
45

46  
47 Fiscal Note: N/A





**CITY OF HOMER**  
**PUBLIC WORKS**  
3575 HEATH STREET HOMER, AK 99603

TELEPHONE (907)235-3170  
FACSIMILE (907)235-3145

## MEMORANDUM 12-085

TO: Walt Wrede, City Manager

FROM: Carey Meyer, Public Works Director

DATE: May 22, 2012

RE: **Karen Hornaday Park – U.S. Fish & Wildlife Learning Landscape Grant Recommendation to Authorize Grant Application and Acceptance**

---

The Parks and Recreation Advisory Commission has identified landscaping as a priority in implementing the Karen Hornaday Park master plan. The Public Works desires to pursue a cooperative agreement with the U.S. Fish & Wildlife Service for 50% match grant funding up to \$25,000 for the installation of landscaping at the Karen Hornaday Park playground.

The City will work with the Center for Alaskan Coastal Studies (CACs) and the Homer Playground Project (HoPP) to plan and implement *Learning Landscape* improvements at Karen Hornaday Park, obtain in-kind matching funds and donations. Volunteers with HoPP will work with schools and other partners to design the landscape project consisting of a series of planting beds each with an educational theme. HoPP will seek out donations of plant materials, landscaping materials, recruit volunteers, and with the goal of establishing low-maintenance landscaping that incorporates native vegetation.

Landscape work associated with the day use area such as soil tillage, grading, drainage, top soil, seeding, pathways, benches and work being completed at the new playground will qualify for in-kind match funds. See attached preliminary budget showing anticipated in-kind contributions.

The landscaping project will have a focus on local native plants with such themes as 'Pollinators,' 'Edible Plants,' 'Economic Benefits of Plants,' 'Exotic Beauty of Native and Non-native Plants,' 'Plants of the Beach Dunes,' 'Wetland Habitat Plants' and other themes to be developed.

The project will involve the community and schoolchildren. The project site was selected because of its public access and ease of bringing school groups to the park. Karen Hornaday Park is open to the public year-round. The park is frequented by families, school groups and tourists. A series of highly visible pocket gardens will be placed at the entrances to the new playground, adjacent sitting areas and in the day use area.

HoPP volunteers will design the planting beds or "pocket gardens" identify sources for plant material and begin to layout the gardens during the summer of 2012. CACS will lead the educational component of this project through the design and installation of interpretative signs which will raise awareness about the need for pollinators, describe how parts of edible plants are used and have been traditionally foraged, etc. The City of Homer's "Adopt-a-Park" volunteers and Hornaday Campground hosts may assist with annual maintenance.

Other Partners: The following partners have offered assistance:

- Alaska Plant Materials Center
- Cooperative Extension Service Habitat Specialist
- Homer Soil and Water Conservation District
- State of Alaska Div. of Forestry and Plant Nursery
- Homer Area Nurseries
- Gee Denton, Homer Landscape Designer
- Homer Lions Club
- Individuals – Plant Specialists

**Recommendations:** The City Council pass an resolution authorizing the City Manager to make a formal U.S. Fish & Wildlife "Learning Landscape" grant application and execute a grant agreement for the completion landscaping at Karen Hornaday Park Playground in the amount of up to \$25,000; 50% of which will be matched with labor/material in-kind contributions from participating organizations and individuals.

**ESTABLISHMENT OF LEARNING LANDSCAPE STATIONS**

**Budget**

Item	Quantity	Cost Per Unit	Grant Request	Non-Fed Cash Match	Non-Fed In-kind	Total
<b>Landscape/Habitat Planning and Design</b>						
Landscape Designer	40 hrs	\$ 45.00			\$ 1,800.00	\$ 1,800.00
Partnership Coordinator and school coordinator	20 hrs	\$ 25.00			\$ 500.00	\$ 500.00
Review Team - 4 persons - 5 hrs ea.	20 hrs	\$ 25.00			\$ 500.00	\$ 500.00
<b>Design Implementation</b>						
On-site Layout of Habitat Stations	5 hrs	\$ 45.00			\$ 225.00	\$ 225.00
Construction Details	8 hrs	\$ 45.00			\$ 360.00	\$ 360.00
Research Plant Materials and Sources	20 hrs	\$ 25.00			\$ 500.00	\$ 500.00
<b>Construction Details</b>						
Habitat Way' / Accessible Pathway - drain rock/ground cloth with 4" compacted crushed rock	250 lin ft	\$ 60.00			\$ 15,000.00	\$ 15,000.00
habitat station border material - boulder rock/logs	80 rocks	\$ 60.00		\$ 4,800.00		\$ 4,800.00
Tiller rental	8 hrs	\$ 40.00	\$ 320.00			\$ 320.00
benches	4	\$ 120.00			\$ 480.00	\$ 480.00
Water source development		lump sum			\$ 1,800.00	\$ 1,800.00
<b>Planting Materials</b>						
Detailed Plant List from Design - 180 perennials, 130 shrubs, 20 trees	180 130 20	10 25 150		\$ 7,750.00	\$ 300.00	\$ 8,050.00
Wetland cuttings & plants	300	\$ 1.50			\$ 450.00	\$ 450.00
Soil and soil amendmets	18 yds	\$ 50.00	\$ 900.00			\$ 900.00
Delivery of Materials / Soil	2 trips	\$ 200.00	\$ 400.00			\$ 400.00
Landscape Fabric	100 '	\$ 1.50	\$ 150.00			\$ 150.00
Stakes	4 bundles	\$ 20.00	\$ 80.00			\$ 80.00
Wood Chips	40 yds	\$ 30.00			\$ 1,200.00	\$ 1,200.00
<b>Educational / Interpretive</b>						
Intrepretive Specialist / Native Plant Specialist - work on theme, message, school outreach, teacher/student workshops	100 hrs	\$ 45.00	\$ 4,590.00			\$ 4,590.00
Design six interp/educ panels	40 hrs	\$ 45.00	\$ 1,800.00			\$ 1,800.00
Fabricate six panels w frames and posts	6	\$ 1,500.00	\$ 9,000.00		\$ 2,000.00	\$ 11,000.00
Install panels - cement	20	\$ 45.00			\$ 900.00	\$ 900.00

<b>Labor / Project Mgmt.</b>						
Volunteer Services - design, materials, construction, outreach, education/interp.	200 hrs	\$ 25.00			\$ 5,000.00	\$ 5,000.00
Student volunteers involvement	40	\$ 15.00			\$ 600.00	\$ 600.00
City Engineer project mgmt.	40 hrs	\$ 65.00			\$ 2,600.00	\$ 2,600.00
Park Staff - volunteer mgmt.	40 hrs	\$ 35.00			\$ 1,400.00	\$ 1,400.00
Team - Final Report and Teacher's Guide	30 hrs	\$ 25.00			\$ 750.00	\$ 750.00
<b>Total</b>			<b>\$ 24,990.00</b>	<b>\$ 5,100.00</b>	<b>\$ 36,065.00</b>	<b>\$ 66,155.00</b>

1 CITY OF HOMER  
2 HOMER, ALASKA

3 City Manager/Public Works Director

4 RESOLUTION 12-049  
5

6 A RESOLUTION OF THE CITY COUNCIL OF HOMER,  
7 ALASKA APPROVING THE JACK GIST RECREATIONAL  
8 PARK LAND USE AGREEMENT AND PERMIT BETWEEN  
9 THE CITY OF HOMER AND THE JACK GIST  
10 RECREATIONAL PARK ASSOCIATION, AND  
11 AUTHORIZING THE CITY MANAGER TO EXECUTE THE  
12 APPROPRIATE DOCUMENTS.  
13

14 WHEREAS, The Public Works Department has seen the need for an agreement between  
15 the City and park users at all City parks that defines the responsibilities of the City and the users;  
16 and  
17

18 WHEREAS, The Jack Gist Recreation Park Association and the Public Works  
19 Department cooperatively prepared a draft agreement applicable to the Jack Gist Recreational  
20 Park; and  
21

22 WHEREAS, The City Attorney has reviewed and approved a final agreement; and  
23

24 WHEREAS, On May 17, 2012, the Parks and Recreation Advisory Commission held a  
25 public hearing and recommended approval of said final agreement by the City Council.  
26

27 NOW, THEREFORE, BE IT RESOLVED that the City Council authorizes the City  
28 Manager to execute the Jack Gist Recreational Park Land Use and Permit and implement the  
29 conditions of the agreement.  
30

31 PASSED AND ADOPTED by the City Council of Homer, Alaska, this 29<sup>th</sup> day of May,  
32 2012.  
33



34 CITY OF HOMER

35  
36   
37  
38 JAMES C. HORNADAY, MAYOR  
39

40  
41 ATTEST:

42   
43  
44 J. JOHNSON, CMC, CITY CLERK  
45

46 Fiscal Note: N/A



## LAND USE AGREEMENT AND PERMIT

This LAND USE AGREEMENT AND PERMIT ("Agreement") is entered into by and between the City of Homer, Alaska ("City"), a municipal corporation, and the Jack Gist Recreational Park Association ("JGRPA"), an Alaskan nonprofit corporation, this \_\_\_ day of August, 2011.

### RECITALS

WHEREAS, the City owns real property known as Lot 2 of the Jack Gist Subdivision, more fully described in Exhibit A ("Park Property"); and

WHEREAS, JGRPA was founded, in part, to work with the City to develop and maintain recreational opportunities at the Park Property to the benefit of varied user groups and the community; and

WHEREAS, the City intends to authorize JGRPA, within limits set by the City, to schedule and coordinate the use of all sport fields on the Park Property and assist with construction and maintenance on Park Property; and

WHEREAS, written authorization from the City will be required on all decisions affecting the use of the Park Property;

NOW, THEREFORE, in consideration of the mutual agreements and considerations described herein, the receipt and sufficiency of which are hereby acknowledged, the City and JGRPA agree as follows:

### I. AGREEMENT

1. NONPROFIT STATUS. JGRPA certifies that JGRPA is organized as a nonprofit corporation in Alaska in good standing and warrants that it will remain organized as a nonprofit organization in good standing during the term of this Agreement and any renewal terms.

2. LAND USE AGREEMENT AND PERMIT. Subject to the conditions and limitations of this Agreement, the City hereby grants permission to JGRPA to schedule sport field use and to maintain and operate the facilities, fields, and parking lots on Park Property for the enjoyment of the public as more specifically provided for in Section 5 of this Agreement. The City may revoke the permit granted under this Agreement immediately and without notice. Through this Agreement the City conveys no interest in the Park Property and this permit is issued to allow JGRPA to use Park Property only for authorized purposes specifically identified in this Agreement or approved in writing by the City. The permit represents a nonexclusive privilege authorizing special use of the City's land. The City reserves the right to permit other land use activities in the permit area. A breach of any provision of this Agreement will result in termination of the Agreement and revocation of this permit and may result in a claim for damages by the City and other criminal and civil penalties as applicable under law.

3. EQUIPMENT AND FACILITIES. All current and future structures, facilities, signage, fences, and dug outs shall be City property with the exception of easily removable and mobile equipment owned by JGRPA or any other corporation, entity, non-profit or for-profit public or private group or association, whether organized or unorganized using Park Property (hereafter referred to as "User Group"). Equipment owned by JGRPA or another User Group may not be removed from Park Property without sixty (60) days prior written notice given to the City based on a site restoration plan approved by the City. The City shall have the option to purchase the equipment prior to the removal of such equipment from Park Property.

4. TERM AND RENEWAL. The term of this Agreement will commence on the date that it is executed by both parties. Unless the Agreement is terminated by either party or the permit revoked by the City, the term of this Agreement will expire three (3) years after the date the Agreement is executed, or three (3) years after the date a renewal term commences. The term of this Agreement and any successive term may be extended for a renewal term of three (3) years if (a) JGRPA provides a written notice of request for renewal to the City before the expiration of the previous term; and (b) the City gives its consent to the renewal in writing.

5. SPECIFIC USES PERMITTED OR REQUIRED BY JGRPA.

A. JGRPA shall develop an annual schedule of games and events to occur on Park Property, including but not limited to, adult and youth softball games and practices, softball tournaments and clinics, and disc golf games and tournaments. JGRPA must attempt to schedule the fields and other facilities giving equal opportunity to all User Groups with due respect to traditional and seasonal demands of each Group. The annual schedule must be approved by the City prior to being finalized and the City shall place the final schedule on its website for public access. The City may reserve dates for City sponsored event and activities;

B. JGRPA shall supervise all User Groups to ensure that Park Property is used consistent with City intent and the best interest of the community;

C. JGRPA shall meet with the City to consult regarding any and all schedules, activities, parties, and other donated labor and materials prior to activity commencements;

D. JGRPA shall supervise use of the parking lots by all User Groups to ensure that Park Property and City parking procedures are used and the parking lots are properly maintained;

E. JGRPA shall notify all participants of the inherent risks of parking near the sports fields and inform these participants of the risk assumed by the participant when he or she utilizes the Park Property parking lots; and

F. JGRPA shall maintain Park Property and ensure that the Property complies with all applicable health and safety standards. JGRPA's maintenance responsibilities shall include, but not be limited to:

- i. dragging the infields prior to games,
- ii. chalking base/foul lines,
- iii. repairing infield/outfield divots or damages,
- iv. watering the sporting fields,
- v. performing minor fence repairs, and
- vi. performing routine litter pick up and disposal on Park Property after all games and events.

Any and all construction projects must be pre-approved in writing by the City and JGRPA must comply with any and all conditions imposed upon such construction by the City.

G. JGRPA may store equipment on Park Property and provide User Groups with equipment storage facilities.

6. CITY MAINTENANCE. The City may close Park Property on a daily basis if needed to control vandalism or inappropriate off-hours usage. The Park Property is not maintained in the winter by the City. The City shall provide JGRPA with keys to the Park Property at the beginning of summer but all sets of keys provided to JGRPA must be returned to the City at the end of the season. The City shall provide waste receptacles for garbage during the summer months and shall empty these receptacles as needed but JGRPA shall enforce the "leave no trace behind" principle with its User Groups. The City shall provide 1 to 2 portable toilets on Park Property from May 1<sup>st</sup> through September 15<sup>th</sup> as funding permits. JGRPA shall be required to provide additional portable toilets as needed at its own expense. There is currently no sewer, water or electrical capabilities on Park Property. JGRPA may provide generators, water holding tanks, storage units, and additional portable toilets at its own expense.

7. OVERNIGHT USE. Park Property is intended to be a day use park and any special requests for overnight camping must be approved by the City at least thirty (30) days prior to the special event. The City may allow JGRPA to provide a caretaker or volunteer host to reside in the park in a temporary trailer or recreation vehicle under an approved volunteer or caretaker agreement with the City.

8. FEES AND DONATIONS. JGRPA may charge reasonable fees to or solicit donations from all User Groups and members to support maintenance efforts on Park Property and to fund operational obligations such as insurance and maintenance supplies. These fees are the responsibility of JGRPA to manage under the fiscal obligations of its board of directors. Should JGRPA dissolve its non-profit status,

change its status associated with the Park Property, or terminate this Agreement, then the funds and assets earned for Park Property shall be used to resolve any outstanding expenses of JGRPA and any remaining funds and assets shall be donated to the City for use on the Park Property. JGRPA shall be allowed to solicit fee sponsors or recognize donors and hang banners of team sponsors, supporters, and/or donors on Park Property. Banners must be removed once the summer season is over or no later than September 30<sup>th</sup>. All signs/banners must be approved by the City for content and placement.

9. DEFENSE AND INDEMNIFICATION. JGRPA will indemnify, defend, save and hold harmless the City, its elected officials and appointed officers, agents and employees from any and all claims, suits, demands, actions or liability, including without limitation costs and attorneys' and other professional fees, resulting from personal injury, death or property damage arising out of JGRPA activities or events or the occupancy or use of Park Property by JGRPA and its participants, spectators or others who are on or near Park Property in connection with JGRPA events or activities and/or the events or activities of User Groups scheduled or sanctioned by JGRPA on Park Property. However, this provision will not apply to any claim to the extent the claim arises from the gross negligence or intentional or willful act of the City or its officers, agents or employees. This defense and indemnification obligation includes claims alleging acts or omissions by the City and its officers, agents, contractors and employees which are said to have contributed to the loss, failure, violation or damage. JGRPA's indemnification obligation under this section will survive the termination of this Agreement.

10. LIABILITY INSURANCE. JGRPA shall purchase special event general liability insurance coverage at its own expense during any activity or event conducted by JGRPA or any other User Group on Park Property or JGRPA shall require any and all User groups to purchase such insurance prior to conducting any activity or event on Park Property. The policy purchased by JGRPA or any of its User Groups shall name the City as an additional insured with respect to the activities conducted on Park Property. The minimum limit of coverage will be not less than One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) aggregate. The general liability insurance will include bodily injury, personal injury, and property damage with respect to the Property and the activities conducted by JGRPA or any other User Group. JGRPA shall deliver to the Director certificates of insurance required by this section no later than seven (7) days before each activity or event on Park Property. This insurance shall be primary and exclusive of any other insurance held by the City. Failure to provide insurance as required by this section, or a lapse in coverage, is a material breach of this Agreement and permit, and the City may revoke the permit.

11. TERMINATION AND REVOCATION.

A. By City. The City may terminate the Agreement and revoke the permit granted hereunder immediately without cause and without notice.

B. By JGRPA. JGRPA may terminate the Agreement only on condition that it provides written notice of termination to the City no later than fifteen (15) days prior to the date JGRPA intends to terminate the Agreement.

12. VACATION AND REMOVAL OF PROPERTY. No later than thirty (30) days after expiration of the term or upon expiration of a renewal term or after the date on which the City terminates this Agreement under Section 4 or 11 of this Agreement, JGRPA shall vacate the Park Property after removing all equipment and property that it or one of the User Groups has placed or caused to be placed on the Property. If any chattel, improvement, materials or other property of JGRPA is not removed within the time required by this section, then it becomes property of the City and may otherwise be disposed of by the City without obligation to JGRPA.

13. NOTICES. At the signing of this Agreement, JGRPA shall provide City with the names of two (2) contact persons with authority for activities and events under this Agreement and addresses and telephone numbers for such contact persons that the City may use to communicate and give notices to JGRPA. All written notices given by JGRPA to the City shall be either hand delivered or mailed to the Director at the following address: City of Homer, Public Works Director, 3575 Heath Street, Homer, Alaska 99603. Mailed notices shall be deemed given when they are sent as determined by the postmark date.

14. RELATIONSHIP OF THE PARTIES. No employment or agency relationship is created by this Agreement. JGRPA personnel, members, participants or volunteers and the personnel, members, participants or volunteers of any of its User Groups, will at all times be considered agents or employees of JGRPA and not of the City. JGRPA will assume full responsibility for the actions or inactions of JGRPA User Groups, personnel, members, participants or volunteers, and JGRPA will be solely responsible for the supervision, direction and control of such persons or groups.

15. PERMIT FEES AND TAXES. No permit fees will be assessed. All applicable taxes or assessments shall be paid by JGRPA.

16. ASSIGNMENT. Neither this Agreement nor the permit granted by its terms may be transferred or assigned without the City's prior written consent.

17. SEVERABILITY. Any provision or clause of this Agreement that is deemed invalid by a court or otherwise by law will not affect the validity of the remainder of the Agreement.

18. GOVERNING LAW AND VENUE. This Agreement and the rights and obligations of the parties hereunder shall be construed in accordance with the laws of the State of Alaska. Any legal proceeding in connection with this Agreement will be in the trial courts of the State of Alaska, Third Judicial District at Homer. It is understood that consultation and negotiation are the preferred first option for resolving all disputes arising under this Agreement.

19. NO WAIVER. A waiver by the City of any provision or clause of this Agreement will not be construed as a continuing waiver of such provision or clause, or a waiver of any other provision or clause of this Agreement. Any waivers of the permit conditions will be in writing and signed by both parties.

20. NO PARTNERSHIP. No provision of this permit shall be construed to create a partnership or joint venture or any other arrangement between the City and JGRPA under which the City would be liable for the debts, losses or liabilities of JGRPA.

21. INTEGRATION. The parties intend this Agreement to be the complete and exclusive expression of their agreement and the permit granted to JGRPA. No representations or promises not contained in this document have been made by the City. No modification to this Agreement may be made unless in writing and executed by both parties.

22. INTERPRETATION. This Agreement has been submitted to the scrutiny of all parties and their counsel if desired, and it will be interpreted in accordance without consideration to or weight given to its being drafted by any party or its counsel. This Agreement will be interpreted according to its fair meaning and intent and not for or against either party.

CITY: CITY OF HOMER:

By: \_\_\_\_\_

Title: \_\_\_\_\_

PERMITEE: JACK GIST RECREATIONAL PARK ASSOCIATION (JGRPA)

By: \_\_\_\_\_

Title: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Jo Johnson  
City Clerk

STATE OF ALASKA )  
 ) ss.  
THIRD JUDICIAL DISTRICT )

THIS IS TO CERTIFY that on this \_\_\_\_ day of August, 2011, before me, the undersigned Notary Public, personally appeared Walt Wrede, known to me to be the City Manager of the CITY OF HOMER, a municipal corporation organized and existing under the laws of the State of Alaska, and he acknowledged to me that he executed this instrument on behalf of said corporation for the uses and purposes therein set forth.

IN WITNESS WHEREOF I have hereunto set my hand and seal the day and year first herein above written.

\_\_\_\_\_  
Notary Public for Alaska  
My Commission expires:\_\_\_\_\_

STATE OF ALASKA )  
 ) ss.  
THIRD JUDICIAL DISTRICT )

THIS IS TO CERTIFY that on this \_\_\_\_ day of August, 2011, before me, the undersigned Notary Public, personally appeared \_\_\_\_\_, known to be the \_\_\_\_\_ of JACK GIST RECREATIONAL PARK ASSOCIATION, who executed the within and foregoing instrument, and acknowledged before me that said instrument was his/her free and voluntary act and deed for the uses and purposes therein set forth.

IN WITNESS WHEREOF I have hereunto set my hand and seal the day and year first herein above written.

\_\_\_\_\_  
Notary Public for Alaska  
My Commission expires:\_\_\_\_\_

**EXHIBIT A**

**LAND USE AGREEMENT AND PERMIT**

Lot 2 of JACK GIST SUBDIVISION, a subdivision situated in the SW ¼ of the north ¼ of sec. 15, T. 6 S, R. 13 W, S.M., ALASKA, according to Plat 99-63 filed in the Homer Recording District, Third Judicial District, State of Alaska

# Office of the City Clerk

Jo Johnson, CMC, City Clerk

Melissa Jacobsen, CMC, Deputy City Clerk II  
Renee Krause, CMC, Deputy City Clerk I



491 E. Pioneer Avenue  
Homer, Alaska 99603-7624  
(907) 235-3130

(907) 235-8121  
Extension: 2227  
Extension: 2224

Fax: (907) 235-3143  
Email: [clerk@ci.homer.ak.us](mailto:clerk@ci.homer.ak.us)

## MEMORANDUM

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**TO: MAYOR HORNADAY AND CITY COUNCIL**

**FROM: PARKS AND RECREATION ADVISORY COMMISSION**

**DATE: MAY 9, 2012**

**RE: RECOMMENDATION TO EXPRESS SUPPORT FOR THE KACHEMAK BAY  
WATER TRAIL**

---

### Background

The Parks and Recreation Advisory Commission discussed supporting a Resolution for the Kachemak Bay Water Trail during their regular meeting on April 19, 2012. Following is an excerpt of their discussion from that meeting.

### NEW BUSINESS

#### *B. Recommendation to Express Support for the Kachemak Bay Water Trail*

*Chair Bremicker brought the item to the floor for discussion.*

*Commissioner Brann stated he has a conflict of interest. Commissioner Archibald declared he may have a conflict also.*

**BELL/LOWNEY - MOVED THAT COMMISSIONER BRANN HAS A CONFLICT OF INTEREST ON THE KACHEMAK BAY WATER TRAIL.**

*Commissioner Brann explained his involvement in the promotion of the Water Trail. He did not have any financial gain or involvement. Chair Bremicker explained his understanding with Commissioner Brann's involvement not being a conflict since there is no economic gain. Commissioner Bell opined that the perceived conflict in a person's mind could taint or reduce the validity of the Commission's recommendation that they should vote he has a conflict. Commissioner Lowney stated that they did not know the future of this trail and it deserves the strongest recommendation possible. Chair Bremicker noted that if the commission excludes Commissioner Brann and then excludes Commissioner Archibald there will be no recommendation. Ms. Engebretsen stated that going through this process is just as important also, even if the commission votes against the two having a conflict; addressing each declaration of conflict. This will show that the commission was thinking of the best interests of the public.*

**VOTE. YES. ARCHIBALD, LOWNEY, BELL**  
**VOTE. NO. BREMICKER.**

*Motion carried.*

*Commissioner Archibald declared that he had a conflict.*

**LOWNEY/BELL - MOVED THAT COMMISSIONER ARCHIBALD HAS A CONFLICT ON THE ISSUE.**

*Commissioner Archibald stated his reasons for believing he may have a conflict of interest. Commissioner Bell opined that he did not meet the threshold that Commissioner Brann and he should be able to participate in the recommendation. Commissioner Lowney agreed. Chair Bremicker stated that he agreed also and if anyone complained they can express that they kept one and denied one.*

**VOTE. NO. LOWNEY. BELL, BRANN, BREMCKER**

*Motion carried.*

*Chair Bremicker opened for discussion the recommendation for the Water Trail.*

**LOWNEY/ARCHIBALD - MOVED THAT THE PARKS AND RECREATION ADVISORY COMMISSION SUPPORTS THE 125 MILE KACHEMAK BAY WATER TRAIL AND APPROVED THE RECOMMENDED RESOLUTION FROM THE WATER TRAIL ASSOCIATION.**

*There was a brief discussion.*

**VOTE. YES. NON-OBJECTION. UNANIMOUS CONSENT.**

*Motion carried.*

CITY OF HOMER

City Clerk/Parks  
and Recreation Advisory Commission

RESOLUTIONS 12-XX

A RESOLUTION OF THE CITY COUNCIL OF HOMER,  
ALASKA, EXPRESSING SUPPORT FOR CREATION AND  
ESTABLISHMENT OF THE KACHEMAK BAY WATER  
TRAIL, A 125 MILE WATER TRAIL THAT INSPIRES  
EXPLORATION, UNDERSTANDING AND STEWARDSHIP  
OF THE NATURAL TREASURE THAT IS KACHEMAK  
BAY

WHEREAS, The Kachemak Bay Water Trail has been chosen as one of four projects in Alaska to receive technical help from the National Park Service Rivers, Trails and Conservation Assistance Program; and one of two projects in Alaska to be included in the America’s Great Outdoors 50 States Report by the U.S. Department of the Interior; and

WHEREAS, A cost share challenge grant of \$24,700 has been awarded to the Kachemak Bay Water Trail Association for the development of an interactive website that will be used as a template by water trail groups around the country; and

WHEREAS, Partnerships have been established with a diverse group of community and statewide organizations such as The Homer Soil and Water Conservation District, Cook Inlet Keeper, Homer Chamber of Commerce, HoWL, Kachemak Bay Conservation Society; Bill Scott, Odyssey Images; the City of Seldovia; Alaska State Parks; and Alaska Trails; and

WHEREAS, The Kachemak Bay Water Trail Association is developing goals to promote Stewardship; Diversity of Recreational Opportunities; Safety; Active Kids and Families and Healthy Communities; Respect; Science, Cultural, and Archeological Education; Economic Vitality; Fun; Park Maintenance, Management, and Monitoring; and the Vision for the trail is Adventure Beyond the End of the Road; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of Homer, Alaska, hereby supports the creation and establishment of The Kachemak Bay Water Trail promoting and inspiring Exploration, Understanding and Stewardship of the Natural Treasure that is Kachemak Bay.

\_\_\_\_\_  
JAMES HORNADAY, MAYOR

ATTEST:

\_\_\_\_\_  
JO JOHNSON, CMC, CITY CLERK

Fiscal Information:

